Motion to Create the Joint Curriculum Council

**MOTION:** to create a Joint Curriculum Council that will replace the Alpine Faculty Assembly’s Curriculum Council, the RGC Curriculum Council, the Common Curriculum Council, and the Curriculum Committee.

**Responsibilities**

The Curriculum Council shall review and recommend changes in the curriculum. More specifically, the council shall:

* Maintain the format of the curriculum change form in a way that is accessible to faculty (currently in Qualtrics)
* Review all proposals for curriculum program and degree changes;
* Review proposed changes in the requirements for graduation;
* Participate in the design of the annual course catalog and its placement on the academic calendar
* Review of all core curriculum courses and assessments
* Review dual credit agreements and MOU’s to assure compliance with regulations
* Review all substantive change reporting for SACSCOC
* Insure academic integrity and compliance with SACSCOC, DOE, TSUS, and THECB requirements; and
* Develop the means for evaluating the educational effectiveness of the curriculum.

Yellow: From the Curriculum Council Responsibilities

Aqua: From the Curriculum Committee Responsibilities

**Membership**

Voting Members:

Five faculty elected by the Alpine Faculty Assembly

Five faculty elected by the RGC Faculty Senate (one from each department and one at-

large)

Two Alpine students designated by the Alpine Student Government Association

Two RGC students designated by the RGC Student Government Association

A representative of the Title V program (Do we need this?)

Ex-Officio Non-Voting Members:

The Academic Deans (4)

Provost

Vice President for RGC

Vice President of Institutional Effectiveness

Registrar

**Term**

One-year (students) and three-year

**Chair**

Elected by membership.

**The Curriculum Process (per the Faculty Handbook 4.01)**

First: Department curriculum committees (at least once a semester) make proposal (The

department curriculum committee is made up of the departmental faculty.)

Second: Department Chair – Approves or collaboratively modifies proposal

Third: Dean – Approves or collaboratively modifies proposal

Fourth: Provost – Approves or collaboratively modifies proposal

Fifth: Curriculum Council Approves or sends back to the Department Chair for clarifications or

modifications

Sixth: President

Seventh: Board of Regents

**After it is approved by the Board of Regents, the Provost Office (1) notifies the registrar to make sure changes are properly made to the catalog, (b) notifies the THECB of the changes, and (3) announces and communicates the curriculum changes to the entire faculty body at Alpine and RGC.**