

# ORGL3300 Organizational Leadership

## Summer II 2023 SESSION

### Online

Thomas L. Matula, Ph.D.  
e-mail: [Thomas.matula@sulross.edu](mailto:Thomas.matula@sulross.edu)  
Phone: 830 407-9178

#### **AVAILABILITY HOURS:**

Via CHAT, EMAIL or PHONE,  
830 407-9178  
Monday, Tuesday, Thursday; 10:00 AM to 1:00 PM

**GRADING:** Grades will be determined as follows:

Discussions (5)	200 Points
Assignments (2)	200 points
Final	100 points
Total Points	500 points

#### **COPYRIGHT NOTICE:**

My lectures and course materials, including power point presentations, tests, outlines, and similar materials, are protected by copyright. I am the exclusive owner of copyright in those materials I create. You may take notes and make copies of course materials for your own use. You may not and may not allow others to reproduce or distribute lecture notes and course materials publicly whether or not a fee is charged without my express written consent. Similarly, you own copyright in your original papers and exam essays. If I am interested in posting your answers or papers on the course web site, I will ask for your written permission. ©2020

**ONLINE COURSE PROCEDURES:** It will be your responsibility to check the **Blackboard website frequently**. You are also required to check your Sul Ross email account since all individual communication will be sent to that address.

**YOU ARE REQUIRED TO DOWNLOAD AND USE THE MOZILLA INTERNET BROWSER** from Firefox OR Chrome by Google. The Microsoft Internet Explorer in the later versions has recently caused a variety of problems when taking these online exams. Mozilla is available as a free download. Click on the Help and Resources tab when you first log onto the course and then click on Downloads, Utilities, etc. If you need help with this download, contact our OIT department immediately.

Each week, you should read the assigned chapters and check for any new material, new assignments or weekly discussion threads

## **REQUIRED TEXTS:**

1. “HBR’s 10 Must Reads on Leadership” by Harvard Business Review, ISBN: 978-1422157978
2. “The 21 Irrefutable Laws of Leadership: Follow Them and People Will Follow You” by John C Maxwell and Stephen Convey, Harper-Collins, ISBN 978-0785288374

**OFFICIAL COMMUNICATION:** All official communication by the University or me will be sent to your Sul Ross email account. As a result, you are required to activate your email account and check it from to time to time for personal communication. I encourage you to email me if you have questions or comments, **BUT PLEASE** include your full name and the course for which you have questions. Even if you submit your email through the Blackboard site, I cannot tell which course you are in nor what your real name is (i.e., egar123) unless you put it in the body of your email.

**TECHNOLOGY HELP:** Obtain your SRSU email account name and password directly from the **Central Help Desk at 1-888-837-2882**. For most technology problems, first go to the Lobo Technology Assistance Center (LTAC). The quicklink to this site is available from our home page under the “My SRSU” tab. For specific help with any aspect of Blackboard, including problems with online exams, contact our Blackboard administrators in Alpine.

### **BLACKBOARD HELP: The Online Support Desk**

The Support Desk is where you can direct your more technical questions. For example, if you are having issues submitting a document, getting videos to play, or you are dealing with a technical error in the course. The support desk is open 24 hours a day/7 days a week for your convenience. You can reach the support desk:

- By calling 888.837.6055
- Via email [blackboardsupport@sulross.edu](mailto:blackboardsupport@sulross.edu)
- Using resources from the Technology Support tab within blackboard
- Clicking the Support Desk graphic on the course homepage

As always, academic questions about course assignments, due dates and general course questions should be directed to me (instructor).

## **STUDENT LEARNING OUTCOMES:**

1. Develop students’ capacity to think like a leader.  
*Assessment: Written assignments, exams, and class discussion.*
2. To identify and understand the responsibilities of leadership.  
*Assessment: Written assignments, exams, and class discussion.*
3. To recognize the importance of being a role model for others.  
*Assessment: Written assignments, exams, and class discussion*

4. To integrate the knowledge gained in order to effectively lead organizations.  
*Assessment: Written assignments, exams, and class discussion*

### **Student Learning Outcomes for the BAS in Organizational Leadership**

**Marketable Skill 1:** Students will be able to develop an organizational leadership plan.

**Marketable Skill 2:** Students will be able to effectively complete financial statements, budgets and reports.

**Marketable Skill 3:** Students will be able to use oral and written communication skills effectively.

### **Marketable Skills for the BAS in Organizational Leadership**

**Marketable Skill 1:** Students will learn to be effective leaders.

**Marketable Skill 2:** Students will, as leaders, learn to use research and analysis to make effective decisions.

**Marketable Skill 3:** Students will, as leaders, learn how to use oral and written communications to inspire organizations.

### **ADA STATEMENT:**

*Sul Ross State University is committed to equal access in compliance with the Americans with Disabilities Act of 1973. It is the student's responsibility to initiate a request for accessibility services. Students seeking accessibility services must contact Kathy Biddick in Student Services, Room C-102, Uvalde campus. The mailing address is 2623 Garner Field Road, Rio Grande College-Sul Ross State University, Uvalde, Texas 78801. Telephone:830.279.3003 E-mail: [kbiddick@sulross.edu](mailto:kbiddick@sulross.edu)*

### **DISTANCE EDUCATION STATEMENT**

Students enrolled in distance education courses have equal access to the university's academic support services, library resources, and instructional technology support. For more information about accessing these resources, visit the SRSU website. Students should correspond using Sul Ross email accounts and submit online assignments through Blackboard, which requires secure login information to verify students' identities and to protect students' information. *[If the course requires students to take proctored exams or to purchase additional software or equipment, please describe those requirements here.]* The procedures for filing a student complaint are included in the student handbook. Students enrolled in distance education courses at Sul Ross are expected to adhere to all policies pertaining to academic honesty and appropriate student conduct, as described in the student handbook. Students in web-based courses must

maintain appropriate equipment and software, according to the needs and requirements of the course, as outlined on the SRSU website.

### **Schedule for ORGL3300 – Summer II 2023**

<b>Week</b>	<b>Topic</b>	<b>Readings</b>
July 10	Leadership Skills and Value	HBR: What makes a Leader? HBR: What makes an effective Executive? HBR: What do Leaders Really do? HBR: The Work of Leadership HBR: Why Should Anyone be led by you? HBR: Crucibles of Leadership
July 17	Being a Leader <b>Assignment 1 due at the end of the week</b>	HBR: Level 5 Leadership HBR: Seven Transformations of Leadership HBR: Discovering your Authentic Leadership HBR: In Praise of the Incomplete Leader
July 24	21 Laws of Leadership – Part 1	Maxwell: Chapters 1-9
July 31	21 Laws of Leadership – Part 2 <b>Assignment 2 due at the end of the week</b>	Maxwell: Chapters 10-15
August 7	21 Laws of Leadership – Part 3	Maxwell: Chapters 16-21
August 14	<b>Final Essay Exam</b>	<b>Due on Monday, August 14, 2023</b>