

Procedures

1. Faculty member becomes aware of possible violation
2. Faculty member contacts the Academic Integrity Council Chair to determine if there are previous violations or alleged violations for this student.
3. a. No previous violations and minor offense: The faculty member consults with the AIC Chair to determine possible sanctions, meets with the student to determine responsibility, and assigns sanctions if appropriate. Documentation is sent to the AIC Chair, student, the faculty member,? Student may appeal decision to AIC.
 - o Sanctions available to faculty member: assigning failing grade on assignment or for course, academic integrity module
- b. Previous violations or serious offense: The faculty member forwards to the AIC Chair any documentation that has been gathered and the reporting form with recommended course sanctions if the student is found responsible. AIC conducts a hearing with the student to determine responsibility, assigns sanctions, and tracks completion. Documentation is sent to the student, the faculty member, the Dean of the student's college, and the Provost. Student may appeal decision to the Provost (on criteria established for academic appeals).
- Sanctions available to AIC: course sanctions based on recommendation of faculty member, academic integrity module, probation, and/or removal from university
4. Relevant holds and changes of status are placed on student records by AIC Chair. Holds are removed once student provides written notification and verification of sanction completion. Status changes will be updated by the AIC Chair (?).

? Preventing students from dropping a class once they have been found responsible?