

Selection Process for Outstanding Teacher Award (OTA)

Eligibility. To be eligible, a faculty member must meet the following criteria:

- A) be a full-time faculty member and at least 9 SCH in both the Fall and Spring semesters
- B) have taught at SRSU for at least two years
- C) not have won the award in the last two years

Nomination process. Nominations will be made from the Faculty Assembly and the Student Government Association in Alpine and the Faculty Senate and Student Government in the Rio Grande College. A maximum of three nominations may be made from each organization in Alpine and one from each organization at the Rio Grande College.

1. One-page nominations will be solicited by the Faculty Assembly President and the Faculty Senate President in the fall semester of each year. Alpine Faculty will submit one-page nominations (for a peer or for themselves) in September and October. RGC will submit one-page nominations (for a peer or for themselves) within the fall semester.

- A. The Alpine Faculty Assembly will disseminate the nomination forms to the membership before the November meeting. The membership will determine whether it wants to disseminate the nominations forms to the membership with or without the nominator identified.
- B. The Alpine Faculty Assembly Executive Council will confirm the eligibility of the nominees before the November meeting and create a ballot. The Alpine Faculty Assembly will vote for three nominees at the November meeting. • As RGC's Faculty Senate only meets once each long semester, the Senate will determine its nominee by email.

Confirmed nominees must submit the following:

- 1) a current vita provides a copy of the student evaluations for the most recent semester for which evaluations are available
- 2) the previous year's FE3
- 3) any letters of recommendations from peers and students
- 4) a statement of teaching philosophy
- 5) any other information deemed relevant by the nominee.

Selection committee. The Outstanding Teacher Award Selection Committee members will be appointed by the Provost in consultation with the Alpine Faculty Assembly Executive Council and the Rio Grande College Faculty Senate Executive Council.

One faculty member from each Alpine academic college, one student from the Alpine Student Government Association, one faculty member from the Rio Grande College Faculty Senate, and one student from the Rio Grande College.

The Committee will be chaired by an Academic Dean nominated by the Provost (who will rotate through the four Academic Deans.) The chair will not vote in the selection process.

Selection criteria. Based on a review of the material submitted by the nominees, the Committee will rate each nominee using the following criteria and weightings. (These criteria and weightings mirror the Minnie Stevens Piper criteria and weightings.)

- I. Evidence of contribution to the achievement of the overall mission of SRSU. (5 points)
- II. Evidence of respect and admiration from colleagues.-(5 points)
- III. Membership in professional or honor societies. (5 points)
- IV. Involvement with off-campus or community activities. (5 points)
- V. Evidence of University service. (10 points)
- VI. Involvement with student activities. (10 points)
- VII. Publications or other scholarly activities. (20 points)
- VIII. Evidence of classroom effectiveness and unusual dedication to the teaching profession. (40 points)

Each member of the Committee will rate the faculty member on the above scale. The nominee with the highest score will be selected as the recipient of the Outstanding Teacher Award. The individuals with the highest score from Alpine and from RGC will be the two nominees for the Minnie Stevens Piper Professor Award for the following year for the two campuses.

Timetable. The following timetable will be followed in the selection process:

One-page nominations will be submitted to the Faculty Assembly President and the Faculty Senate President in the fall semester. Alpine will solicit one-page nominations in September and October. RGC will solicit one-page nominations in the fall semester.

- The Alpine Faculty Assembly will disseminate the nomination forms to the membership before the November meeting. The membership will determine whether it wants to disseminate the nominations forms to the membership with or without the nominator identified.
- The Alpine Faculty Assembly Executive Council will confirm the eligibility of the nominees before the November meeting and create a ballot. The Alpine Faculty Assembly will vote for three nominees at the November meeting. • As RGC's Faculty Senate only meets once each long semester, the Senate will determine its nominee by email.

Completed nomination forms and packet materials are due to the Vice President for Academic Affairs by the second Friday in February.

The Provost, in consultation with the Alpine Faculty Assembly and the RGC Faculty Senate, will determine the Selection Committee members by the second Friday in February.

The Committee completes selection process by the second Friday in March.

The Recipient is recognized by the end of the spring semester at the UC.

The Minnie Stevens Piper nominations are submitted by the November deadline.