

Minutes
Faculty Assembly Meeting | Tuesday, October 9, 2018
Espino Conference Center, Rooms A&B

I. Call to Order

The meeting was called to order shortly after 3:30 PM.

Present: Andrew Alegria, Oguzhan Basibuyuk, Rosemary Briseño, Christopher Estep, Betsy Evans, Eric Funasaki, Thea Glenn, Bibiana Gutierrez, Christopher Herrera, Kristofer Jorgenson, David Leaver, Ryan Luna, Jennifer Miller, Ryan O'Shaughnessy, Jeanne Qvarnstrom, Francine Richter, Thomas Shiller, Alicia Trotman, Barbara Tucker, Kevin Urbanczyk, Joseph Velasco, Liza Ware, Filemon Zamora

Not present, but counted in quorum: April Aultman Becker, Melleeta Bell, Steve Bennack, Jamie Boyd, Sandra Chambers, Suyu Dong, Jay Downing, Avram Dumitrescu, Carol Fairlie, Karrin Ford, Chris Garcia, Ilda Gonzalez, Alex Hardison, Jessica Kelsch, Marina Kimball, Ken Laviers, Cynthia McAlister, Jeffrey Meyer, Richard Mrozinski, Samuel Renfroe, Mark Saka, Lori Schreiber, Julie Vega, Jessica Velasco, Matt Walter, Lisa Zakharova

II. SGA Report (Emily Garcia)

SGA President Emily Garcia provided an update on Homecoming planning and reported her team's efforts in reminding students to vote.

III. Guest Speakers

A. Dr. Jeanne Qvarnstrom

Dr. Qvarnstrom provided a QEP update which included a handout (Appendix A). She mentioned that assessments should serve learning and have value and that common core faculty should meet about best practices for administering the student survey.

Qvarnstrom also updated the group on the Academic/Administrative Advisory Committee, reminding that combined efforts between RGC Faculty Senate and Alpine Faculty Assembly are necessary here. The two groups will look at Curriculum Council forms and make appropriate adjustments.

IV. Approval of Minutes from Monday, September 10, 2018 meeting

Motion: to approve minutes from Monday, September 10, 2018 meeting (Leaver). Seconded (Alegria). Passed.

V. President's Report (Dr. Kathy Stein)

A. Curriculum Councils – Common Form

Dr. Stein reported on efforts to collaborate with RGC Faculty Senate on updated Curriculum Council form repeating that “Alpine deals with Alpine; RGC deals with RGC” with the caveat of subcommittees under the joint Curriculum Council for issues that affect both campuses.

B. Proposed Curriculum Alignment Council

Motion: to create the Curriculum Alignment Council to serve as a permanent council and to meet the needs of the joint Alpine/RGC programs with each organization nominating two members from the Curriculum Council to serve on this council (Ware). Seconded (Glenn). Passed.

C. Faculty Affairs

D. Committee and Council Membership

To cover items C and D, Dr. Stein led a discussion about membership on the Faculty Affairs Council. Traditionally all colleges are represented but currently only a Dean is available to serve from ANRS.

Questions of this nature usually go to the Parliamentarian and then to the Provost, but the suggestion was to discuss it as an Assembly and begin thinking about changing language in the Constitution or by-laws.

The lively discussion included questions about department chair service and requested drafted language of a motion as well as feedback from the current Faculty Affairs Committee members before moving forward.

E. Joint Committees (Alpine and RGC)

Dr. Stein presented the idea to incorporate joint committees into the Faculty Assembly website as their own page. There was no discussion.

F. Timeline for Implementing Curricular and Degree Changes

Dr. Stein presented the flaw in the current calendar which creates difficulty for incoming freshmen to register for classes, noting that “DegreeWorks is only as good of a program as the information that is input in it.” Stein suggests we need to rework our calendar or make updates more quickly to alleviate these difficulties.

The discussion was about the procedural/policy issues that are being updated around campus and questions about whether this calendar needs to be joint with RGC.

G. Alpine ISD Bond Election Town Hall

A new Alpine ISD Bond Election Town Hall was planned with Staff Council and school district staff for Thursday, October 25 at 6 PM in Lawrence Hall 300.

VI. Vice President’s Report (Dr. Theron Francis)

Nothing to report.

VII. Secretary/Treasurer’s Report (Betsy Evans)

A. Faculty Assembly email distribution list coming soon

There was a realization that the F-Alpine list was not reaching all eligible Faculty Assembly members and Betsy is working with OIT to make appropriate updates. The membership list will be up for approval at the next meeting.

B. SRINFO Directory and FA web presence

Betsy provided an update from the webmaster Al Brautigam about shifts from sulross.edu to SR INFO. The Faculty Assembly website will shift to this new area as the timeline progresses.

VIII. Parliamentarian's Report (Dr. Eric Funasaki)

Nothing to report.

IX. Old Business

A. Collaboration between SRSU-Alpine Faculty Assembly and SRSU-RGC Faculty Senate

B. HB 2223/Paired Courses: Dr. Kathy Stein

C. Athletics: Dr. Kathy Stein and Coach Sandra Chambers

No discussion on old business.

X. New Business

A. Medical Notifications from Athletics procedure

Dr. Stein shared that Faculty will receive notifications from Billy Laxton (the head trainer) when students must change their schedules due to injury. Stein receives these reports as well.

B. Blackboard attendance function

There is an attendance function available via Blackboard. Contact Sandy Bogus for more information.

C. New Business item: Truncating summer sessions.

Dr. Stein looked at the Texas Administrative Code and found out that we are required to have five and a half weeks of classes to keep the minutes we are allowed. Otherwise, students would not be able to take six semester hours during summer sessions. In discussing this matter, it was argued that Summer I and Summer II should be made up of the same number of class days.

The Registrar's Office is pushed back due to Mid-Winter semesters. More discussion with Pam Pipes is in order.

XI. Committee Reports

Dr. Stein noted that the President started a Professional Development Committee via Alpine Staff Council. The Professional Development Committee is looking for suggestions for development activities or topics. If your department is doing something that might be relevant to the rest of campus, please share.

The Professional Development Committee is also looking at software for Professional Development. Tanya Romero is the Committee's Chair. Contact them directly with ideas.

XII. Council Reports

Dr. Jorgenson gave an update from the Teaching Council: the Council has processed two applications for travel funds for under \$1000, so funds remain available for those who want to apply to offset conference attendance costs.

XIII. Announcements

Dr. Stein encouraged those who serve on Committees and Councils to meet and report.

Betsy announced textbook buying deadlines for Spring 2019 on behalf of the Library.


Dr. Velasco announced his upcoming trip to Austin with Dr. Francis for the TSUS and CFS meetings in October.

Dr. Stein encouraged those present to encourage colleagues to attend Faculty Assembly meetings.

XIV. Adjournment

Motion: to adjourn (Jorgenson). Seconded (Trotman). Passed.

Appendix A



Measuring Our Success

UPDATE from JEANNE QVARNSTROM
Assistant Vice President for Institutional Effectiveness

IE News October 2018

TIPS from OEP Training with Dr. Imbeau

- Assessments should serve learning.
- Multiple measures provide a richer picture.
- Assessments should align with goals.
- Assessments should measure what matters.
- Assessments should be fair.

COMMON CORE FACULTY Meeting

- Wednesday, October 10, BAB 201, 3:30 – 5:00
- Faculty presentations: Dr. Funasaki & Dr. Williamson
- Reports on Spring 2018 NSSE, ETS Proficiency Profile, Skills-Communication & Teamwork

ACADEMIC and ADMINISTRATIVE Advisory Committee

- Recommendations on unifying Alpine and RGC Curriculum Council practices
- Recommendations on Academic Assessment Report data collection (including aligned degrees)