

**Bachelor of Applied Science**  
Organizational Leadership 3300  
Spring 2016 Syllabus

COURSE TITLE: Organizational Leadership

COURSE PREFIX AND NUMBER: ORGL 3300

INSTRUCTOR NAME: Elizabeth Peña

INSTRUCTOR CONTACT INFORMATION: Email: [epena@sulross.edu](mailto:epena@sulross.edu)  
Cell: 830-776-2246

OFFICE HOURS: By appointment only

TEXTBOOK: Supervision and Leadership in a Changing World, 1st edition  
By: Gary Dessler ISBN-13: 978-0-13-505865-7

COURSE DESCRIPTION: The study of contemporary leadership trends in business and industry. Students will research and study the body of literature with an emphasis on formulation of current leadership practices and future trends.

GOALS OF THE COURSE:

Understand the role of cultural values and attitudes in a diverse workforce.

- Identify and apply the basic theories of leadership.
- Recognize mechanisms that enhance an ethical organizational culture.
- Understand how leadership is often contingent on people and situations.

COURSE REQUIREMENTS: Admitted into the BAS Program. 1<sup>st</sup> course in the BAS Organizational Leadership series.

Week 1- Student will become familiar with Blackboard9 and carefully review the requirements of the course. Chapters 1&2

Week 2-Decision Making and Planning. Chapters 3&4

Week 3- Work Processes and Job Descriptions. Chapters 5&6

Week 4-Getting Employees Started. Chapters 7&8 Midterm (Chapters 1-8)

Week 5- Leading and Motivating Employees. Chapters 9&10

Week 6- Team Effort and Coaching Leaders. Chapters 11&12

Week 7- Appraising and Supervising Employees. Chapters 13&14

Week 8- Labor Relations and Employees' Safety. Chapters 15&16 Final Exam (Chapters 9-16)

SCHEDULE OF COURSE REQUIREMENTS AND GRADE COMPUTATION:

Open Discussion Board Posts (9 total)	18 Points (2 points each)
Chapter Quizzes (16 total)	80 Points (5 points each)
PowerPoint Presentation on select topic (1 total)	22 Points
Writing Assignments (4 total)	20 Points (5 points each)
Exams: Mid-term 4 <sup>th</sup> Week and Final 8 <sup>th</sup> Week	40 Points (20 points each)

TOTAL POINTS=180 POINTS

A = 162 or more

B = 144-161

C = 126-143

D = 108-125

F = 107 or lower

**Additional Information:**

**Open Discussion Board Posts:** Class discussion will consist of nine in total. A rubric, which will be available for you to see, will be used to measure/grade your discussion posts. You must engage and discuss the topics with correct grammar, spelling, punctuation, and capitalization. I will not accept posts that look as if you're text messaging a friend. Discussion for each week will close on Due Date (Sunday at midnight).

**Chapter Quizzes:** Timed quizzes at the end of each chapter. Keep your quizzes since you will need them for your midterm and final exams.

**PowerPoint Presentation:** Minimum of 10 slides and maximum of 20 slides. The presentation will be graded on 1. Content , 2. Organization, 3. visual appeal .

**Writing Assignments:** Proper grammar, punctuation, spelling and capitalization are expected. Support your thoughts based on the readings from the chapters.

**Exams:** Two online timed exams will bring your understanding of the chapters to fruition. The questions will be a combination of multiple choice, fill in the blank True/False and short answer questions.

\*The syllabus may be amended during the semester at the discretion of the Professor! Logging in to BlackBoard is critical to you passing this course. E-mail me with any questions or concerns.



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