***Faculty Assembly Meeting Minutes***

***Monday, April 21, 2024***

***3:30 – 5:00 PM***

1. Call to Order: We called the meeting to order at 3:34 pm with 46 in attendance.
2. Guests Speakers: There were no guest speakers.
3. Approval of March 2025 Minutes: A motion was made by Dr. Billy Jack Ray and seconded by Dr. Jessica Velasco to accept the March 2025 minutes as presented. The motion carried.
4. President’s Report
5. Eric shared plans for a revised marketing program.
6. He also discussed a plan to explore auto admissions and direct admissions processes.
7. He shared that there is a concentrated effort to assist with additional scholarships with support from Big Bend Hospital and the Permian Basin Foundation.
8. Updates from the TSUS meeting were shared. Topics of interest included the following.
   1. Grievance process.
   2. New Government Relations
   3. Dr. Hayek praised our work with administration as a Faculty Assembly.
   4. Work load and the TSUS policy
   5. It was suggested that at the next TSUS CFS meeting that the following be considered.
      1. Maybe ask about TSUS recommended responses for faculty who have ICE agents come to their classrooms. Does TSUS legal council have any guidelines?
      2. Yes, I think reporting on our policy development efforts. I think the Workload Policy development is a good thing to emphasize.
   6. Any items of interest can also be emailed to [facultyassembly@sulross.edu](mailto:facultyassembly@sulross.edu).
9. Vice President Report:
   1. Jessica presented the updated slate for 2025-2026 found at <https://srinfo.sulross.edu/faculty-assembly/wp-content/uploads/sites/15/Faculty-Assembly-Councils-SLATE-for-2025-2026-DRAFT.pdf>. She tried to accommodate requests as best as she could but also balance representation.
   2. A motion was made by Kendra Dehart and seconded by Dr. Juliana Dean to accept the slate as presented. The motion passed.
   3. Jessica shared changes to the APM 5.26 Intellectual Property). A motion was made by Dr. Juliana Dean and seconded by Dr. Jennifer Miller to accept changes as presented. The motion passed.
   4. Jessica presented changes to FH 2.17, regarding faculty leave. A motion was made by Dr. Juliana Dean and seconded by Victoria Contreras to accept changes to FH 2.17 as presented. The motion passed.
   5. Jessica also shared progress on changes of the faculty handbook to include updates needed to the 3rd year and T&P committees needed.
   6. A motion was made by Dr. Carl Igo and seconded by Dr. Candice Ward to approve FH changes to 2.08.. The motion passed.
10. Secretary Report: Jennifer shared website updates and shared the differences between council versus committees and where to locate council and committee items online.
11. Parliamentarians Report: Nothing was reported.
12. Committee and Council Reports: The following shared reports.
    1. FAR Report was provided by Jessica Velasco
    2. Budget Oversight:
    3. IRB: Working on a calendar system that they will share for 2025-2026.
    4. Research Council: No idea of how much funding. Call for proposal not sent.
    5. Sub Committee on First Year Experience
    6. Library and Research Council: Dr. Jesse Kelsch shared they plan to launch a survey in fall 2025 to identify technology integration needs. Also, they are exploring vendor solicitation processes. If any faculty member has a need or recommendation for vendor, please send it to the library. This could include books or journals.
13. Old Business
    1. Policy Updates work shared and recommendation’s from working groups.
       1. Remote work and telecommuting: FH 2.39. A motion was made Ismael Gunes and seconded by Victoria Contras. The motion passed.
       2. Jessica reminded everyone that all departments need to submit their research statements to the provost office. The research statement should be submitted to a TEAMS folder shared by the provost office.
14. New Business: No new business was shared.
15. Announcements: Jessica reminded people of the Teacher of the Year Award and Service Awards
16. Adjournment: Dr. Carl Igo made a motion to adjourn the meeting with Jessica Velasco seconding. All voting to adjourn at 5:04 pm.