

**ORGL3300 – Organizational Leadership
Fall 2022 – Web Only
Course Syllabus**

Instructor:	Thomas Matula
Office Hours:	Monday & Tuesday, 2:00 AM to 6:00 PM
Office Location:	A108 Uvalde Campus
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Email Address:	Thomas.Matula@sulross.edu
Class Schedule:	Online
Classroom Location:	Online
Required Texts:	<ol style="list-style-type: none">1. <i>“HBR’s 10 Must Reads on Leadership”</i> by Harvard Business Review, ISBN: 978-1422157978 2. <i>“The 21 Irrefutable Laws of Leadership: Follow Them and People Will Follow You”</i> by John C Maxwell and Stephen Convey, Harper-Collins, ISBN 978-0785288374

Official Communication:

All official communication by the University or me will be sent to your Sul Ross email account. As a result, you are required to activate your email account and check it from to time to time for personal communication. I encourage you to email me if you have questions or comments, BUT PLEASE include your full name and the course for which you have questions. Even if you submit your email through the Blackboard site, I cannot tell which course you are in nor what your real name is (i.e., egar123) unless you put it in the body of your email.

Course Requirements and Grading

Requirement	Points Possible	Grading Scale
Weekly Discussion Posts – Due Weekly	450 points	Entire Course A = 895-1000 B = 795-894 C = 695-794 D = 595-694 F = < 595
Assignment 1 – Due Sept. 19, 2021.	100 points	
Midterm Essay Exam – Due Oct. 10, 2021.	100 points	
Assignment 2 – Due Oct. 31, 2021.	100 points	
Assignment 3 – Due Nov. 14, 2021.	100 points	
Final Essay Exam – Due Dec. 7, 2021.	150 points	
Possible Points	1000 points	

Course Assignments

Weekly Discussion Posts: Students are expected to take part in the weekly discussion threads

Assignment 1: Students will submit a 4-6 page written assignment.

Midterm Essay Exam: Students will provide a written respond to the questions on a take-home essay exam

Assignment 2: Students will submit a 4-6 page written assignment.

Assignment 3: Students will submit a 4-6 page written assignment.

Final Essay Exam: Students will provide a written respond to the questions on a take-home essay exam

Technology Help:

Obtain your RGC email account name and password directly from the **Central Help Desk at 1-888-837-2882**. For most technology problems, first go to the Lobo Technology Assistance Center (LTAC). The quick link to this site is available from our home page under the “My SRSU” tab. For specific help with any aspect of Blackboard, including problems with online exams, contact our Blackboard administrators in Alpine. **BLACKBOARD HELP: 432-837-8489**

SRSU Distance Education Statement:

Students enrolled in distance education courses have equal access to the university's academic support services, such as library resources, online databases, and instructional technology support. For more information about accessing these resources, visit the SRSU website. Students should correspond using Sul Ross email accounts and submit online assignments through Blackboard, which requires secure login. Students enrolled in distance education courses at Sul Ross are expected to adhere to all policies pertaining to academic honesty and appropriate student conduct, as described in the student handbook. Students in web-based courses must maintain appropriate equipment and software, according to the needs and requirements of the course, as outlined on the SRSU website. Directions for filing a student complaint are located in the student handbook

SRSU Alpine Disability Services: SRSU Disability Services. Sul Ross State University (SRSU) is committed to equal access in compliance with Americans with Disabilities Act of 1973. It is SRSU policy to provide reasonable accommodations to students with documented disabilities. It is the student's responsibility to initiate a request each semester for each class. Students seeking accessibility/accommodations services must contact Rebecca Greathouse Wren, LPC-S, SRSU's Accessibility Services Coordinator at 432-837-8203 (please leave a message and we'll get back to you as soon as we can during working hours), or email rebecca.wren@sulross.edu. Our office is located on the first floor of Ferguson Hall (Suite 112), and our mailing address is P.O. Box C-122, Sul Ross State University, Alpine, Texas, 79832.

SRSU RGC Disability Services: SRSU Disability Services. Sul Ross State University (SRSU) is committed to equal access in compliance with Americans with Disabilities Act of 1973. It is SRSU policy to provide reasonable accommodations to students with documented disabilities. It is the student's responsibility to initiate a request each semester for each class. RGC students seeking accessibility services should contact Paulette Harris, Executive Assistant to the Vice President and Dean, at 830-279-3023 or email pharris@sulross.edu. Ms. Harris's office is at 2623 Garner Field Road, Uvalde, TX 78801 (this is the mailing address, too).

Libraries:

The Bryan Wildenthal Memorial Library in Alpine.

Offers FREE resources and services to the entire SRSU community. Access and borrow books, articles, and more by visiting the library's website, library.sulross.edu. Off-campus access requires logging in with your LoboID and password. Librarians are a tremendous resource for your coursework and can be reached in person, by email (srsulibrary@sulross.edu), or phone (432-837-8123).

The Southwest Texas Junior College (SWTJC) Libraries at Uvalde, Del Rio, and Eagle Pass.

Offer additional access to library spaces and resources. Del Rio, Eagle Pass, and Uvalde students may also use online resources available through SWTJC website, library.swtjc.edu. The SWTJC Libraries serve as pick-up locations for InterLibrary Loan (ILL) and Document Delivery from the Alpine campus.

Academic Integrity:

Students in this class are expected to demonstrate scholarly behavior and academic honesty in the use of intellectual property. A scholar is expected to be punctual, prepared, and focused; meaningful and pertinent participation is appreciated. Examples of academic dishonesty include but are not limited to: Turning in work as original that was used in whole or part for another course and/or professor; turning in another person's work as one's own; copying from professional works or internet sites without citation; collaborating on a course assignment, examination, or quiz when collaboration is forbidden.

Classroom Climate of Respect:

Importantly, this class will foster free expression, critical investigation, and the open discussion of ideas. This means that all of us must help create and sustain an atmosphere of tolerance, civility, and respect for the viewpoints of others. Similarly, we must all learn how to probe, oppose and disagree without resorting to tactics of intimidation, harassment, or personal attack. No one is entitled to harass, belittle, or discriminate against another on the basis of race, religion, ethnicity, age, gender, national origin, or sexual preference. Still we will not be silenced by the difficulty of fruitfully discussing politically sensitive issues.

Diversity Statement:

"I aim to create a learning environment for my students that supports a diversity of thoughts, perspectives and experiences, and honors your identities (including race, gender, class, sexuality, religion, ability, socioeconomic class, age, nationality, etc.). I also understand that the crisis of COVID, economic disparity, and health concerns, or even unexpected life events could impact the conditions necessary for you to succeed. My commitment is to be there for you and help you meet the learning objectives of this course. I do this to demonstrate my commitment to you and to the mission of Sul Ross State University to create an inclusive environment and care for the whole student as part of the Sul Ross Familia. If you feel like your performance in the class is being impacted by your experiences outside of class, please don't hesitate to come and talk with me. I want to be a resource for you."

Course Learning Objectives:

1. Develop students' capacity to think like a leader.
Assessment – Discussion Board, Assignments and Final Exam
2. To identify and understand the responsibilities of leadership
Assessment – Discussion Board, Assignments and Final Exam
3. To recognize the importance of being a role model to followers
Assessment – Discussion Board, Assignments and Final Exam
4. To integrate the knowledge gained in order to be an effectively lead organizations
Assessment – Discussion Board, Assignments and Final Exam

Student Learning Outcomes for the BAS in Organizational Leadership Degree

1. Students will be able to develop an organizational leadership plan.
2. Students will be able to effectively complete financial statements, budgets, and reports.
3. Students will be able to use oral and written communication skills effectively.

Marketable Skills for the BAS in Organizational Leadership Degree:

Marketable Skill 1: Students will learn to be effective leaders

Marketable Skill 2: Students will, as leaders, learn how to use research and analysis to make informed decisions.

Marketable Skill 3: Students will, as leaders, learn how to use oral and written communications to inspire their organizations.

Copyright Notice:

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Schedule for ORGL3300 – Fall 2022

Week	Topic	Readings
Aug. 22	The need for Leadership	None
Aug. 29	Leadership. Emotional Intelligence and Executives	HBR: What makes a Leader? HBR: What makes an effective Executive?
Sept. 5	Leadership Skills	HBR: What do Leaders Really do? HBR: The Work of Leadership
Sept. 12	Leadership Values Assignment 1 due Sunday, Sept. 18, 2022	HBR: Why Should Anyone be led by you? HBR: Crucibles of Leadership
Sept. 19	Transformational Leadership	HBR: Level 5 Leadership HBR: Seven Transformations of Leadership
Sept. 26	Becoming a Leader	HBR: Discovering your Authentic Leadership HBR: In Praise of the Incomplete Leader
Oct. 3	Midterm Exam due Sunday, Oct. 9, 2022	None
Oct. 10	21 Laws of Leadership	Maxwell: Chps 1 to 3
Oct. 17	Navigation, Addition, Solid Ground	Maxwell: Chps 4 to 6
Oct. 24	Respect, Intuition, Magnetism Assignment 2 due Sunday, Oct. 30, 2022	Maxwell: Chps 7 to 9
Oct. 31	Connection, Inner Circle, Empowerment	Maxwell: Chps 10 to 12
Nov. 7	Pictures, Buy-In, Victory Assignment 3 due Sunday, Nov. 13, 2022	Maxwell: Chps 13 to 15
Nov. 14	Big Mo, Priorities, Sacrifice	Maxwell: Chps 16 to 18
Nov. 21	Timing & Explosive Growth	Maxwell: Chps 19 & 20
Nov. 28	Legacy	Maxwell: Chps 21
Dec. 5	Final Exam Due Tuesday, Dec. 6, 2022	None