

Dr. Francine K. Richter

English 1302:003,004 Composition II

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English 1302:004 Composition II 9:30--10:45 TR ACR 203

OFFICE HOURS

MONDAY/WEDNESDAY

10:00 a. m.--2:00 p. m.

TUESDAY/THURSDAY

11:00 a.m.—3:00 p. m.

TEACHING SCHEDULE

SRSU 1101: First Year Seminar 2:00 p. m.-2:50 p. m. Mon ACR 203

English 1302:003 Composition II 8:00--9:15 a. m. TR MAB 200

English 1302:004 Composition II 9:30-10:45 a. m. TR ACR 203

English 2341 Forms of Literature Web

English 3312 Advanced Composition Web

Don't be upset by the results you didn't get for the work you did not do.

SYLLABUS

TEXT: *The Norton Field Guide to Writing* 3E

Richard Bullock

W. W. Norton & Company

ISBN: 978-0-393-91956-1

See helpful articles on the left panel of our class homepage.

GUIDELINES: Because all of your work will be checked for plagiarism by "Safe Assign," it is imperative that you adhere to the following guidelines. If you want to receive credit, you **MUST** comply with rules concerning how you turn your work in **AND** the times your work is due.

COURSE REQUIREMENTS:

Students must cite all information and use quotation marks in their essays and papers that are not commonly known facts. "I just knew it" is not acceptable for a sentence like "It was devastating to Shakespeare that his only son Hamnet died young." Facts like this one are known from somewhere; they come from some source. If a professor said it in one of your classes, put the professor's last name in parentheses in your paper and add her to your "Works Cited" page in MLA style--shown on the "Course Documents" page for this course.

Failure to give credit for quoted or paraphrased material results in being dropped from the course with a grade of "F." Pleading ignorance of MLA citation style will not be accepted as an excuse. If you don't know it, learn it from the documents I have provided you or on the library site.

Paraphrased material--putting someone else's ideas into your own words--must be cited. Put the author's last name and the page number where you found the material at the end of the paragraph if most of the paragraph is paraphrased.

Students must not use any material to support their claims in papers and essays that are not accessed through the BRYAN WILDENTHAL MEMORIAL LIBRARY. Students must sign their full names to emails and must not address the professor as "u" in emails.

There must be nothing whatsoever in the "Subject" line of emails except the course name and number, i.e. English 1302:004.

I will not respond to emails asking me questions whose answers are readily available on the Syllabus. Students **ERRONEOUSLY** believe that this approach is faster than reading the material available to them.

Do not ask me what your grade is during the course. Look at the "points possible" on all of the work and decide for yourself if you are likely to fail.

SUBMITTING WORK:

1. Type all work using **ONLY** Arial, 12-point font.
2. Always double-space and never leave extra space **ANYWHERE ON YOUR PAGE.**

3. Always give your work an interesting, original title.
4. FIVE POINTS DEDUCTED PER DAY for late work.
5. Submit all writing assignments to Smarthinking; follow all the e-structor's revision instructions; and only then submit the COMPLETE Smarthinking Report and your REVISED work on ONE document ONLY on BlackBoard.
6. Always use MLA headings and headers on your work and no cover sheets
7. Submit your work as YOUR NAME FIRST.
8. The essays are a MINIMUM of 500 words each.
9. USE SPELL CHECK AND GRAMMAR CHECK. POINTS WILL BE DEDUCTED IF YOU DO NOT. NO EXCEPTIONS.
10. There will be regular quizzes over the reading assignments in The Norton Field Guide to Writing on Thursdays. Essays are also due on Thursdays.

SEMESTER COMPOSITE RESEARCH PAPERS ARE DUE ON NOVEMBER 3

Grading Policy:

Attendance 10 points off final grade for EVERY unexcused absence (after the first three unexcused absences)

Syllabus Quiz 100 points possible

Quizzes: 50 points each

Essays: 100 points each

Composite Semester Research Paper: 1,600 possible points and weighted at 40% of semester grade

(with ALL of its COMPONENT parts revised from your Smarthinking e-tutor's directions and then mine, submitted, and approved beforehand)

Submit the title that you will be using for the Semester Composite Research Paper for approval as soon as possible.

These are the COMPONENTS:

Highly specific Title (the topic is from your major area of study)--500 points possible--approved beforehand and then submitted on BlackBoard;

Works Cited in MLA style on BlackBoard (200 points possible) AND hard copies of FIVE scholarly articles, with all paraphrased or quoted material highlighted (200 points possible);

Introductory Analytical Paragraph with workable Three-Part Thesis Statement (300 points possible) SUBMITTED TO SMARTHINKING AND REVISED;

Paragraphs One-Three (200 points possible) SUBMITTED TO SMARTHINKING AND REVISED;

Paragraphs One-Six (100 points possible) SUBMITTED TO SMARTHINKING AND REVISED;

and the complete Semester Composite Research Paper (with physical copies of ALL critical articles) SUBMITTED TO SMARTHINKING AND REVISED (100 points possible)

In order to maintain the integrity of the paper, no one part can be missing from the composite.

You must submit ALL of the components to the paper ON TIME AND GET THEM APPROVED BEFORE YOU CAN MOVE ON TO THE NEXT COMPONENT.

PHYSICALLY bring to my office or mail me the HIGHLIGHTED (ALL QUOTATIONS AND PARAPHRASED MATERIAL) scholarly, academic, analytical articles (from the Bryan Wildenthal Memorial Library ONLY) that you are going to use in your paper.

QUOTATIONS OR PARAPHRASES USED IN YOUR PAPER MUST BE HIGHLIGHTED on your hard copy articles.

These HIGHLIGHTED hard-copy articles and the "Works Cited" page on BlackBoard TOGETHER fulfill the WORKS CITED COMPONENT.

To ensure your success, I need to approve your title because some topics lend themselves better to this project than others.

This assignment is part of the Semester Composite Research Paper.

NO SEMESTER COMPOSITE RESEARCH PAPER WILL BE GRADED UNLESS ALL OF THE COMPONENTS HAVE BEEN SUBMITTED AND APPROVED BEFOREHAND.

Get your chosen PARTICULARIZED, HIGHLY SPECIFIC title approved by me.

If you do not have the TITLE COMPONENT (APPROVED BEFOREHAND AND SUBMITTED ON BLACKBOARD) OF THE SEMESTER COMPOSITE RESEARCH PAPER, YOU WILL NOT RECEIVE A GRADE FOR THE PAPER.

Start gathering your library sources on your chosen topic for your paper.

Submit your approved chosen title and at least five sources in MLA style (you must find these sources on the Bryan Wildenthal Library site) with your MLA heading and inserted header.

GRADING SCALE:

A 1845-2050

B 1639-1844

C 1433-1638

D 1227-1432

Oral Presentations: Each student will give an oral presentation teaching the rest of the class what she learned in her research. These presentations should last 30-45 minutes. Think about "rich media"--music, video clips, and other activities that will complement but not overwhelm your presentation of research and analysis.

Start gathering your library sources for your five-seven minimum page SEMESTER COMPOSITE RESEARCH PAPER. Submit your approved topic and at least five sources in MLA style (you can find this on the Library site) with your MLA heading.

COMMUNICATION: Email the entire class when you have a question, and I will email everyone with the answer. This keeps thirty students (who think they are the only one) from emailing with the same question and receiving the same answer one at a time. I answer e-mail every morning and usually several times during the day and night. I will answer email that has ONLY the course name and number in the Subject line (i.e. English 1302:004) and is signed with a first and last name.

WEEK ONE: AUGUST 23/25

Syllabus and Course Requirements

MLA Style

Syllabus Quiz on August 25

SACS Assessment Essay on "Fostering Personal and Social Responsibility" by Richard Hersh and Carol Geary Schneider

NO RESEARCH PAPER COMPOSITE WILL BE GRADED FOR CREDIT UNLESS ALL OF THE COMPONENTS HAVE BEEN SUBMITTED ON TIME AND APPROVED BEFOREHAND.

WEEK TWO: AUGUST 30/SEPTEMBER 1

Research Paper Topics in students' major areas of study

WEEK THREE: SEPTEMBER 6/8

Bryan Wildenthal Memorial Library on Tuesday

2nd floor Classroom 10:00 a. m. - 11:00 a. m. Tuesday, September 6, 2016

Read pp. 299-311 and pp. 421-431 in *The Norton Field Guide to Writing*.

This is the orange Part Four "Strategies," Section "Beginning and Ending."

Read the parts entitled "Beginning," "Ending," and "Considering the Rhetorical Situation."

The blue section of the assignment is entitled "Doing Research," and we are concerned with the section "Developing the Research Plan."

Twenty-five question (Multiple Answer, Multiple-choice, and True/False) Quiz ON SEPTEMBER 8

Submit the narrowed, specific topic for your Semester Composite Research Paper by SEPTEMBER 8

NO RESEARCH PAPER COMPOSITE WILL BE GRADED FOR CREDIT UNLESS ALL OF THE COMPONENTS HAVE BEEN SUBMITTED ON TIME AND APPROVED BEFOREHAND.

WEEK FOUR: SEPTEMBER 13/15

Read pp. 312 -317 and pp. 432-452 in *The Norton Field Guide to Writing*.

This is the orange Part Four "Strategies," Section "Guiding Your Reader." Read the parts entitled "Titles," "Thesis Statements," "Topic Sentences," and "Transitions."

The blue section of the assignment is entitled "Doing Research," and we are concerned with the section "Finding Sources," which includes material on "Kinds of Sources," "Searching Effectively," "Reference Works," "Books/Searching the Library Catalog," "Ebooks/Finding Books Online," "Periodicals/Searching Indexes and Databases," "Images, Sound, and More," "Searching the Web," and "Doing Field Research."

Twenty-five question (Multiple Answer, Multiple-choice, and True/False) Quiz on September 15

WEEK FIVE: SEPTEMBER 20/22

Submit a Word Cloud from one of your academic articles about your research topic by SEPTEMBER 20.

Submit the FIVE PHYSICAL, HARD COPY, PRINTED, SCHOLARLY, ACADEMIC, ANALYTICAL ARTICLES for the Works Cited Component for your Semester Paper Composite Research Paper by SEPTEMBER 22.

NO RESEARCH PAPER COMPOSITE WILL BE GRADED FOR CREDIT UNLESS ALL OF THE COMPONENTS HAVE BEEN SUBMITTED ON TIME AND APPROVED BEFOREHAND.

WEEK SIX: SEPTEMBER 27/29

BLACKBOARD WORKS CITED PAGE AND FIVE PHYSICAL, HARD COPY, PRINTED, SCHOLARLY, ACADEMIC, ANALYTICAL ARTICLES DUE BY SEPTEMBER 29.

Read pp. 318-322 and pp. 453-456 in *The Norton Field Guide to Writing*.

This is the orange Part Four "Strategies," Section "Analyzing Causes and Effects."

Read the parts entitled "Determining Plausible Causes and Effects," "Arguing for Causes or Effects," "Ways of Organizing an Analysis of Causes and Effects," and "Considering the Rhetorical Situation."

The blue section of the assignment is entitled "Doing Research," and we are concerned with the section "Evaluating Sources," which includes material on "Considering Whether a Source Might Be Useful" and "Reading Sources with a Critical Eye."

Twenty-five question (Multiple Answer, Multiple-choice, and True/False) Quiz on SEPTEMBER 29

Assessment: The quiz on will be over the articles assigned in *The Norton Field Guide to Writing*.

Knowledge: Reading assignment

Application: Students will apply processes learned in class in individual, self-guided study as well as group discussion and individual media presentations.

NO RESEARCH PAPER COMPOSITE WILL BE GRADED FOR CREDIT UNLESS ALL OF THE COMPONENTS HAVE BEEN SUBMITTED ON TIME AND APPROVED BEFOREHAND.

WEEK SEVEN: OCTOBER 4/6

Read pp. 323-341 and pp. 457-461 in The Norton Field Guide to Writing.

This is the orange Part Four "Strategies," Section "Arguing."

Read the parts entitled "Reasons for Arguing," "Arguing Logically: Claims, Reasons, and Evidence," "Convincing Readers You're Trustworthy," "Appealing to Readers' Emotions," "Checking for Fallacies," and "Considering the Rhetorical Situation." The blue section of the assignment is entitled "Doing Research," and we are concerned with the section "Synthesizing Ideas," which contains material on "Reading for Patterns and Connections," "Synthesizing Ideas Using Notes," "Synthesizing Information to Support Your Own Ideas," and "Entering the Conversation."

Twenty-five question (Multiple Answer, Multiple-choice, and True/False) Quiz on OCTOBER 6

Assessment: The quiz on will be over the articles assigned in The Norton Field Guide to Writing.

Knowledge: Reading assignment

Application: Students will apply processes learned in class in individual, self-guided study as well as group discussion and individual media presentation.

Submit your Semester Composite Research Paper Introductory Paragraph, SMARTHINKING REPORT, AND REVISIONS ON ONE DOCUMENT by OCTOBER 13.

NO RESEARCH PAPER COMPOSITE WILL BE GRADED FOR CREDIT UNLESS ALL OF THE COMPONENTS HAVE BEEN SUBMITTED ON TIME AND APPROVED BEFOREHAND.

WEEK EIGHT: OCTOBER 11/13

Submit your Semester Composite Research Paper Introductory Paragraph by OCTOBER 13.

Read pp. 342-347 and pp. 462-474 in *The Norton Field Guide to Writing*.

This is the orange Part Four "Strategies," Section "Classifying and Dividing."

Read the parts entitled "Classifying," "Dividing," "Creating Clear and Distinct Categories," and "Considering the Rhetorical Situation."

The blue section of the assignment is entitled "Doing Research," and we are concerned with the section "Quoting, Paraphrasing, and Summarizing," which has material on "Taking Notes," "Quoting," "Paraphrasing," "Summarizing," and "Introducing Source Materials Using Signal Phrases."

Twenty-five question (Multiple Answer, Multiple-choice, and True/False) Quiz on OCTOBER 13

Assessment: The quiz on will be over the articles assigned in *The Norton Field Guide to Writing*.

Knowledge: Reading assignment

Application: Students will apply processes learned in class in individual, self-guided study as well as group discussion and individual media presentation.

THE LAST PAGE OF YOUR PAPER--THE WORKS CITED LIST--MUST NOT HAVE BEEN COPIED AND PASTED FROM AN ALREADY PUBLISHED SCHOLARLY ARTICLE.

SUBMIT THE PARAGRAPHS ONE-THREE COMPONENT OF YOUR SEMESTER COMPOSITE RESEARCH PAPER by OCTOBER 20.

SEMESTER COMPOSITE RESEARCH PAPERS ARE DUE ON NOVEMBER 3.

NO RESEARCH PAPER COMPOSITE WILL BE GRADED FOR CREDIT UNLESS ALL OF THE COMPONENTS HAVE BEEN SUBMITTED ON TIME AND APPROVED BEFOREHAND.

WEEK NINE: OCTOBER 18/20

MIDTERM

Read pp. 348-355 and pp. 475-479 in *The Norton Field Guide to Writing*.

This is the orange Part Four "Strategies," Section "Comparing and Contrasting."

Read the parts entitled "Two Ways of Comparing and Contrasting," "Using Graphs and Images to Present Comparisons," "Using Figurative Language to Make Comparisons," and "Considering the Rhetorical Situation."

The blue section of the assignment is entitled "Doing Research," and we are concerned with the section "Acknowledging Sources, Avoiding Plagiarism" which includes material on "Acknowledging Sources" and "Avoiding Plagiarism."

Twenty-five question (Multiple Answer, Multiple-choice, and True/False) Quiz on
OCTOBER 20

Assessment: The quiz on will be over the articles assigned in The Norton Field Guide to Writing.

Knowledge: Reading assignment

Application: Students will apply processes learned in class in individual, self-guided study as well as group discussion and individual media presentation.

SUBMIT THE PARAGRAPHS ONE-THREE COMPONENT OF YOUR SEMESTER COMPOSITE RESEARCH PAPER by October 20.

NO RESEARCH PAPER COMPOSITE WILL BE GRADED FOR CREDIT UNLESS ALL OF THE COMPONENTS HAVE BEEN SUBMITTED ON TIME AND APPROVED BEFOREHAND.

SEMESTER COMPOSITE RESEARCH PAPERS ARE DUE ON NOVEMBER 3.

SUBMITTING Your Research Paper:

1. Type all work using ONLY Arial, 12-point font.
2. Always double-space and never leave extra space ANYWHERE ON YOUR PAGE.
3. Always give your work an interesting, original title.
4. Five points off per day for late work.
5. Submit all REVISED work at once (on one document only) with Student Checklist Writing Rubric and marked-up essay under Assignments.
6. Always use MLA headings and headers on your work and no cover sheets
7. Submit your work as YOUR NAME first.

USE SPELL CHECK AND GRAMMAR CHECK!

WEEK TEN: OCTOBER 25/27

Read pp. 356-366 and pp. 480-482 in The Norton Field Guide to Writing.

That means the orange Part Four "Strategies," Section "Defining."

Read the parts entitled "Formal Definitions," "Extended Definitions," "Stipulative Definitions," and "Considering the Rhetorical Situation."

The blue section of the assignment is entitled "Doing Research," and we are concerned with the section "Documentation," which includes material on "Understanding Documentation Styles" and "MLA."

Twenty-five question (Multiple Answer, Multiple-choice, and True/False) Quiz on October 27

Assessment: The quiz on will be over the articles assigned in The Norton Field Guide to Writing.

Knowledge: Reading assignment

Application: Students will apply processes learned in class in individual, self-guided study as well as group discussion and individual media presentations.

SUBMIT PARAGRAPHS ONE-SIX WITH COMPLETE SMARTHINKING REPORT AND REVISIONS TO BLACKBOARD ON ONE DOCUMENT BY OCTOBER 27.

WEEK ELEVEN: NOVEMBER 1/3

Read pp. 367-375 and pp. 484-494 in The Norton Field Guide to Writing.

The orange Part Four "Strategies," Section "Describing."

So you would read the parts entitled "Detail," "Objectivity and Subjectivity," "Vantage Point," "Dominant Impression," "Organizing Descriptions," and "Considering the Rhetorical Situation."

The blue section of the assignment is entitled "Doing Research," and we are concerned with the section "MLA Style," which includes material on "In-Text Documentation," and "List of Works Cited."

Twenty-five question (Multiple Answer, Multiple-choice, and True/False) Quiz on OCTOBER 27

Assessment: The quiz on will be over the articles assigned in The Norton Field Guide to Writing.

Knowledge: Reading assignment

Application: Students will apply processes learned in class in individual, self-guided study as well as group discussion and individual media presentation.

SUBMIT COMPLETE SEMESTER COMPOSITE PAPER, ALL OF THE SMARTHINKING REPORT, AND REVISIONS BY NOVEMBER 3.

WEEK TWELVE: NOVEMBER 8/10

Read pp. 376-381 and pp. 495-505 in The Norton Field Guide to Writing.

This is the orange Part Four "Strategies," Section "Dialogue."

Read the parts entitled "Why Add Dialogue?," "Integrating Dialogue into Your Writing," "Interviews," and "Considering the Rhetorical Situation."

The blue section of the assignment is entitled "Doing Research," and we are concerned with the section "Important Details for Citing Print Books."

Twenty-five question (Multiple Answer, Multiple-choice, and True/False) Quiz on NOVEMBER 10

Assessment: The quiz on will be over the articles assigned in The Norton Field Guide to Writing.

Knowledge: Reading assignment

Application: Students will apply processes learned in class in individual, self-guided study as well as group discussion and individual media presentation.

ORAL PRESENTATIONS OF RESEARCH PAPERS

WEEK THIRTEEN: NOVEMBER 15/17

ORAL PRESENTATIONS OF RESEARCH PAPERS

WEEK FOURTEEN: NOVEMBER 22/24

SUBMIT THE ENDING SACS Assessment Essay over "Fostering Personal and Social Responsibility: to SMARTHINKING for REVISION INSTRUCTIONS.

WEEK FIFTEEN: NOVEMBER 29

Last class day

REVISED SACS Assessment Essay over "Fostering Personal and Social Responsibility" by Richard Hersh and Carol Geary Schneider

Use MLA style and write a minimum of 500 words. Quote from the article. Give examples.

FINAL EXAM: December 6

"Fostering Personal and Social Responsibility" by Richard Hersh and Carol Geary Schneider

November 30, Wednesday Last class day before Finals

December 1, Thursday Dead Day

December 2, 5-7, Fri, Monday-Wednesday Final Exams

TEN POINTS WILL BE TAKEN OFF THE FINAL GRADE FOR EACH UNEXCUSED ABSENCE AFTER THE FIRST THREE UNEXCUSED ABSENCES. IF YOU ARE NOT PRESENT FOR THE END OF CLASS, YOU WERE NOT PRESENT FOR THE BEGINNING. THREE LATE ARRIVALS EQUAL ONE ABSENCE. THERE WILL BE A "LATE ATTENDANCE" SHEET FOR THOSE ARRIVING LATE.

ADA (Americans with Disabilities Act)

Sul Ross State University is committed to equal access in compliance with the Americans with Disabilities Act of 1973. It is the student's responsibility to initiate a request for accessibility services. Students seeking accessibility services must contact Mary Schwartz at 432-837-8203.

Mary Schwartz, M.Ed., LPC
Accessibility Services Coordinator
Counseling & Accessibility Services
Ferguson Hall, Rm #112
P.O. Box C-122
Alpine, TX. 79832
mschwartz@sulross.edu

Grace Duffy in Counseling and Accessibility Services, Ferguson Hall, Room 112. The mailing address is P.O. Box C-171, Sul Ross State University, Alpine, Texas 79832. Telephone: 432-837-8203

LANGUAGES AND LITERATURE DEPARTMENT STUDENT LEARNING OUTCOMES

Graduating students will demonstrate that they can

Construct essays that demonstrate unity, organization, coherence, and development

Analyze literary works by applying principles of literary criticism or theory

Produce research papers that demonstrate the ability to locate a variety of acceptable sources, employ them effectively through quotations or paraphrases, integrate them smoothly into the

writer's own prose, and document them correctly using MLA format

Demonstrate creativity or originality of thought in written or multimedia projects

Compare/contrast and analyze major works and periods within World, English, and American literature

TEACHING THEORY, DESIDERATUM, AND PRACTICAL APPLICATION

What is the highest good for all concerned?

The course design and construction integrate all components of the English language. The student will read, write, listen, speak, view, and represent his or her learning experiences through continuous assessment in these areas.

Each student will be guided through the processes of learning and reading and will be able to apply these learned processes in individual, self-guided study as well as group discussion and individual media presentation. The processes will begin with word recognition (brought to the attention of the student by the professor), comprehension assessed through discussion and writing, use of imaginative skills in recreating texts in the mind, and creating meaning through reflection and discourse. The student will apply this learning to his or her own writing, discussion, creativity, presentations, and experiences.

The student will also learn to associate each moment of learning with other learning (association) and refer to those experiences while reading, writing, listening, speaking, viewing, and representing his or her knowledge.

The student will be engaged with an extensive body of literature and literary genres and have opportunities to read diverse types of literature. The student will be exposed to literature as a source for exploring and interpreting human experiences. This should be evident in each form of assessment the student completes.

Writing will be approached as a recursive, developmental, integrative, and ongoing process as students are guided to become more competent writers. Writing at the end

of the course should demonstrate both a knowledge of the process and effort to apply it in individual work.

Students will be asked to demonstrate their writing and learning through the use of different technologies, and therefore different audiences and purposes. Through the use of new research techniques, the Internet, and technology available in the classroom, the student will perform English language skills in a variety of forms and contexts.

In many learning experiences throughout the course, the student will be exposed to the structure and history of the English language and be encouraged to develop related knowledge and skills in meaningful contexts. The student will be asked to recognize the organic nature of the English language while also engaging in the other course content.

Assessment will include opportunities to demonstrate effective skills in listening and speaking.

Students will show an improvement in ability to interpret, analyze, and produce visual images and messages in various media. Each student will demonstrate output, product, creativity, and individuality.

Students will learn how to learn, and therefore be encouraged to become lifelong learners.

Rationale

Writing well is the most powerful tool of the literate and professional worlds. Learn to approach writing effectively, and you will expand the range of possibilities in every area of your lives. Knowing writing by doing is the only way to begin to understand how to teach it to others.

STUDENT LEARNING OUTCOMES (Objectives)

Upon successful completion to this course, students will be able to:

1. describe and assess their own and others' writing thoroughly and astutely
2. recognize the structures of writing at all levels (sentence, paragraph, whole piece)
3. incorporate formal and informal research into their writing more fluently
4. apply a rich variety of writing and thinking processes to their writing tasks;
5. produce more effective writing than ever before;
6. gain some knowledge of composition theory and how to apply it
7. approach writing with greater confidence and zest.

8. improve skills in communication in order to succeed in a global society
9. demonstrate a knowledge of the writing process: gathering, organizing, writing, rewriting and publishing
10. master the basic techniques for improving the quality of writing

Assessment of Objectives

Speaking and listening appraisals, such as clear and thoughtful communication, discussion and audience communication skills—oral presentations in person or on video when the course is on the Web

Reading evaluation, including insight and engagement, critical thinking and understanding of linguistic and structural presentations—Multiple Answer Quizzes with “Why” questions, which include material from Panoptic lectures and Course Documents Articles/Lectures

Writing assessment, including communication, organization and structure skills—Essays, Semester Paper, and Essay Exams

Evaluation for the ability to relate texts to their social, cultural and historical contexts and literary traditions—Essay Exams

This class is subject to all the policies stated in the Sul Ross Catalog and Student Handbook.

SYLLABI GUIDELINES CHECKLIST

Description of each major course requirement, including each major assignment and exam

General description of the subject matter of each lecture or discussion

Student Learning Outcomes (SLOs); formerly PLOs.

The syllabi for any course, required or not, listed in the program narrative matrix as a course that is used to assess the academic program should contain a list of the program’s primary learning objectives.

Five or six student learning objectives beginning with “The student will be able to”

The learning objectives cover three major areas:

Knowledge (lowest order of critical thinking: define, list, paraphrase, identify, describe, explain)

Skills (middle order or critical thinking: chart, solve, design, prepare, apply, demonstrate)

Attitudes or dispositions (highest order of critical thinking: compare, evaluate, infer, conclude, critique, judge)

“Match” your assignments, so that both students and SACSCOC can understand your plan of action toward achieving these student learning outcomes

“Match” your assessment methods so that both students and SACSCOC can determine how you will measure whether or not this learning has occurred.

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Sul Ross State University is committed to equal access in compliance with the Americans with Disabilities Act of 1973. It is the student’s responsibility to initiate a request for accessibility services. Students seeking accessibility services must contact Mary Schwartz, M. Ed., L.P.C., in Counseling and Accessibility Services, Ferguson Hall, Room 112. The mailing address is P.O. Box C-122, Sul Ross State University, Alpine, Texas 79832. Telephone: 432-837-8691. E-mail: mschwartz@sulross.edu

Students enrolled in distance education courses have equal access to the university’s academic support services, such as Smarthinking, library resources, such as online databases, and instructional technology support. For more information about accessing these resources, visit the SRSU website. Students should correspond using Sul Ross email accounts and submit online assignments through Blackboard, which requires secure login information to verify students’ identities and to protect students’ information. The procedures for filing a student complaint are included in the student handbook. Students enrolled in distance education courses at Sul Ross are expected to adhere to all policies pertaining to academic honesty and appropriate student conduct, as described in the student handbook. Students in web-based courses must maintain appropriate equipment and software, according to the needs and requirements of the course, as outlined on the SRSU website.