

## Minutes

### Faculty Assembly Membership Meeting

Monday, February 3, 2020 | Espino Conference Center A&B, 3:30 PM

I. *Call to Order*

The meeting was called to order at 3:30 PM. A quorum was established.

**Present:** Andrew Alegria, April Aultman Becker, Steve Bennack, Anirban Bhattacharjee, Rosemary Briseno, Angela Brown, Jimmy Case, Hong Young Chang, Elizabeth Davis, Kendra DeHart, Jay Downing, Betsy Evans, Theron Francis, Eric Funasaki, Jim Hector, Christopher Herrera, Kristofer Jorgenson, Rob Kinucan, David Leaver, Ryan Luna, Liz Measures, Jeanne Qvarnstrom, Billy Jack Ray, Chris Ritzi, Mark Saka, Marjorie Scott, Kathy Stein, Alicia Trotman, Barbara Tucker, Jessica Velasco, Joseph Velasco, Matt Walter, Filemon Zamora.

**Not Present but Counted:** Oguzhan Basibuyuk, Melleeta Bell, Jamie Boyd, Sandra Chambers, Karrin Ford, Chris Garcia, Thea Glenn, Carlos Gonzalez-Gonzalez, William Green, Ismail Gunes, Bibiana Gutierrez, Alex Hardison, Rhonda Hayes, Jessica Kelsch, Marina Kimball, Matthew Marsh, Cynthia McAlister, Persephone McCrae, Jeffrey Meyer, Jennifer Miller, Richard Mrozinski, DeMetris Reed, Thomas Shiller, Julie Vega, Liza Ware.

II. *Approval of minutes from Monday, October 7, 2019 and Tuesday, November 12, 2019 meetings*

**Motion:** To approve minutes from Monday, October 7, 2019 and Tuesday, November 12, 2019 meetings (Leaver). Seconded (Aultman Becker). Passed.

III. *Guest Speakers*

Order of speakers was changed.

1. *Valerie Baca, Student Government Association President*

Valerie Baca reported on Student Government activities including the ongoing effort to secure sponsorships for the annual Red Out t-shirt giveaway at a spring baseball game. She reported that \$1500 had already been secured. She also reported that she is working diligently to attempt to provide student representatives to Faculty Assembly Councils and University Committees but would like to enlist faculty help in encouraging student participation as well. She

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will also serve on the President Search Committee and is open to hearing comments and concerns from faculty and staff to take forward.

2. *Dr. Jeanne Qvarnstrom, Associate Vice President for Institutional Effectiveness*

See attachments. Dr. Qvarnstrom introduced Director of Institutional Research Deborah Derden and shared information about the upcoming launch of the Innovation Grant application period and invited everyone to a showcase of the previous year's grantees on February 11. She also mentioned that there will be information about marketable skills shared at the upcoming Career Fair. Finally, she shared that the Campus Environmental Survey Committee is working on a draft of their survey and internal vetting of the survey and that the IE Office will be launching NSSE, and, for the first time, FSSE, to gather data about student engagement this year.

3. *Dr. Rob Kinucan, Executive Vice President and Provost*

Dr. Kinucan first made a plug for the upcoming Research Symposium, announcing Dr. Kevin Urbanczyk as the keynote speaker and that this year there will be a block reserved for remote presentations.

Dr. Kinucan shared that he is working as a liaison between the administration and faculty and learning about how the process of translation between those two bodies works. The Academic Master Planning process, he reported, is looking at low performing programs and making recommendations to suit the "25 graduates per program in five years" rule that must be followed. He reported that we have the most low performing programs in the state by those standards.

Dr. Kinucan answered questions from the membership and emphasized that the current plan is to grow and embellish our online presence. He also mentioned that he must be agile as strategies and goals shift above him.

During this time Dr. Matt Moore shared information from the Enrollment Management department saying he was encouraged by progress of enrollment. He mentioned that the Strategic Enrollment Plan had been published but it is not yet available to the wider university community.

Along these discussion points, Dr. Velasco encouraged faculty to pose questions anonymously for him to bring to the TSUS TCFS meeting on Feb 20-22 in Austin.

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#### IV. *President's Report*

##### 1. *Presidential Search*

Dr. Stein announced her membership on the Presidential Search Committee noting others present at the meeting also serving. She is willing to take any comments or concerns to the Committee going forward.

##### 2. *OIT/Distance Education Issues*

Dr. Stein shared the manila folder of issues that she has been keeping related to online distance education technology failures this semester, saying that the issues seem to be more numerous than in previous years. Discussion ensued with more issues reported.

##### 3. *Motions to present to assembly (see Council Reports)*

Dr. Stein presented motions (below) for membership's information and for membership discussion and action.

#### V. *Vice President's Report*

Nothing to report.

#### VI. *Secretary/Treasurer's Report*

##### 1. *Motion to approve membership list for Spring 2020*

**Motion:** To approve membership list for Spring 2020 (Leaver). Seconded (Velasco, Jessica). Passed.

#### VII. *Parliamentarian's Report*

Nothing to report.

#### VIII. *Old Business*

#### IX. *New Business*

#### X. *Council Reports*

##### 1. *Athletics Council*

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*Athletics Council Recommendations:*

1) **Motion:** to have WiFi installed on the buses so that students can access BlackBoard during road trips (Ray). Second (Stein). Passed.

*Athletic Director Butch Worley accepted this motion from the Athletics Council and said that he would work on implementing it.*

Dr. Stein opened this motion up to discussion and it was deemed a good idea.

2) **Motion:** to recommend to the Faculty Assembly that a one-time fee be assessed to all freshmen and transfer students that purchases a Chromebook/iPad for each student (Ray). Second (Chambers). Passed.

*Stein will present this motion to the assembly ~~for a vote.~~*

It was determined during discussion of this motion that the FA Membership did not need to vote on it. A motion was made to move discussion to the appropriate council.

**Motion:** to move the motion as presented by the Athletics Council to the Instructional Technology Advisory Committee (Velasco, Joey). Seconded (??). Passed.

Because time was short, all Council and Committee Chairs were encouraged to submit reports to the Secretary Treasurer by email.

2. *Budget Oversight Council*
  3. *Curriculum Council*
  4. *Department Chairs Council*
  5. *Faculty Assembly Executive Council*
  6. *Graduate Council*
  7. *Honors Council*
  8. *Library and Research Technologies Council*
  9. *Promotion and Tenure Council (formerly Faculty Affairs Council)*
  10. *Research Council*
  11. *Sustainability Council*
  12. *Teacher Education Council*
  13. *Teaching Council*
- XI. *Committee Reports*
1. *ADA Education and Policy Committee*
  2. *Alcohol and Other Drug Education Coalition Committee*
  3. *Convocations Committee*

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4. *Disciplinary Hearing Committee*
  5. *Diversity and Inclusion Committee*
  6. *Financial Assistance Appeals Committee*
  7. *Food Service Committee*
  8. *Instructional Technology Advisory Committee*
  9. *Marketing Committee*
  10. *Orientation Committee*
  11. *Risk Management Advisory Committee*
  12. *Student Publications Committee*
  13. *Student Service Fees Advisory Committee*
  14. *Undergraduate Academic Appeals Committee*
  15. *University Scholarship Committee*
  16. *Web Services Advisory Committee*
- XII. *Announcements*
- None.
- XIII. *Adjournment*

<b>Motion:</b> To adjourn (Measures). Seconded (Jorgenson). Passed.
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