



SUL ROSS STATE UNIVERSITY
ACADEMIC CENTER FOR EXCELLENCE
Course Syllabus
ENG 1301

COURSE TITLE: English 1301
SECTION, CLASS DAYS & TIME: TR 8:00-9:15AM
CLASSROOM: MAB 200

INSTRUCTOR: April Poissant
INSTRUCTOR'S Office: Ferguson Hall 206
INSTRUCTOR'S PHONE #: 432-837-8522
INSTRUCTOR'S E-MAIL: april.poissant@sulross.edu
INSTRUCTOR'S OFFICE HOURS: Tuesdays 2:00-5:00PM, or by Appointment

CREDIT HOURS: 3
LECTURE HOURS: 3

CATALOG DESCRIPTION:

ENGL 1301 Composition I (3-0) This is an introductory college course which emphasizes the composition of short essays and reading skills. Required of all students. (ENGL 1301) Prerequisite: English 300 or sufficient English, verbal, and reading scores to meet the requirements of English 300 as described above.

TEXTBOOK: *The Allyn & Bacon Guide to Writing*, 7th Edition, by Ramage, Bean, and Johnson
ISBN 978-0-321-91422-4

SUPPLIES:

Required: Internet/Computer access, Sul Ross e-mail account, Blackboard account, Paper, Pens, Highlighters
Suggested: BarCharts (English Grammar & Punctuation, Essays & Term Papers, and APA/MLA Guidelines)

COURSE OBJECTIVES: The purpose of this course is to improve writing through reading both student and professional writing, to examine the purposes for writing and their effects on writing, and to practice reading and writing extensively. Course writing requirements will include exercises in composition, peer evaluation, and other forms of university writing such as essay examinations. The objective goal is for all students to see improvements in their ability to think and express their thoughts critically, and to improve reading and writing skills.

COURSE REQUIREMENTS:

See your instructor's syllabus addendum for specific requirements.

METHOD OF EVALUATION:

See your instructor's syllabus addendum for specific requirements.

ACADEMIC ETHICS: Please remember that real success comes from learning how to do the work yourself. Your instructors believe that you are an honest individual and expect that all of the work that you do results from your own efforts. You know that a college education costs too much for you to waste your time trying to beat the system rather than figuring out how to learn the material. You know that any form of cheating is dishonest and it makes you look very bad. Your instructor will have specific responses to any academic dishonesty that s/he may encounter. A repeated instance of academic dishonesty may result in your situation being forwarded to the Dean of Student Life. Please see the *SRSU Student Handbook* for a more complete discussion of academic honesty.

STUDENTS WITH DISABILITIES: If you have a disability and need an accommodation, you should contact the Counseling and Accessibility Center located in Ferguson Hall, Room 112 (432-837-8203). You are responsible for presenting to the instructor any accommodation letter(s) and instructions.

INSTRUCTOR'S SYLLABUS ADDENDUM:

COURE GRADES:

A (90 – 100), B (80 – 89), C (70 – 79), D (60-69), F (59 and Below)

GRADING PERCENTAGES:

A. Minor Assignments: 30%

- Weekly Exercises (15%)
- Discussion Boards (15%)

B. Major Assignments: 50%

- Essay #1 (15%)
- Essay #2 (15%)
- Essay #3 (20%)

C. Final Exam: 10%

D. Attendance: 10%

E. Professor reserves the right to adjust any percentages based on effort by the student.

COURSE EVALUATION:

The course will be evaluated by attendance and a series of assignments to include minor assignments, major assignments, and a final exam. A student will not pass the course if he/she fails to complete the major essays or the final exam, however this does not automatically guarantee that a student will pass the course simply by submission of the essays or by taking the final exam. Students will also be evaluated on various minor weighted assignments and weekly attendance/class participation.

Any research sources must be documented in MLA format/documentation style, using 12 point Times New Roman font only, with sources coming from the library databases or preapproved by the instructor (Internet sources, books, periodical articles, etc.), URL addresses to all online source material used and scanned copies of source material with information highlighted. All research topics must be preapproved by the instructor.

Submitting purchased papers or papers that have been submitted for another class is considered Academic Dishonesty and will result in a zero for the assignment, and could result in an F for the course.

ATTENDANCE:

Attendance is mandatory in this course. Students are expected to attend class on a weekly basis. For each absence a student accrues, they will be penalized 5 points from their attendance percentage of the overall course grade. If a student has excessive absences (6 absences), then they will be given an "F" for the final course grade. Students who miss class on the due date for major assignments must make arrangements to turn in the assignments before class time. Assignments submitted after class time will be seen as late, and will only be accepted at the instructor's discretion. If a student misses the Final Exam, then they will earn an "F". The Final must be taken on the day scheduled.

If a student will be absent due to an official SRSU activity/event, then the student must inform the professor at least one class period in advance of the absence to be excused from their absence. If the student does not inform the professor in advance, then they will receive an absence accordingly.

Students who are late to, unprepared for, or do not participate in class will receive an absence for the day, and will be asked to leave the classroom. A student who is asked to leave the classroom must meet with the professor prior to the next class meeting to regain entry into the class. If a student does not meet with the professor, then they will not be permitted to attend class until they do so.

CLASS PARTICIPATION POLICY:

Students are expected to participate in the classroom environment. Students who do not participate in class activities, including Blackboard activities, will receive point deductions from their overall course grade. Excessive non-participation will result in an F for the course.

LATE WORK:

Late work will not be accepted. Any exceptions to this will be at the instructor's discretion. Point deductions will be taken up to partial credit for accepted late work.

TEST MAKE-UP POLICY:

The Final Exam cannot be made up for any reason. The Final must be taken on the day scheduled.

EXTRA CREDIT:

Extra credit will be given at the instructor's discretion, but is not guaranteed.

CLASSROOM BEHAVIOR:

Students are expected to conduct themselves in a manner conducive to a college environment. Any communication between students and the instructor should maintain a professional tone and style. If a student uses language that is not appropriate for the classroom, they will be asked to refrain from such language. If a student continues to use the same type of language, they may be asked to speak with the Dean of Students or the English Department Chair, and could face disciplinary action.

ELECTRONIC DEVICES:

All students are expected to have access to a computer, the Internet, Blackboard, Sul Ross Email, and current versions of the Microsoft Office Word program. Students who do not have access to a personal computer may use the computers located in the on-campus computer lab or the library. A student who does not have a computer or access to the other requirements will not be excused from completing online assignments submitted through Blackboard.

CELL PHONES: Cell phones going off during class are disruptive. Be a considerate class member. Turn off your cell phone before class begins and keep it turned off throughout the class period. If you feel that you have an emergency situation that requires your phone being left on, speak with your instructor before class. Should you fail to silence (including the "vibrate" function) your phone, you risk being counted absent.

BLACKBOARD ASSIGNMENTS:

Blackboard will be used to supplement instruction for this class. Students are expected to check Blackboard for important class announcements, and to complete assignments as directed. All major assignments will be submitted through Blackboard. Assignments due to Blackboard will not be accepted in hard copy.

WRITING CENTER:

The Writing Center is located in MAB 102. Graduate students are available to assist students with their writing assignments. Students are required to take advance of this service to help improve their writing before turning in major assignments for grading.

SMARTHINKING:

All students will have use of on-campus computer labs, writing centers, and academic learning centers.

Students will be required to have a tutor at Smarthinking.com evaluate their essays before they will be accepted. Tutorial comments must be attached to all essays and must be submitted to Blackboard Assignments, or they will not be accepted. You can gain access to Smarthinking.com by using the link through Blackboard. If you have questions about this process please contact technical support at the university.

ACADEMIC HONESTY:

Students who are found to have committed plagiarism, collusion, or cheated, will be dealt with according to university policies. Students will automatically receive an "F" for any instances the instructor feels are warranted, and could possibly receive an "F" for the course depending on the severity of the issue.

Submitting purchased papers or papers that have been submitted for another class is considered Academic Dishonesty and will result in a zero for the assignment, and could result in an "F" for the course.

According to the *SRSU Student Handbook* about "Academic Honesty," "The University expects all students to engage in all academic pursuits in a manner that is beyond reproach and to maintain complete honesty and integrity in the academic experiences both in and out of their classroom. The University may initiate disciplinary proceedings against a student accused of any form of academic dishonesty, including but not limited to, cheating on an examination or other academic work, plagiarism, collusion, and the abuse of resource materials. "Cheating" includes:

1. Copying from another student's test paper, laboratory report, other report, or computer files, data listings, and/or programs, or allowing another student to copy from same.
2. Using, during a test, materials not authorized by the person giving the test.

3. Collaborating, without authorization, with another person during an examination or in preparing academic work.
4. Knowingly, and without authorization, using, buying, selling, stealing, transporting, soliciting, copying, or possessing, in whole or in part, the contents of a non-administered test.
5. Substituting for another student; permitting any other person, or otherwise assisting any other person to substitute for oneself or for another student in the taking of an examination or test or the preparation of academic work to be submitted for academic credit.
6. Bribing another person to obtain a non-administered test or information about a non-administered test.
7. Purchasing, or otherwise acquiring and submitting as one's own work any research paper or other writing assignment prepared by an individual or firm. This section does not apply to the typing of a rough and/or final version of an assignment by a professional typist.
8. "Plagiarism" means the appropriation and the unacknowledged incorporation of another's work or idea in one's own written work offered for credit.
9. "Collusion" means the unauthorized collaboration with another person in preparing written work offered for credit.
10. "Abuse of resource materials" means the mutilation, destruction, concealment, theft or alteration of materials provided to assist students in the mastery of course materials.
11. "Academic work" means the preparation of an essay, dissertation, thesis, report, problem, assignment, or other project that the student submits as a course requirement or for a grade.
12. "Falsification of Data" means the representation, claim, or use of research, data, statistics, records, files, results, or information that is falsified, fabricated, fraudulently altered, or otherwise misappropriated or misrepresented.

All academic dishonesty cases may be first considered and reviewed by the faculty member. If the faculty member believes that an academic penalty is necessary, he/she may assign a penalty but must notify the student of his/her right to appeal to the department chair, the dean and eventually, to the Provost and Vice President for Academic and Student Affairs before imposition of the penalty. At each step in the process, the student shall be entitled to written notice of the offense and/or of the administrative decision, an opportunity to respond, and an impartial disposition as to the merits of his/her case. The decision of the Provost and Vice President for Academic and Student Affairs shall be final."

IMPORTANT DATES:

September 7-Labor Day Holiday, No Classes

September 9-12th Day of Class, Last Day to Drop a Course without a Record

October 1-Essay #1 Due

October 20 and 22-No Class Meetings, Instructor at a Conference (Assignments through Blackboard)

October 29-Essay #2 Due

November 13-Last Day to Drop with a "W," Deadline 4:00PM

November 25, 26, and 27-Thanksgiving Holiday, No Classes

December 1-Essay #3 Due

December 3 and 4-Dead Day, No Classes

December 7, 8, 9, and 10-Finals Week, Final Exam Time TBA

December 12-SRSU Graduation

ENGL 1301 Course Schedule

Fall 2015, Professor Poissant

Week	Dates	Weekly Topics	Major Due Dates	Important Info
1	8/25-8/27	<ul style="list-style-type: none"> • Introduction to ENGL 1301 • Syllabus and Schedule • Discussion Board-Student Introductions • Diagnostic 		Mon., 8/24, First Day of Class
2	9/1-9/3	<ul style="list-style-type: none"> • Chapter 1: Posing Problems: The Demands of College Writing • Chapter 2: Exploring Problems, Making Claims 		
3	9/8-9/10	<ul style="list-style-type: none"> • Chapter 3: How Messages Persuade • Chapter 4: Multimodal and Online Communication 		Monday, Sept 7- Labor Day Holiday (No Class) and Wednesday, Sept 9-12 th Day of Class, Last day to drop without record
4	9/15-9/17	<ul style="list-style-type: none"> • Chapter 5: Reading Rhetorically: The Writing as Strong Reader 		
5	9/22-9/24	<ul style="list-style-type: none"> • Chapter 6: Writing an Autobiographical Narrative 		
6	9/29-10/1	<ul style="list-style-type: none"> • Chapter 7: Writing an Exploratory Essay or Annotated Bibliography 	<ul style="list-style-type: none"> • Essay #1 Due 10/1 	
7	10/6-10/8	<ul style="list-style-type: none"> • Chapter 8: Writing an Informative (and Surprising) Essay or Report 		
8	10/13-10/15	<ul style="list-style-type: none"> • Chapter 10: Analyzing Images 		
9	10/20-10/22	<ul style="list-style-type: none"> • Chapter 12: Analyzing and Synthesizing Ideas • Blackboard Assignments, No Classes All Week, At a Conference 		Blackboard Assignments, No Classes All Week, At a Conference

10	10/27-10/29	<ul style="list-style-type: none"> • Chapter 13: Writing a Classical Argument • Group Topics Selected • Brainstorming • Chapters 16 and 17 	<ul style="list-style-type: none"> • Essay #2 Due 10/29 	
11	11/3-11/5	<ul style="list-style-type: none"> • Source Search • Chapters 18 and 19 		
12	11/10-11/12	<ul style="list-style-type: none"> • Outlines • Chapters 20 and 21 		Friday, Nov 13- Last Day to Drop, 4:00PM Deadline
13	11/17-11/19	<ul style="list-style-type: none"> • Rough Draft • Chapters 22 and 23 		
14	11/24-11/26	<ul style="list-style-type: none"> • Peer Review • Smarthinking or Writing Center Review • Chapter 24 		Thursday, Nov 26- Thanksgiving Holiday (No Class)
15	12/1-12/3	<ul style="list-style-type: none"> • Final Draft of Argument Paper • Chapter 25 	<ul style="list-style-type: none"> • Essay #3 Due 12/1 	Thursday, Dec 3- Dead Day (No Class)
16	12-7/-12/10	<ul style="list-style-type: none"> • Final Exam (NO LATE EXAMS WILL BE ACCEPTED.) 	<ul style="list-style-type: none"> • Final Exam Day, Time TBA 	