

**ED 7301: CLINICAL PRACTICE IN COUNSELING****Clinical Mental Health Counselors****Sul Ross State University****Fall 2020****Instructor:** Ronda Hayes, MEd, PSC, LPC-Supervisor**E-Mail:** rhayes@sulross.edu**Office Number:** 432.837.8170**Emergency Phone:** 325.650.0419**Office Location:** MAB-309G**On Campus Office Hours:** by appointment**Off Campus:** virtual by appointment

The instructor is available via email (for personal correspondence), Blackboard Discussion Board for class questions and clarifications), and, in case of an emergency, telephone.

COURSE PREREQUISITES:

All Courses must be completed. This course must be taken in your last semester of classroom course work

CATALOG COURSE DESCRIPTION:

Provides a conceptualization of the counseling process and clinical interviewing; emphasizes development of the counseling skills necessary to function appropriately as an entry-level counselor in a variety of settings. Training is done through role-plays, coaching, and experiential activities. Includes presentation of case studies applicable to current issues, multicultural concerns, legal decisions, and ethics in the field.

REQUIRED TEXTS:

American Psychological Association (2020). *Publication Manual of the American Psychological Association* (7th ed.). Washington, DC: American Psychological Association.

Cormier, S. (2016). *Counseling strategies and interventions for professional helpers* (9th ed.). Hoboken, NJ: Pearson.

Young, M. E. (2021). Learning the art of helping: Building blocks and techniques (7th ed.). Hoboken, NJ: Pearson.

Standards for Clinical Mental Health Counseling (CMHC) track SECTION 5: ENTRY-LEVELSPECIALTYAREAS– CLINICALMENTALHEALTHCOUNSELING	Activity	SLO's
History and development of clinical mental health counseling (V.1.a)	Assigned textbook reading; Chapter 2 Test, Chapter 3 Test, Chapter 11 test	1
Theories and models related to clinical mental health counseling (V.1.b)	Assigned textbook reading; Chapter 2, 3, 11, 12, 13, 14, 15 Test	1
Principles, models, and documentation formats of biopsychosocial case conceptualization and treatment planning (V.1.c)	Assigned textbook reading; Chapter 1, 2, 9, 10, 11 tests and case conceptualization assignment	1,2
Neurobiological and medical foundation and etiology of addiction and co-occurring disorders (V.1.d)	Assigned textbook reading: Chapter 13 test	2
Psychological tests and assessments specific to clinical mental health counseling (V.1.e)	Case Conceptualization assignment	2
Roles and settings of clinical mental health counselors (V.11.a)	Assigned textbook reading: chapter 1-13 tests	1,2,3
Etiology, nomenclature, treatment, referral, and prevention of mental and emotional disorders (V.11.b)	Assigned textbook readings; chapter 13 test; Case Conceptualization assignment	2,3
Mental health service delivery modalities within the continuum of care, such as inpatient, outpatient, partial treatment and aftercare, and the mental health counseling services networks (V.11.c)	Assigned textbook readings; chapter 13 test; Case Conceptualization assignment	2,3
Diagnostic process, including differential diagnosis and the use of current diagnostic classification systems, including the Diagnostic and Statistical Manual of Mental Disorders (DSM)	Assigned textbook readings; chapter 13 test; Case	2,3

and the International Classification of Diseases (ICD) (V.11.d)	Conceptualization assignment	
Potential for substance use disorders to mimic and/or co-occur with a variety of neurological, medical, and psychological disorders (V.11.e)	Assigned textbook readings; chapter 13 test; Case Conceptualization assignment	2,3
Impact of crisis and trauma on individuals with mental health diagnoses (V.11.f)	Assigned textbook reading; Chapter 2, 12, 13 Tests; Videos & Class discussion; Case presentation assignment	2,3
Impact of biological and neurological mechanisms on mental health (V.11.g)	Class discussion; Assigned textbook readings; chapter 13 test; Case Conceptualization assignment	2,3
Classifications, indications, and contraindications of commonly prescribed psychopharmacological medications for appropriate medical referral and consultation (V.11.h)	Class discussion; Assigned textbook readings; chapter 13 test; Case Conceptualization assignment	2
Legislation and government policy relevant to clinical mental health counseling (V.11.i)	Assigned Reading: Chapter 1, 15, and 16 tests	3
Cultural factors relevant to clinical mental health counseling (V.11.j)	Assigned textbook reading; Chapter 2 Test	1,2,3
Professional organizations, preparation standards, and credentials relevant to the practice of clinical mental health counseling (V.11.k)	Class discussion; Assigned textbook readings; Chapter 1 and 3 test.	3
Legal and ethical considerations specific to clinical mental health counseling (V.11.l)	Assigned textbook reading; Chapter 1 test; Class discussion; Case presentation assignment	3

Record keeping, third party reimbursement, and other practice and management issues in clinical mental health counseling (V.11.m)	Class discussion; Assigned textbook reading chapter 4 and exam	2,3
Intake interview, mental status evaluation, biopsychosocial history, mental health history, and psychological assessment for treatment planning and caseload management (V.111.a)	Case Conceptualization assignment	2
Techniques and interventions for prevention and treatment of a broad range of mental health issues (V.111.b)	Assigned textbook reading; Chapter Tests and Final Exam; Case presentation assignment.	2
Strategies for interfacing with the legal system regarding court-referred clients (V.111.c)	Assigned textbook reading; Chapter Tests and Final Exam; Case presentation assignment.	3
Strategies for interfacing with integrated behavioral health care professionals (V.111.d)	Class discussion; Case presentation assignment.	2,3
Strategies to advocate for persons with mental health issues (V.111.e)	Class discussion; Case presentation assignment.	2,3

COURSE OBJECTIVES:

The student will:

1. Review current literature and practice on the nature of the helping relationship.
2. Demonstrate a practical understanding of basic responding skills through counseling role play activities.
3. Actively participate in class activities, which includes assuming the role of counselor or client, as requested.
4. Observe peers and offer critique on the appropriateness of their counseling behaviors.
5. Compare and contrast counseling techniques appropriate for various client populations, including multicultural populations.
6. Demonstrate an ability to apply current legal and ethical thinking to the practice of counseling.
7. Examine how stress can lead to therapist impairment, and develop a personal strategy for maintaining health and wellness.

STUDENT LEARNING OUTCOMES:

The student will be able to:

1. Demonstrate their ability to apply within guidance and counseling, their knowledge of human development, diversity, and factors that affect client's ability to achieve their potential
2. Demonstrate their ability to plan, implement, and evaluate a developmental counseling program, this program will incorporate assessment, as well as individual and group counseling services utilizing appropriate theoretical frameworks, techniques, and interventions to address personal, interpersonal/social, and educational needs.
3. Demonstrate the ability to communicate and collaborate effectively with others in diverse settings, including the community in order to facilitate client success, and will demonstrate the ability to apply ethical, legal, and professional standards.

COUNSELOR EDUCATION MARKETABLE SKILLS:

1. Graduates will demonstrate oral and written communication skills to apply in careers related to mental and behavioral health including school counseling.
2. Graduates will demonstrate knowledge of ethics, social justice issues, and multicultural concerns to apply in careers related to mental and behavioral health including school counseling.
3. Graduates will demonstrate knowledge of human growth development throughout the lifespan to apply in careers related to mental and behavioral health including school counseling.

DISTANT LEARNING STATEMENT

Students enrolled in distance education courses have equal access to the university's academic support services, such as Smarthinking, library resources, such as online databases, and instructional technology support. For more information about accessing these resources, visit the SRSU website. Students should correspond using Sul Ross email accounts and submit online assignments through Blackboard, which requires secure login information to verify students' identities and to protect students' information. The procedures for filing a student complaint are included in the student handbook. Students enrolled in distance education courses at Sul Ross are expected to adhere to all policies pertaining to academic honesty and appropriate student conduct, as described in the student handbook. Students in web-based courses must maintain appropriate equipment and software, according to the needs and requirements of the course, as outlined on the SRSU website.

SMARTTHINKING:

With Blackboard, you will note two tabs on the left, a Smarthinking Handbook tab and a Smarthinking tab. Sul Ross State University is providing this writing tutorial program, free of charge, to currently enrolled students. Smarthinking is a proven, excellent writing tutorial program and user friendly. When you are ready to submit your draft paper to Smarthinking, you may do so through the Smarthinking tab.

This service does not detect plagiarism; you will still need to use SafeAssign for similarity detection. The Smarthinking Writing Center is designed to assist secondary, post-secondary, and graduate students become stronger writers. Students receive a detailed, personalized critique of any written assignment, such as an essay, paragraph, report, or creative work. When applicable, students can select specialists such as ESL, Technical Writing, or Creative Writing experts. Students can submit writing 24 hours a day, seven days a week.

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ACADEMIC INTEGRITY:

Students in this class are required to demonstrate scholarly behavior and academic honesty in the use of intellectual property. A scholar is expected to be timely, prepared, and focused. Meaningful, respectful, and pertinent online participation is also expected.

Examples of academic dishonesty include but are not limited to: submitting work as original that was used in whole or part for another course and/or professor; turning in another person's work as one's own; copying from professional works or internet sites without citation.

SAFE ASSIGN:

The Safe Assignment Tool is an advanced plagiarism prevention system deeply integrated with the Blackboard Learning Management System. SafeAssignment compares student papers submitted to Blackboard against an enormous wide range of sources and provides instructors with detailed Originality Reports. Because of SafeAssignment's flexibility, this product is an effective plagiarism prevention system that helps instructors to raise student awareness about plagiarism and to educate students about the ways to avoid plagiarism. You can check your similarity report and make corrections if needed. With your similarity report, you will note highlighted areas that have similarity noted between your paper and another source. You will click on the tab within the colored square to see the percentage of the similarity. Percentages above 20% must be corrected. It does not matter if the source that is being noted for similarity is not the same source that you used. The system is telling you what you have written is too similar to another source and you need to make corrections. You may need to change up some of the wording or order of information to make it your information. More than three or four words in a row that are identical to the originating author can be detected. You can submit your paper as many times as you would like. This system is designed to assist students with increasing awareness of plagiarism. Typically, plagiarism is an accidental occurrence and occurs when students do not realize their writing is overly similar to another source.

ADA (Americans with Disabilities Act)

SRSU DISABILITY SERVICES:

Sul Ross State University (SRSU) is committed to equal access in compliance with Americans with Disabilities Act of 1973. It is SRSU policy to provide reasonable accommodations to students with documented disabilities. It is the Student's responsibility to initiate a request. Please contact me, Ms. Rebecca Greathouse Wren, M.Ed., LPC-S, Director/Counselor, Accessibility Services Coordinator, Ferguson Hall (Suite 112) at 432.837.8203; mailing address is P.O. Box C-122, Sul Ross State University, Alpine, Texas 79832. Students should then contact the instructor as soon as possible to initiate the recommended accommodations.

ATTENDANCE POLICY:

You are responsible for reviewing the university policies on Absences and Class Attendance in the SRSU Student Handbook. Because this is such an abbreviated weekend format course, attendance at and prompt arrival for ALL class sessions is required to pass this course. If unable to attend a class session, please contact the instructor and know that you will be dropped from the course. Missing a single day of the two-day-weekend format classes will cause you to be dropped from the course. SRSU

PARTICIPATION POLICY:

Since ED 7301 is an online course, participation will be evaluated in Blackboard online discussions. It is the student's responsibility to check the Discussion Board and Sul Ross email DAILY for the duration of the course. In order for you to remain enrolled in ED 7301, you must reply to the Blackboard Discussion Board "Online Participation Policy" forum by the deadline posted on the Due Dates listing contained in this syllabus. It is policy at Sul Ross State University that if a student is enrolled in an online course and fails to stay active for a period of 3 weeks, fails to submit assignments, and/or does not reply to emails from the instructor, he/she will receive a final grade of "F." You may access the "Online Participation Policy" forum by entering Blackboard, then selecting Discussion Board. Please follow the directions regarding your required response.

COURSE REQUIREMENTS:

Technology Requirements: Since the Counselor Education Program is a predominately web delivered program, students are required to have their own computers and internet that can handle the required technology, including audio, a camera, Chrome, Blackboard, Zoom, youtube, and other applications. Not having the technology at your disposal at any time is not an excuse for failure to submit an assignment, join in a Zoom or Blackboard session, or take an exam.

Students will:

- *Attend all virtual classes and participate in discussions and activities.*
- *Complete reading assignments and study the material prior to class meetings.*
- *Complete out-of-class assignments and deliver in-class presentation.*
- *Take exams.*

- *Practice professional conduct and ethics.*
- *Practice respectful learning exchanges*

EVALUATION/GRADING POLICY:

Your grade for this course will be determined by evidence of the quality of your learning as demonstrated by your performance on the following:

Personal Wellness Plan	25%
Case Conceptualization Paper	20%
Oral Case Conceptualization Presentation	15%
Exams	35%
Participation	5%
Course Grade:	A B C F
	91% - 100% 81% - 90% 71% - 80% Below 71%

NOTE: Graduate students must maintain a 3.0 GPA to remain in good standing.

Late work will not be accepted

If you make a C, you will retake the course.

Each student will be expected to stay in regular communication with their professor and will be required to respond to emails sent to your Sul Ross email and/or telephone calls initiated by the professor within two days. If a timely response is not received, 50 points will be deducted from your overall grade. (No Excuses)

ASSIGNMENT DESCRIPTIONS NOTE: Late work is not accepted.

General Format for Written Work.

Papers must be typed using APA format. Which includes, 1 inch margins, 12-point Ariel type, and double line spacing. Begin numbering with the title page, edit for spelling, grammar, clarity, and logic of idea development.

Two writing programs, Smarthinking and SafeAssign, are used to assist with quality of writing.

NOTE: Your writing reflects your professionalism. A paper with multiple errors will receive a reduction in grade. Along with your 7th Edition APA manual, <http://www.apastyle.org> is a good reference web site for APA guidelines. Typically, each paragraph will have at least one cited source. Even if you have re-written the information in your own words, you must cite the source. If you use a quote the page number from where it came from in the source is required.

• Standard Essay Review

Smarthinking's standard essay critique prioritizes higher-order concerns, including main idea/thesis, content development, organization, and introduction/conclusion. This critique includes a tutor's embedded comments and a response form with commentary on essay strengths, areas in need of improvement, and a summary of next steps.

- **Long Essay Review**

The long essay review provides the same individualized feedback as the standard essay review, but applied to written pieces of greater length.

- **Paragraph Review**

The paragraph review provides the same individualized feedback as the standard essay review, but applied to a writing piece of 300 words or less.

- **Grammar & Documentation Review**

The Lower-Order Concerns-only essay critique addresses exclusively lower-order issues of grammar and mechanics, sentence structure, word choice, and documentation. This review offers the same personalized, essay-specific feedback as Smarthinking's standard Essay critique in that tutors assist students with recurring errors, model corrections, and offer concrete writing and revision advice without editing or proofing the students' work. Whereas Smarthinking's standard essay review prioritizes higher-order concerns (main idea/thesis, content development, organization, and introduction/conclusion), the grammar and documentation critique addresses exclusively lower-order issues of grammar & mechanics, sentence structure, word choice, and documentation.

- **Resume & Cover Letter**

Review Smarthinking critiques résumés and cover letters, which gives job applicants and students detailed feedback that can be essential as they seek employment. Key areas of focus include purpose/focus, content development, organization, grammar & mechanics, sentence structure, and word choice.

Personal Wellness Plan.

This assignment is intended to help you become more aware of and comfortable with practicing self-care. Counseling requires focusing on the needs of clients. Counselors must recognize that if they do not care for themselves, they eventually will no longer be able to provide care for their clients. Self-care is both a practical necessity and a professional ethical mandate. Develop your own personal wellness action plan: -Consider your main spheres of activity—academics, family, finances, work, etc. -Identify specific stresses in your life. -Create an integrated plan that addresses your specific stresses. -Explain how each of your chosen coping strategies will help. (Specific instructions are provided in Blackboard)

Case Presentation.

This assignment requires you to demonstrate your ability to organize your clinical thinking about a case and provides an opportunity for you to show your counseling-related skills. The instructor will assign a fictitious individual, in a school, counseling center, or other professional counseling setting. You will “flesh out” the details of your case and prepare both an oral and a written case presentation. (Specific instructions are provided in Blackboard)

The oral presentation must include information from: -assessment and/or testing,

-your diagnostic formulation,

-your initial treatment plan, and

-portions of an interview.

The interview may be enacted live, read to the class, or presented in an audio or video recording.

Your oral presentation must be at least 20 minutes. (You will be penalized for not meeting the time requirement or exceeding the time limit by 5 minutes, and may be cut off, so please develop and practice your presentation to fit within the time limit.)

(Specific instructions are provided in Blackboard)

NO phones, lab tops or tablets other than what you are using for ZOOM class are allowed while other students are presenting.

SCHEDULE/DUE DATES:

Please complete the reading assignments and study the material PRIOR to each class. Come prepared to discuss the material in class. No late work will be accepted.

August 24

Classes Starts

August 26 Sign the online Policy in Discussion Board

August 26 Introduce yourself in Discussion Board

August 26 Read the syllabus

SESSION 1 - Class will meet in Zoom from 9 am to 5 pm (CST)

Saturday, September 19

Young: Chapters 1, 2, and 3

Cormier: Chapters 1, 2, and 3

Be prepared to answer the following questions:

What is your greatest fear in terms of using counseling skills?
How will you overcome this fear?

What are your goals for this class?

Also be prepared to Discuss the chapters that are assigned

Sunday, September 19

Exam 1: Young: Chapters 1, 2, and 3 Due

Exams 1-3: Cormier: Chapters 1, 2, and 3 Due

SESSION 2 - Class will meet in Zoom from 9 am to 5 pm (CST)

Saturday, October 10

Young: Chapters 4, 5, and 6

Cormier: Chapters 4, 5, and 6

Sunday, October 11

Exam 2: Young Chapters 4, 5, and 6 Due

Exams 4-6: Cormier: Chapters 4, 5, and 6 Due

SESSION 3 - Class will meet in Zoom from 9 am to 5 pm (CST)

Saturday, October 31

Young: Chapters 7, 8, and 9

Cormier: Chapters 7 and 8

Sunday, November 1

Personal Wellness Plan by 12:00 (CST), Midnight (Submit through Blackboard)

Exam 3: Young Chapters 7, 8, and 9 Due

Exams 7 and 8: Cormier: Chapter 7 and 8

SESSION 4 - Class will meet in Zoom from 9 am to 5 pm (CST)

Saturday, November 21

Young: Chapters 10, 11, and 12

Cormier: Chapters 9 and 10

Oral Case Presentations (in zoom)

Sunday, November 22

Written Case Presentation by 12:00 (CST), Midnight (submit through Blackboard)

Exam 4: Young Chapters 10, 11, and 12 Due

Exams 9 and 10: Cormier Chapters 9 and 10 Due

WRITING RUBRIC FOR ALL WRITTEN ASSIGNMENTS AND DISCUSSIONS:

Sub-skill	Beginning 1	Basic 2	Proficient 3	Advanced 4	Exceptional 5	Score
Integration of Knowledge	The paper did not incorporate knowledge from the literature or class in relevant and meaningful ways	The paper somewhat incorporated knowledge from the literature in relevant and meaningful ways	The paper incorporated knowledge from the literature in relevant and meaningful ways	The paper effectively incorporated knowledge from the literature in relevant and meaningful ways	The paper very effectively incorporated knowledge from the literature in relevant and meaningful ways	
Organization and Presentation	The paper lacked topic sentences, transitions from one topic to another, relevant connections among topics, and a seamless flow	The paper occasionally included topic sentences, transitions from one topic to another, relevant connections among topics, and a seamless flow	The paper consistently included topic sentences, transitions from one topic to another, relevant connections among topics, and a seamless flow	The paper consistently and effectively employed topic sentences, transitions from one topic to another, relevant connections among topics, and a seamless flow	The paper uniformly and very effectively employed topic sentences, transitions from one topic to another, relevant connections among topics, and a seamless flow	
Focus	The paper's topic lacked focus and a clear direction	The paper's topic had occasional focus, direction, and purpose	The paper's topic had focus and clarity of direction and purpose	The paper's topic had effective focus and clarity of direction and purpose	The paper's topic had very effective focus and clarity of direction and purpose	
Level of Coverage	The paper lacked depth, elaboration, and relevant material	The paper occasionally included depth, elaboration, and relevant material	The paper included depth, elaboration, and relevant material	The paper effectively included depth, elaboration, and relevant material	The paper very effectively included depth, elaboration, and relevant material	
Grammar/ Spelling	The paper contained numerous errors of grammar and spelling	The paper contained some errors of grammar and spelling	The paper contained very few errors of grammar and spelling	The paper contained only one or two errors of grammar and spelling	The paper contained no errors of grammar and spelling	

Sub-skill	Beginning 1	Basic 2	Proficient 3	Advanced 4	Exceptional 5	Score
References and Sources	The paper did not include content from peer reviewed journal articles and/or scholarly books/book chapters and instead cited web site material of questionable veracity	The paper included content from a few peer reviewed journal articles and scholarly books/book chapters and instead included material from web sites of questionable credibility	The paper included content from peer reviewed journal articles and scholarly books/book chapters and only included material from credible web sites	The paper effectively included content from peer reviewed journal articles and scholarly books/book chapters and only included material from credible web sites	The paper very effectively included content from peer reviewed journal articles or scholarly books/book chapters and only included material from credible web sites	
APA Style	The paper did not use APA style	The paper was partly based on APA style	The paper was mostly based on APA style	The paper was based on APA style with only a few exceptions	The paper was completely and accurately based on APA style	
Total Score						
Mean Score						

Comments: _____

Student Name: _____ A# _____

Assignment: _____ Date: _____