

Dominique Sanchez

404 S Ferguson St
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Phone: (254) 291-7375
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Education:

Master of Arts, Journalism

University of Southern California, Los Angeles, CA, May 2007

Bachelor of Arts, Communication

Sul Ross State University, Alpine, TX, May 2005

Work Experience:

Sul Ross State University (04/2014 – Present) – Retention Specialist/Advisor, Lobo Den Alpine, Texas

- Provide accurate and degree plan directed academic advising for incoming, returning, and transfer students in person and through available university technology
- Advise students who are experiencing academic and financial difficulties
- Evaluate and determine college readiness based on the Texas Success Initiative requirements for students and communicate information directly and effectively to allow for student comprehension and understanding of university and state requirements
- Design and present workshops and videos for Lobo Den registration and training events
- Work collaboratively with the Lobo Den staff in coordination and production of registration and orientation events
- Supervise orientation mentors

Sul Ross State University (07/2010 – Present) – Adjunct Instructor, Fine Arts & Communication Alpine, Texas

- Basic Radio – introduction to audio production and radio operations
- Advance Radio Workshop – production of radio programming, including newsgathering, audio editing, and production
- Introduction to Speech Communication – introduction to interpersonal and small group communication, and potential public speaking scenarios
- Webpage Design – students learn the basic elements for design and construction of websites, and learn to view web material with a critical eye to analyze and implement best practices when distributing information on the web

Sul Ross State University (10/2010 – 04/2014) – Retention Specialist, Student Support Services Alpine, Texas

- Provided academic, career, social/personal, financial, and graduate and professional school counseling to students in the Student Support Services Grant, which includes 160 first generation, low income and/or students with disabilities
- Developed Blackboard workshops to allow for increased student participation in academic, financial, and career enhancement sessions
- Presented at the Southwest Association of Student Assistance Programs conference, "If You Can't Beat Them; No Really You Can't Beat Them...Join Them"
- Supervised program mentors and tutors

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Sul Ross State University (9/2009 – 10/2010) – Coordinator of Recruiting Alpine, Texas

- Responsible for the coordination of activities in the Office of Recruiting; including, but not limited to day to day operations, orientation events, campus tours, recruiting trips
- Compiled data and generated cohesive and easy to understand recruiting reports
- Supervised the Ambassador program, and began utilizing these students at recruiting events

Media Rights Capital (03/2008 – 06/2009) – Finance and Operations Assistant Los Angeles, California

- Participated in the executive training program, extensively researching for presentations relative to the economic climate of the industry, presenting CEOs with recommendations to improve operation and management of corporate departments

Comcast Entertainment Group (EI Entertainment) (05/2007 – 02/2008) – Production Assistant Los Angeles, California

- Worked with production team to produce daily three hour live radio show
- On-air participation, as well as researching and writing news, and organizing the daily rundown
- Produced and edited individual segments and various pre-recorded audio weekly, coordinated schedules, updated databases, distributed media and award materials
- Supervised interns

Creative Services Advertising (01/2006 – 05/2007) – Production Coordinator and Associate Producer Los Angeles, California

- Created media and promotional plans for clients
- Served as a liaison between our company president and clients, managing their projects
- Attended prospective client meetings, pitched ideas, and streamlined client relations
- Associate Producer of the Best Deals television show

Community and Volunteer Experience:

Wesley Student Center (2013 – Present) – Faculty Advisor and Wesley Board Member Alpine, Texas

- Facilitate programming and university relations for the center, which provides housing for four students and supports the university community with weekly meals, study space, and collaborative campus and Alpine community events

Food Pantry of Alpine (2009 – Present) – Distribution Volunteer Alpine, Texas

- Distribute food pantry items to qualified recipients the first Saturday of each month
- Encourage students participation in distribution, increasing their community involvement

American Cancer Society, Relay for Life (2010 – 2012) – Entertainment and Activities Coordinator Alpine, Texas

- Worked as a team with the Relay committee to plan and host the 16th Annual Relay for Life
- Generated increased Sul Ross student participation in Relay for Life, by coordinating efforts with Freshman Leadership, Sully Productions, and Student Support Services