

KATY WILLIAMS

Katy.williams@sulross.edu | 432-837-8596

EDUCATION

Master of Science in Agricultural Leadership, Education, and Communication December 2011

Texas A&M University | College Station, TX

Thesis: *The Land Grant Mission & The Cowboy Church: Diffusing University – Community Engagement*

Bachelor of Arts in Sociology

May 2010

Austin College | Sherman, TX

TEACHING EXPERIENCE

Adjunct Faculty | College of Innovation & Design

2020 – Present

Texas A&M University – Commerce | Commerce, TX

- Design course curriculum and facilitate online student learning, using *D2L Brightspace*, for the competency-based Bachelor of Applied Arts and Sciences (BAAS) in Organizational Leadership
- Course: Critical Thinking

CO-INSTRUCTOR | FIRST YEAR LEADERSHIP PROGRAM

2018-2019

Texas A&M University – Commerce | Commerce, TX

- Assist with the facilitation of in-class instruction
- Assist with facilitation of co-curricular engagement of FLP Living Learning Community

WORK EXPERIENCE

Director | Civic Engagement & Student Assistance

April 2022- Present

Sul Ross State University | Alpine, TX

- Establish new office of Civic Engagement & Student Assistance
 - Develop strategic plan, mission, administrative process, annual budget, and department outcomes
 - Fundraise through grant proposals
- Create, implement, and evaluate campus wide programming
- Identify opportunities and implement solutions to address student need for assistance
- Support students in navigation of rules, regulations, policies and procedures
 - Investigate Student Grievances and support student navigation of resolution
- Manage on campus student food pantry
 - Initiated and maintain partnerships with West Texas Food Bank and Swipe Out Hunger

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WORK EXPERIENCE (Continued)

Assistant Director | Intercultural Engagement & Leadership

June 2018 – April 2022

Texas A&M University – Commerce | Commerce, TX

- Develop, facilitate, and assess leadership, civic engagement, and service programs and events including Lions Against Hunger, Operation Blue & Gold, Alternative Break trips and other office initiatives
 - Administer program budget, planning, risk management, compliance, and assessment
 - Developed student service board, facilitate voter engagement Initiatives, design day trips
 - Designed and facilitated leadership development workshops including *Strengths for Social Justice*
- Collaborate with campus partners within Student Affairs, Academic Affairs, and Enrollment Management to incorporate experiential learning and community engagement
 - Created partnerships with Social Work, Agriculture, Nursing, and Environmental Science
 - Consult with faculty/staff in new program development, support, and student engagement
 - Coordinate networking events like Volunteer Fairs, BIPOC Faculty/Student Networking Night, and Community Action Tours
- Create, develop, and maintain partnerships with non-profits organizations, government, and civic organizations
 - Serve as community liaison, support efforts to address community needs, increased campus/community engagement
 - Administer online community volunteer engagement platform, *Givepulse*
- Interview, Hire, train, onboard and supervise student staff including Graduate Assistant
- Manage, track, monitor, analyze and report office assessment and annual participation data

Assistant Director | Academic Skills Center

February 2016- May 2018

Austin College | Sherman, TX

- Developed, delivered, and evaluated campus wide academic success workshops, facilitate seasonal events, and created spaces for students to learn and practice academic skill development
 - Program Promotions, maintain webpage, and manage social media accounts
- Advised students at-risk through self-advocacy, self-management, and navigation of academic issues
 - Identify and refer students to on and off campus support services
 - Collaborate with faculty to address students concerns and monitor academic progress
- Support students in the coordination of access services
 - Advise students and faculty of policies, resources, and navigating accommodations
 - Register students for classroom accommodations and assist with test scheduling
- Co-supervised the training and development of 15 peer tutors and 2 student workers
- Tracked and reported student participation, assist with program assessment and components of SACS accreditation, coordinate and monitor compliance of testing services

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WORK EXPERIENCE (Continued)

Program Director | Special Olympics Texas
Greater Dallas Area | Dallas, TX

February 2012- December 2015

- Promoted from Program Associate to Program Director in January 2014
- Managed programming and compliance of organizational policies to 20 counties with approximately 100 delegations, 7,000 athletes, 700 coaches, and 1,000+ volunteers
 - Operated on program budget of \$100,000 and limited program staff
 - Collaborated with a volunteer Area Sport Management Team to establish, assess, forecast, and execute program goals for Area Operational Plans
 - Advised volunteers on policies, program needs, risk management, and conflict management
- Coordinated 19 annual sports competitions, in addition to local events, and program Outreach
 - Scheduling, venue selection, negotiating contracts, volunteer recruitment, delegation, and training, post event assessment, marketing, risk assessment and compliance
 - Processed volunteer applications, athlete enrollment, and event registration
 - Recruited, matched, and assigned prospective athletes and volunteers to teams, events, and opportunities
- Established and facilitated local community engagement with organizational initiatives
 - o Collaborated with development staff to market, promote, and maintain relationships with corporate sponsors, local businesses, civic organizations, and school districts
 - Identified, recruited, and maintained participation of K-12 institutions, group homes, adult day habilitation facilities, and related community institutions
 - Identified and maintain partners to serve as host locations for trainings and competitions
 - o Developed and supported local partnerships in National SO initiatives, including NCAA Division III institutions, BIG 12 Championships, FC Dallas, and Bank of America.

Interim Coordinator | Office of the Provost
Graduate Assistant | Office of Graduate Studies
Texas A&M University | College Station, TX

August 2010 - February 2012

- Facilitated the external academic program review of departments, as required by the Texas Higher Education Coordinating Board (THECB)
- Routinely collaborated with Office of Provost, Offices of Undergraduate and Graduate Studies, Deans, and Department Heads, to communicate and monitor compliance to external review requirements and expectations
- Composed official campus correspondence and post-review documents
- Processed graduate faculty nominations and approval for graduate student committees

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Professional Affiliations

International Association for Research on Service Learning & Community Engagement (IARLCE)	2022-present
Higher Education Case Managers Association (HECMA)	2022-present
National Association of Student Personnel Administrators (NASPA)	2018-present
Gulf-South Summit on Service Learning & Community Engagement	2019 – 2023
Texas Association of College Student Personnel Administrators (TACUSPA), College Reading and Learning Association, Member	2018- 2022 2016-2018
Texas Association on Higher Education and Disability, Member	2017-2018

Certifications

Gallup Certified Clifton Strengths Coach	2019- 2023
National Youth Leadership Council Certificate in Service Learning & Instructional Leadership	2022

Professional Presentations & Publications

Williams, K. (2022, March). *Strengths for Social Justice: Using a CliftonStrengths lens to promote and mobilize action*. National Association of Student Personnel Administrators Conference. (Proposal accepted).

Esquivel, L. & Williams, K. (2022, March). *Creating Intentional Spaces in Service for Undocumented & DACA Students*. Gulf-South Summit on Service Learning and Civic Engagement through Higher Education. (Proposal accepted).

Williams, K. (2020, March 29- April 1). *The Civically Engaged Professional* [Conference session]. National Association of Student Personnel Administrators Conference, Austin, TX, United States. (Conference canceled).

Williams, K. (2019, October 20-22). *Co-Curricular Conversations: Leading Students to reflect on their out-of-classroom experiences*. [Conference session]. Texas Association of College Student Personnel Administrators Conference, San Marcos, TX.

Williams, K. (2018, October 21-23). *Inspiring Students to Adopt What You Deliver*. Texas Association of College Student Personnel Administration Conference, Houston, TX.

Williams K., Strong, R., & Lockett, L.L. (2013). Expanding Cooperative Extension's Audience: Establishing a Relationship with Cowboy Church Members. *The Journal of Extension*, 51(6), Article 24.

<https://tigerprints.clemson.edu/joe/vol51/iss6/24>

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Student Engagement

Student Organization Allocations Committee	2021-2022
National Society of Leadership & Success, Advisor	2018-2022
Kappa Delta Chi Sorority, Advisor	2020-2022
National Association for Campus Activities (NACA) Graduate Intern Mock Interviewer	2020
Austin College Career Readiness Check, Alumna interviewer	2014-2019
Austin College Women's Basketball, Volunteer Assistant Coach	2016-2018
Austin College Alternative Spring Break, Sponsor	2017

Community Engagement

Brewster County Volunteer Deputy Registrar	2022
Hiking Texas, Social Media Ambassador (@Hiking_903)	July 2021 – 2022
United Way of Hunt County, Board Member & Secretary	Feb 2021 – Apr 2022
National CASA / GAL Association Book Club, DEI Series, Facilitator	Sept 2020 – 2021
Court Appointed Special Advocate (CASA) of Hunt County	2019- 2021
Austin College Athletic Alumni "A" Association, Board Member	2018- Present
Commerce Food Pantry, Volunteer	2020 – 2022
Hunt County Volunteer Deputy Registrar	2020
ESC Region 10, Adaptive Sports Volunteer	2014-2021
Commerce Mask Makers, Group Administrator	Spring 2022
Commerce Leadership Institute,	Class of 2020
Austin College Emergency Fund Auction Committee, Chair	2017-2018
Special Olympics Texas, Volunteer	2017- 2022
Southern Methodist University: Education as a Human Right Conference, panelist	March 2015

Award & Recognition

Southern Collegiate Athletic Conference, Women's Basketball 30 th Anniversary Team, Honoree	Spring 2021
Texas A&M University-Commerce, <i>Phyllis Talbot and Linne Moore Staff Award</i>	Fall 2020
National Society of Leadership & Success, <i>Excellence in Service to Students Chapter Award</i>	Fall 2018
Austin College Athletic Hall of Honor, Inductee	2017
D3Hoops.com, Women's Basketball, All-American	2010