

Curriculum Council

Minutes from Wednesday, October 28, 2020, 11 A.M. - 12 P.M. via Zoom (web delivered)

In attendance: Jennifer Miller-Ray (chair), Oguzhan Basibuyuk, Patricia Harveson, Jeffrey Meyer

The meeting was called to order at 11:00 A.M.

Dr. Brown is still working on the forms. We will review them upon receipt, either in a meeting or via e-mail. We're also waiting on the nursing program forms. Everything else has been resubmitted.

For the College of Arts & Sciences, we received Marjorie Scott's chair signature for the General Studies curriculum change request. Approved.

For the College of Agriculture and Natural Resource Sciences:

ANSC 5413 needed signatures and we now have them completed, as well as the catalogue description. We still need clarification to see if ANSC 5412 is a prerequisite. It appears so from the course description, but under prerequisites, it says "none." Dr. Miller-Ray will reach out to Dr. Boyd.

ANSC 3320 now has a catalogue description. Approved.

For the College of Education and Professional Studies,

PE 2303 is a new request using an old form, but the course change request looks complete.

We reviewed several forms from the Kinesiology department and noted that the deadline to submit new changes has passed. If we accept these requests now, it's not necessarily equitable to other programs. However, if these are important for a THECB (or another) audit, then we may wish to approve them citing extenuating circumstances.

Dr. Meyer proposed in the interest of time that we review the resubmitted forms only and defer to the Office of the Provost to see if we may approve new forms submitted past the Academic Calendar deadline.

KES 1350 - The description has been expanded and signatures are included. Approved

KES 5321 - This forms looks good now. Approved.

KES 1251 – we can't find that form, however, now they have included 1151. Per talking with Pam Pipes, these 2 SCH courses we previously approved need to amended to 1 SCH courses.

After reviewing several forms, we mistakenly thought Dr. Herrera used the wrong (old) form as it is not the same form we received to which we provided feedback. After the meeting, Dr. Harveson informed us that this form is now current on our webpage, and so we assume it is the correct form and made the necessary approvals in our next meeting.

We will meet again on Friday, October 30 at 11 A.M. via Zoom. This is the absolute deadline for resubmissions.

Additionally, Lori needs us to have a process for the audit. We created a draft on MS One Drive that we will each review prior to our last meeting.

The meeting was adjourned at 12:12 P.M.

Respectfully submitted,

Jeffrey J. Meyer, D.M.A.