

Sul Ross State University
Department of Business Administration
ACC 2301
Principles of Accounting I
8:00 – 9:15 TR
BAB 318
Fall 2018

Course Instructor: Mary Jane Saucedo, PhD, CPA
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Office Hours:
Wednesdays 7:30 – 12:00 AM
Other Times by Appointment

Course Description:

Principles of commercial accounting as applied to classification of accounts, preparation of financial statements, procedures in handling business papers, controlling accounts, and adjusting and closing records.

Required Course Materials:

FINANCIAL & MANGERIAL ACCOUNTING, 13th edition, by Waren, Reeve, & Duchac, ISBN # 978-1-285-86630-7, published by Cengage Learning.

Department of Business Administration BBA Student Learning Outcomes

SLO 1 Students will be able to analyze and solve business problems across major business functions, using fundamental business principles and strategies

SLO 2 Students will be able to communicate about contemporary business related topics.

SLO 3 Students will be able to comprehend the impact of ethical and social responsibility in business.

Attendance:

Class attendance is required. Each student is expected to attend class regularly, to arrive on time, and to remain until class is dismissed. Tardiness and leaving class early are disruptive for other students and the instructor. Students who do not arrive promptly or who leave early may be noted as absent.

The class attendance policy on page 69 of the 2012-2014 catalog will be followed. A student will be dropped after they accumulate six absences. General guideline is nine absences for a MWF class, six absences for a MW or TR class and three absences for a night class. Absences from class for University sanctioned activities shall not be included in this count provided the student notifies the instructor in advance.

Classroom Behavior:

Distracting behavior such as uninvited casual talk among students, use of cellular phones, beepers or inappropriate behavior toward fellow students or faculty is unacceptable. Turn off your cell phone and any other electronic equipment before class starts. If you turn your phone to vibrate, do not answer it in class and do not leave the classroom to answer your phone unless you have an emergency.

Students misbehaving in class will be asked to write a ten page paper on why they cannot behave as an adult in class. This paper will become part of the Homework Grade and if not submitted will be assigned as an “F”. Also, disruptive students will be called to the front and asked to lead the class discussion and/or problems solving session.

Course Grading:

Class Participation	10%
Homework	15%
Exams (3 exams at 25% each)	75%
Total Points	100%

Your grade will be based on the following scale:

A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	59% and below

Homework & Exams:

Students are required to read the assigned materials prior to class and be prepared to participate in class discussions. Homework will not be accepted late. If a student misses an exam, the exam must be made up within one week from the date of the exam. Please read the syllabus and follow the timeline on assignments.

Academic Honesty:

Cheating or plagiarism includes the copying of all or part of another person’s work and will not be tolerated. If you allow your work to be copied or make it available to another student for this purpose you are also cheating. All parties involved will receive an F on the assignment.

Students with Disabilities:

Sul Ross State University is committed to equal access in compliance with the Americans with Disabilities Act of 1973. It is the student’s responsibility to initiate a request for accessibility services. Students seeking accessibility services must contact Mary Schwartz, M. Ed., L.P.C., in Counseling and Accessibility Services, Ferguson Hall, Room 112. The mailing address is P.O. Box C-122, Sul Ross State University, Alpine, Texas Telephone: 432-837-8691. E-mail: mschwartz@sulross.edu .

Course Schedule and Assignments:

**ACCT 2301
PRINCIPLES OF ACCOUNTING I
CHAPTER ASSIGNMENTS*
Fall 2018**

Date	Chapter	Exercises	Problems
8/27/2018		Introduction	
8/29/2018	1	Review Chapter	
9/4/2018	1	1,2,4,6,7,13,14,15,16,17,20,22,23,25	3A
9/6/2018	2	Review Chapter	
9/11/2018	2	1,2,4,6,7,9,10,11,12,13,18	1A
9/13/2018	3	Review Chapter	
9/18/2018	3	1,4,5,6,8,10,11,13,14,17,19,27	3A
9/20/2018	4	Review Chapter	

9/25/2018 9/27/2018	4	1,2,3,6,8,9,10,12,14,16,17,18,19,21,22 EXAM I Chapters 1-4	1A
10/2/2018	5	Review Chapter	
10/4/2018	5	1,2,3,4,5,7,10,13,14,19,29,32	4A
10/9/2018	6	Review Chapter	
10/11/2018	6	1,2,3,4,7,8,12,	4A
10/16/2018	7	Review Chapter	
10/18/2018	7	1,2,10,12,15,16,24,	3A
10/22/2018		Semester Mid-Term	
10/23/2018	8	Review Chapter	
10/25/2018	8	1,2,3,4,5,6,8,9,10,11,13,17,19,20,24,26,	5A
10/30/2018		EXAM II Chapters 5-8	
11/1/2018	9	Review Chapter	
11/6/2018	9	1,3,4,7,8,10,14,15,16,18,19,20,21,22,23,	6A
11/8/2018	10	Review Chapter	
11/13/2018	10	2,3,5,6,7,8,9,10,11,20,21,22,	4A
11/15/2018	11	Review Chapter	
11/16/2018		Deadline to Withdraw with a "W" by 4 PM	
11/20/2018	11	1,3,4,5,6,7,9,10,11,14,16,19,20,21,22,23	1A
11/22/2018		THANKSGIVING HOLIDAY	
11/27/2018	12	Review Chapter	
11/29/2018		5,6,7,8,10,13,14,17,18,21,22A,	2A,3A
12/4/2018	13	1,2,3,6,10,12,17,18,19,22,25	
12/6/2018		DEAD DAY	
12/10/2018		FINAL EXAM Chapters 9 - 13 (TENTATIVE DATE)	
12/14/2018		Fall Commencement	

***Assignments Subject to Change**