

Sul Ross State University
Policy Statement and Syllabus
English 1301 Section 6
Fall 2016

Instructor: Julianna Larrinaga, MA

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Office Location: FH 213A

Office Hours: T/TH 9:30-10:30, or by appointment

Main Office: 432.837.8408

Required Texts, Materials, and Supplies

- Bullock, Richard, et.al. *The Norton Field Guide to Writing with Readings and Handbook*. (fourth edition)
- One spiral notebook.
- Consistent access to a computer and Blackboard

Course Expectations

This course is an intensive hands-on writing workshop which requires class participation in daily writing processes and assignments, peer reviews, and group work. Access to a computer is necessary in order to complete course assignments. Assignments must be completed using word processing software as well as Blackboard for submission. Final drafts of all course work must be typed using 12pt font, Times New Roman, and double spaced using the Modern Language Association (MLA) format.

Course Objectives

The purpose of this course is to improve fluency in writing through reading professional as well as student writing, to examine the purpose for writing and their effects on writing, and to practice reading and writing extensively. This writing will include exercises in composition, peer evaluation, and other forms of university writing such as essay examinations. The objective goal, ultimately, is for you to see qualitative improvements in your ability to think and express your thoughts critically and to quantitatively improve your abilities to read and write fluently.

Student Learning Outcomes

Graduating students in English will demonstrate that they can

1. Construct essays that demonstrate unity, organization, coherence, and development
2. Analyze literary works by applying principles of literary criticism or theory

3. Produce research papers that demonstrate the ability to locate a variety of acceptable sources, employ them effectively through quotations or paraphrases, integrate them smoothly into the writer's own prose, and document them correctly using MLA format
4. Demonstrate creativity or originality of thought in written or multimedia projects
5. Compare/contrast and analyze major works and periods within World, English, and American literature.
6. Understand and implement principles of rhetoric through its modes and Aristotelian Appeals.

Course Requirements

Assignments require

- Substantial individual written work,
- Workshop, revision, and editing.

In addition to reading and writing assignments, course work will consist of quizzes, journal elements, and a final examination. You must complete satisfactory work and actively participate in class to complete English 1301; therefore, good attendance is required for you to pass this course.

Coursework

Please note that you should write attached assignments in Microsoft Word to ensure we may all utilize them. Work may be submitted in .doc, .docx, or .rtf. Format. Please contact Sandy Bogus at sbogus@sulross.edu, or at 432.837.8523 if you have any technical problems or questions. Blackboard only works in **Firefox, Safari, or Chrome**. Internet Explorer is not entirely compatible with Blackboard. Microsoft Office is offered free to students through the school portal.

Major Assignments: Students are responsible for all assignments in this course and must satisfactorily complete all major assignments in English 1301 to receive a passing grade.

MajorAssignment	% of Final Grade
Essay 1–Process Essay	20%
Essay 2–Memoir	20%
Essay 3–Literacy Narrative	20%
Journals	15%
Quizzes	15%
Final Exam	10%
Total Points	100%

The vast majority of this course will be completed via the writing and discussion of both essays and theoretical readings. We will read and write about selections from the required text and outside readings,

which I will provide to you through Blackboard. You are expected to participate fully in a completely engaged manner and will be held accountable for your participation, both in formal and informal forums, throughout the completion of the semester's work. All of your participation must be thoughtful, sincere, and tactful. In the pursuit of these goals, we will write three essays and a final examination based on readings discussed in class and by applying skills obtained throughout the course. Quizzes will be given out randomly and will consist of questions based on readings assigned in class. Journals will be done collectively throughout the semester as well and will be turned in only once. Journal entries will consist of free writing. Bringing a spiral notebook to class is mandatory in order to earn a passing grade for the journal.

Latework

All major assignments and/or projects are due on the dates assigned by midnight, unless otherwise noted. You are responsible for all assignments in this course and must complete all required work in English 1301 to receive a passing grade. Late assignments will receive a full letter grade deduction for being late. This means, if you turn in your assignment late and it receives a B, it will automatically be reduced to a C.

Grading Scale

Percentages and Grade Equivalents:

A= 90-100% B= 80-89% C= 70-79% D= 60-69% F= 59% or below

Other Important Information

Disabilities Statement: Persons with disabilities that may warrant academic accommodations should contact me as soon as possible so that we may make arrangements to ensure the most hospitable and enhancing (cyber) learning environment as possible.

Sul Ross State University is committed to equal access in compliance with the Americans with Disabilities Act of 1973. It is the student's responsibility to initiate a request for accessibility services. Students seeking accessibility services must contact Mary Schwartz, M. Ed., L.P.C., in Counseling and Accessibility Services, Ferguson Hall, Room 112. The mailing address is P.O. Box C-122, Sul Ross State University, Alpine, Texas 79832. Telephone: 432-837-8691. E-mail: mschwartz@sulross.edu.

Attendance Policy: Authorized/Excused Absences Statement

Class attendance is mandatory and crucial to succeed in this course. An absence because of participation in an official University activity is considered to be an authorized/excused absence. While every effort will be made by departments to minimize missed class time of students by careful scheduling of authorized University activities, when a student has to miss a class due to an authorized University activity, **it will be the responsibility of the student to notify the instructor of the class in advance.** Students participating in an authorized University activity will have the opportunity to make up in-class work as long as they have given written (email) notice prior to the absence. If no advance is given, the student will receive a "0" for any assignment on the day of the absence. ALL assignments due on a date where the student will be absent, **MUST** be turned in before the student leaves (no exceptions).

What is an absence?

- **Lack of presence**
- **Arriving late**

- **Leaving early**
- **Sleeping in class**
- **Lack of preparation**

Academic Ethics: It is the responsibility of students and instructors to help maintain scholastic integrity at the University by refusing to participate in or tolerate scholastic dishonesty. Any student who represents someone else's work as his or own will automatically receive a zero for that assignment, which will likely result in a failure for the course. Plagiarism can be purposeful or inadvertent, but either results in an unacceptable and unethical academic performance. Plagiarism will most likely result in a failure for the course.

Writing Center: The Writing Center is located in MAB 102. Graduate students are available to assist you with your essays.

Academic Learning Center: The Writing Skills Lab is located in FH 213. Tutors are available to help you with any problems you may have with an assignment.

I advise that all major assignments be checked by tutors in either of the above locations. Take advantage of these services any time you may need help. The tutors are there to help you!