

Curriculum Council

Minutes from Wednesday, October 21, 2020, 11 A.M. - 12 P.M. via Zoom (web delivered)

In attendance: Jennifer Miller-Ray (chair), Oguzhan Basibuyuk, Patricia Harveson, Jeffrey Meyer

Not in attendance: Gregory Roof

The meeting was called to order at 11:00 A.M.

From the Office of the Provost, we are having a THECB audit in the Spring. They will be examining our process for core curriculum approval and curriculum changes. We must codify this process and post it on the website.

We have already discussed that the Curriculum Change form is confusing for the faculty, so perhaps we can add some guidance and best practices? We have until March, but we do want to put a step-by-step process for faculty. We should also provide some examples. It would be ideal if we could complete this in the Fall, or by Winter Break, and work on updating the Curriculum Change form after the Spring. Dr. Miller-Ray will write it down her process and we can look it over and proof via e-mail.

Now, Dr. Miller-Ray has reached out to all Deans and Chairs except for Marjie Scott.

The nursing forms will be resubmitted next week. Additionally, we do not have forms back from Dr. Brown and Dr. Herrera.

We reviewed the resubmitted forms in the Revisions folder on Sharepoint.

For COMM 1315, Dr. Velasco's syllabus looks good, including SLOs and Marketable Skills.

For BIOL 5303, 6602, and 5207, the descriptions were cut off and now everything is included. The only discrepancy is that the new forms are missing signatures, but Dr. M-R is going to take the signature page from the previous document and attach to these, to expedite the process.

We received clarification from Dr. Leaver via e-mail about the prerequisite for CHEM 3410. He's changing the course number only. We can accept the form as-is, since that's all he's changing.

Next, we reviewed the forms from the College of Education and Professional Studies.

For ED 7317, 7316, 7323, 7301, 6344, 7302, 6347, 6345, and 5313, these forms needed the prerequisite box checked. They have now been corrected.

For the Degree Changes to ES 4-8, ES Math EC 6, E SS 4-8, and E LA 4-8, we can now see the entire justification.

For the MEd in Counseling degree changes, we now have the completed justifications for the change.

Lastly, we reviewed the resubmissions from the College of Agriculture and Natural Resource Sciences.

For IT 1101, the course description has been added.

The degree changes for IT Manufacturing/Construction Management/Agricultural Education, and course change for NRM 3201 didn't have the signatures on the forms. Now they do. We think it is acceptable that Dr. Luna signed for Dr. Boyd for the Agricultural Education forms.

We will meet again 10/28/20 at 11 A.M.

The meeting was adjourned at 11:35 A.M.

Respectfully submitted,

Jeffrey J. Meyer, D.M.A.