

# KEVIN POTTS

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## EDUCATION

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**Bachelor of Science, Kinesiology, Expected in 06/2025**

**Sul Ross State University - Alpine, TX**

- Dean's List [Spring 2023]
- Awarded [All Conference Academic]
- [3.5] GPA
- [Honor's Society Sandra Day O'Connor High school] Member
- [Sandra Day O'Connor High school Spanish Honor's Society ] Member
- Extracurricular Activities: [Sul Ross State Baseball]
- Extracurricular Activities: [First Team All State Outfielder]
- Extracurricular Activities: [First Team All District]
- Extracurricular Activities: [First Team Academic All State]

## PROFESSIONAL SUMMARY

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Outgoing Volunteer providing experience helping non-profit organization with daily tasks and needs. Friendly and helpful when assisting employees and visitors requesting services. Driven by cause to work diligently to accomplish measurable impact. Energetic Volunteer offering outstanding telephone etiquette, social media and interpersonal skills. Well-trained individual with past experience working with children and elderly people. Punctual and dedicated to service. Caring professional prepared to deliver case management and client advocacy. Dedicated to helping others achieve progress toward goals and meet specific needs. Wide-ranging knowledge of applicable services and professionals appropriate for clients. Mission-oriented



San Antonio, TX 78234



210-391-3645



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## SKILLS

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- Communications Strategies
- Personnel Recruitment
- Variance Reports
- Microsoft Excel
- Worship Service Planning
- Professional Relationships
- Spiritual Care
- Critical Thinking
- Group Activities
- Team Meetings
- Social Skills
- Team Bonding
- Athlete Engagement
- Individual Trainings
- Safety Understanding
- Program Planning
- Stretching Practices
- Practice Management
- Positive Interactions
- Technique Evaluation
- Athletic Training and Coaching
- Team Motivation
- Collaborative Relationships
- Observational Skills
- Fitness Education
- Game Fundamentals
- Motivational Leadership
- Player Evaluation
- Maintaining Nutrition
- Team Scheduling
- Sportsmanship Promotion
- Behavior Standards
- Training Exercises

[Cross Trail Outfitters Leader ] successful in developing robust youth ministry programs and serving as positive role model. Highly accomplished in helping youths strengthen personal relationships with God and while providing growth opportunities. Talent in program administration, operations management and spiritual leadership. Seasoned [Cross Trail Outfitters Leader] offering [5] years of experience in pastoral care and spiritual leadership to growing church. Committed to creating thriving community and guiding individuals transformed by gospel. Successful background in organizational leadership, ministry program development and mission-oriented strategic planning. Spiritual [Cross Trail Outfitters Leader] with [5] years of experience in [Outdoors] ministry. Accomplished in helping community members strengthen relationships with God by guiding individuals throughout service activities. Spirited Coach committed to inspiring personal drive and self-confidence through motivational training and skills development. Employs example-based instruction style to build trust as hands-on leader and guarantee safety of activities. Believes in open, constructive communication between staff and team to set clear goals and build vision of excellence. Motivated and effective candidate experienced in guiding, mentoring and developing high-performing athletes. Well-versed in recording game statistics to rank player performance. Supportive and proactive leader committed to coaching with positive reinforcement and adaptive training techniques.

## PROFESSIONAL EXPERIENCE

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### **Volunteer, 01/2018 - Current**

#### **Cross Trail Outfitters, San Antonio, TX**

- Assisted with special events and programs.
- Maintained clean, neat, and operational facilities to serve program needs.
- Used strong interpersonal communication skills to convey information to others.
- Supported engaging, fun, and smooth-running events by helping with organization and planning.
- Led programs such as worship, study, fellowship, and service opportunities.
- Provided spiritual care through visitation, counseling, and prayer.
- Oversaw administration and management of all areas of ministry.
- Planned and conducted worship services, wrote sermons, and worked with key church leaders to carry out church mission.
- Raised congregational awareness of needs and contributions of youth to church life and operations.
- Skilled at working independently and collaboratively in a team

environment.

- Self-motivated, with a strong sense of personal responsibility.
- Proven ability to learn quickly and adapt to new situations.
- Worked effectively in fast-paced environments.
- Worked well in a team setting, providing support and guidance.
- Excellent communication skills, both verbal and written.
- Demonstrated respect, friendliness and willingness to help wherever needed.

**Intern, 06/2023 - 07/2023**

**Taft High School , San Antonio, TX**

- Analyzed problems and worked with teams to develop solutions.
- Sorted and organized files, spreadsheets, and reports.
- Participated in workshops and presentations related to projects to gain knowledge.
- Interacted with customers by phone, email, or in-person to provide information.
- Collaborated with head coach to develop and maintain team schedule and practices to enhance preparedness.
- Developed strong relationship with players to assist in reaching goals, build trust and rapport.
- Promoted good sportsmanship with competing teams on- and off-field.
- Observed athletes during practice and game situations to assess performance and provide tips for improvement.
- Assisted in creating and executing practice plans for athletes to help reach highest potential.
- Managed drills and fitness circuits to bolster athletes' coordination and performance levels.
- Maintained equipment, facilities and inventory to avoid accidents, mishaps, and damage.
- Led team meetings to discuss and provide guidance to athletes on how to improve performance.
- Promoted proper stretching, warmups and conditioning exercises to prevent sports injuries.
- Facilitated group coaching sessions and provided individual coaching support.
- Developed relationships with clients to provide ongoing support and encouragement.
- Offered constructive feedback to clients to help reach goals.
- Utilized various coaching models and techniques to maximize client success.

## LANGUAGES

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### Spanish



Professional Working