

Santiago J. Castillo
Director of Accounting Services
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2017

EDUCATION

PhD Candidate ABD - Our Lady of the Lake University, San Antonio, TX,
(Leadership Studies) Anticipated December 2015

MAcc University of Texas Pan American, Edinburg, TX, (Accounting)
May 2014

MSOL Our Lady of the Lake University, San Antonio, TX (Organizational
Management) August 2010

BBA University of Texas Pan American, Edinburg, TX, (Accounting)
May 1991

AAS Texas Southmost College, Brownsville, TX, (Accounting)
May 1989

PROFESSIONAL EXPERIENCE

SJC ENTERPRISES (Sole Proprietor), I operate a small part-time accounting service out
of my home, consisting of tax work and consulting services.
1990 - Present

Accounting Manager, Reddy Ice Corporation, South Texas Region
December 2011 - October 2013

- Responsible for all accounting functions, cost/production accounting and budget analysis.
- Management of revenue and cost centers.

Manager, Martinez, Hunter Medical Corporation, Harlingen, TX (contract work)
November 2010 - December 2011

- Responsible for monthly reporting of financial statements and full accounting cycle.
- Responsible for tax management and property management.
- Analysis of business trends for budgetary cash requirements.

Accounting Manager, VBMC-HOME HEALTH, Harlingen, TX (contract work)
April 2010 – December 2010

- Responsible for Business/Financial Operations of organization until its divestiture.

Student Accounting Supervisor, Texas State Technical College, Harlingen, TX
February 2006 -March 2009

- Supervised the Student Accounting Department
- Monthly reporting on general ledger accounts and various grants
- Responsible for completion of federal and state reports
- Federal grants draw-downs and reconciliation reports
- Student accounting department assisted students with issues concerning financial dealings with the college.
- Budget tracking and monthly reconciliation reports

Accountant /IT Supervisor, Texas Visiting Nurse Service, Ltd, Harlingen TX
January 2000 – June 2006

- Supervision of revenue cycle department.
- Responsible for the financial and policy coordination of CBA, CLASS, PHC programs
- Managed the IT department including maintenance schedules and new internal software development.
- Prepared State and Federal reports for revenue and cost centers

Budget Specialist/Accounting Liaison, Brazos Valley Council of Governments, Bryan, TX
September 1995 – August 1999

- Assisted the workforce manager in the implementation of the workforce Board's strategic plan.
- Maintained and developed policies for all workforce programs managed . by the organization.
- Assisted in the procurement and developed contracts for employment and training services as needed in accordance with council policy In charge of budget tracking on funds and coding of various purchase requests and financial analysis for programmatic side.

Accountant, Cameron County Private Industry Council (JTPA), Brownsville, TX
June 1989 -July 1995

- Responsible for accounts payable department for Job Training Partnership Act Program
- Management of vendor contracts and budget tracking.
- General ledger analysis and reconciliation and fixed assets reporting.

PROFESSIONAL ASSOCIATIONS

SCORE - Rio Grande Valley Chapter, Vice Chairman, 2011-2013

SCORE – Rio Grande Valley Chapter, Volunteer, 2010

Institute of Management Accountants

Alpha Kappa Psi, a Professional Business Organization Kappa Rho Chapter

PUBLICATIONS

State Department Funding for Trafficking In Persons: Investigating Tier Assignment.
International Journal of Organizational Behavior and Leadership, Vol. 1, No. 3, 2012 with
Dr. Yeong Chi, Mary Jane Saucedo, et al.

RESEARCH & PROFESSIONAL PRESENTATIONS

Leadership and Auditing; The need for developing leadership skills in accounting
education in a post Sarbanes-Oxley Act of 2002 (work in progress) with Dr. Mary Jane
Saucedo and Marion Ayala.

<http://leadershipaccounting.org/>(work in progress) building a workshop system for
leadership in accounting and business management education.

Investigating leadership styles of accounting students (under review) with Dr. Mary Jane
Saucedo and Marion Ayala