

GENERAL BOTANY (BIOL 1111) LAB SYLLABUS—SPRING 2017

Lab Instructors: Xochitl Hernandez **Email:** xher6143@sulross.edu
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Office: WSB 214 **Phone:** WSB 214: 432-837-8715
Office Hours: Xochitl Mon: 12:00 pm- 2:00 PM & Tues: 10:00 AM- 12:00 PM
Giselle Tues: 1:00 pm- 3:00 PM & Thurs: 10:00 AM- 12:00 PM

Schedule:

Jan 18/19	Lab 1: Planting and Plant Diversity
25/26	Lab 2: The Cell and Cellular Replication
Feb 1/2	Lab 3: Roots: Primary Growth
8/9	Lab 4: Stems: Primary and Secondary Growth
15/16	Lab 5: Leaves (Lab Report Introduction Draft Due)
22/23	MIDTERM PRACTICAL EXAM (Assigned Lab Times)
Mar 1/2	Lab 6: Classification
8/9	Lab 7: Bacteria, Algae, and Fungi (Materials/Methods Draft Due)
15/16	SPRING BREAK
22/23	Lab 8: Non-Vascular Plants
29/30	Lab 9: Seedless Vascular Plants (Results/Discussion Draft Due)
Apr 5/6	Lab 10: Vascular Seed Plants—Gymnosperms
12/13	Lab 11: Vascular Seed Plants—Angiosperms (FINAL LAB REPORT DUE)
19/20	Lab 12: Seeds and Fruits
21	LAST DAY TO DROP WITH A 'W'
26/27	FINAL PRACTICAL EXAM (ALL SECTIONS)

Grading: 10 weekly quizzed (10 points each) 100 pts
Midterm Practical Exam 100 pts
Final Practical Exam 100 pts
Lab Report 50 pts
Total 350 pts

Attendance: Attendance is required to do well in lab. You cannot make up a lab after the last section on Thursday. If you need to attend another section one week, please contact your lab instructor before your lab to ensure they can accommodate you accordingly. If an emergency occurs, and you cannot attend another section, you may make up the quiz you will have missed. Students may only make up a missed quiz before the next week's lab. Midterm and final practical's must be taken on their scheduled dates with very few exceptions.

Lab Times: Labs meet every week in WSB 206. Review sessions will be announced
Lab 1: Wednesday 1-2:50 Lab 4: Thursday 2-3:50
Lab 2: Wednesday 3-4:50 Lab 5: Thursday 4-5:50
Lab 3: Wednesday 7-8:50

Rules: NO CHILDREN; NO CHEATING (UNIVERSITY POLICY); NO FOOD OR BEVERAGES; NO TOBACCO; NO HEADPHONES; NO CELLPHONES; NO EXTRA TIME FOR QUIZZES AND EXAMS IF YOU ARE LATE.

DISABILITIES INFORMATION: QUALIFIED STUDENTS WITH DISABILITIES NEEDING ACADEMIC OR OTHER ACCOMMODATIONS TO ENSURE FULL PARTICIPATION IN THE PROGRAMS, SERVICES AND ACTIVITIES AT SRSU. SHOULD CONTACT COUNSELING AND ACCESSIBILITY SERVICES, 112 FERGUSON HALL, BOX C-122, 432-837-8203

ACADEMIC HONESTY: The University expects all students to engage in all academic pursuits in a manner that is beyond reproach and to maintain complete honesty and integrity in the academic experiences both in and out of their classroom. The University may initiate disciplinary proceedings against a student accused of any form of academic dishonesty, including but not limited to, cheating on an examination or other academic work, plagiarism, collusion, and the abuse of resource materials. "Cheating" includes 1. Copying from another student's test paper, laboratory report, other report, or computer files, data, listings, and/or programs, or allowing another student to copy from same. 2 Using, during a test, materials not authorized by the person giving the test. 3. Collaborating, without authorization, with another person during an examination or in preparing academic work. 4. Knowingly, and without authorization, using, buying, selling, stealing, transporting, soliciting, copying, or possessing, in whole or in part, the contents of a non-administered test. 5. Substituting for another student; permitting any other person, or otherwise assisting any other person to substitute for oneself or for another student in the taking of an examination or test or the preparation of academic work to be submitted for academic credit. 6. Bribing another person to obtain a non-administered test or information about a non-administered test. 7. Purchasing, or otherwise acquiring and submitting as one's own work any research paper or other writing assignment prepared by an individual or firm. This section does not apply to the typing of a rough and/or final version of an assignment by a professional typist. 8. "Plagiarism" means the appropriation and the unacknowledged incorporation of another's work or idea in one's own written work offered for credit. 9. "Collusion" means the unauthorized collaboration with another person in preparing written work offered for credit. 10. "Abuse of resource materials" means the mutilation, destruction, concealment, theft or alteration of materials provided to assist students in the mastery of course materials. 11. "Academic work" means the preparation of an essay, dissertation, thesis, report, problem, assignment, or other project that the student submits as a course requirement or for a grade. 12. "Falsification of Data" means the representation, claim, or use of research, data, statistics, records, files, results, or information that is falsified, fabricated, fraudulently altered, or otherwise misappropriated or misrepresented. All academic dishonesty cases may be first considered and reviewed by the faculty member. If the faculty member believes that an academic penalty is necessary, he/she may assign a penalty but must notify the student of his/her right to appeal to the department chair, the dean and eventually, to the Provost and Vice President for Academic and Student Affairs before imposition of the penalty. At each step in the process, the student shall be entitled to written notice of the offense and/or of the administrative decision, an opportunity to respond, and an impartial disposition as to the merits of his/her case. The decision of the Provost and Vice President for Academic and Student Affairs shall be final.