

**Sul Ross State University**  
**Course Syllabus**  
**CSA 4306: Internship**  
**Fall 2025**

**Instructor:** Dr. Angela M. Brown

**Office Number:** ACR 102

**Office Telephone Number:** (432) 837-8223

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**Email Address:** abrown4@sulross.edu

**Office Hours:** 2:00-4:00 M and W, 10:00-11:00 TR, others by appointment.

**Time and Place of Class Meetings:** TBA

**Student Learning Outcomes:**

- Students will be able to comprehend the fundamental concepts of computer science including the binary number system, string operations, data types, branching, looping, input-output (OI) operations, basic algorithms and common data structures.
- Students Students will be able to demonstrate knowledge of modern computer systems, databases, and networking.
- Students display a mastery of and ability to implement modern object oriented programming methodologies and be able to design and implement a basic Unified Modeling Language (UML) application design.

**Marketable Skills-Mathematics BS:**

- Students will develop logical and analytical skills.
- Students will use problem-solving skills.
- Students will know computing methodologies in demand by public and private sectors.

**Grading Scale:** 90-100 A, 80-89 B, 70-79 C, 60-69 D, 59-Below F

**Grading Policy:** The grade weighting will be as follows:

Evidence of Hours worked: 20%

Presentation : 40%

Paper: 40%

**Projects:** Give a presentation on what you did in your internship, how it related to your field, and what you have learned.

**Paper:** Write a paper about the experience and how it could help you with your future goals. I would think minimum 5 pages, double space, 12 point font with 1 inch margins.

**Attendance Policy:** Students are expected to attend every class. Since this is an online class, this would mean showing regular attendance by logging in and completing assignments by the due date given.

You are expected to check your Sul Ross e-mail account. Absences due to school functions should be discussed with me ahead of time.

It is policy of the university to drop a student with a grade of “F” if 20% hours or more of class are missed. As long as regular check ins with Dr. Brown are kept up, this will not apply for this class.

**Americans With Disabilities Act:** SRSU Accessibility Services. Sul Ross State University (SRSU) is committed to equal access in compliance with the Americans with Disabilities Act of 1973. It is SRSU policy to provide reasonable accommodations to students with documented disabilities. It is the student’s responsibility to initiate a request each semester for each class. Students seeking accessibility/accommodations services must contact Mrs. Mary Schwartz Grisham, LPC, SRSU’s Accessibility Services Director or Ronnie Harris, LPC, Counselor, at 432-837-8203 or email mschwartz@sulross.edu or ronnie.harris@sulross.edu. Our office is located on the first floor of Ferguson Hall, room 112, and our mailing address is P.O. Box C122, Sul Ross State University, Alpine. Texas, 79832.

**Counseling:** Sul Ross has partnered with TimelyCare where all SR students will have access to nine free counseling sessions. You can learn more about this 24/7/365 support by visiting Timelycare/SRSU. The SR Counseling and Accessibility Services office will continue to offer in-person counseling in Ferguson Hall room 112 (Alpine campus), and telehealth Zoom sessions for remote students and RGC students.

**Library Services:** TThe Bryan Wildenthal Memorial Library and Archives of the Big Bend in Alpine offer FREE resources and services to the entire SRSU community. Access and borrow books, articles, and more by visiting the library’s website, [library.sulross.edu/](http://library.sulross.edu/). Off-campus access requires logging in with your LoboID and password. Librarians are a tremendous resource for your coursework and can be reached in person, by email ([srsulibrary@sulross.edu](mailto:srsulibrary@sulross.edu)), or by phone (432-837-8123).

No matter where you are based, public libraries and many academic and special libraries welcome the general public into their spaces for study. SRSU TexShare Cardholders can access additional services and resources at various libraries across Texas. Learn more about the TexShare program by visiting [library.sulross.edu/find-and-borrow/texshare/](http://library.sulross.edu/find-and-borrow/texshare/) or ask a librarian by emailing [srsulibrary@sulross.edu](mailto:srsulibrary@sulross.edu).

Mike Fernandez, SRSU Librarian, is based in Eagle Pass (Building D-129) to offer specialized library services to students, faculty, and staff. Utilize free services such as InterLibrary Loan (ILL), ScanIt, and Direct Mail to get materials delivered to you at home or via email.

**Distance Education Statement:** Students enrolled in distance education courses have equal access to the university’s academic support services, such as Smarthinking, library resources, online databases, and instructional technology support. For more information about accessing these resources, visit the SRSU website. Students should correspond using Sul Ross email accounts and submit online assignments through Blackboard, which requires secure login information to verify students’ identities and to protect students’ information. The procedures for filing a student complaint are included in the student handbook. Students enrolled in distance education courses at Sul Ross are expected to adhere to all policies pertaining to academic honesty and appropriate student conduct, as described in the student handbook. Students in web- based courses must maintain appropriate equipment and software, according to the needs and requirements of the course, as outlined on the SRSU website.

**Academic Integrity:** Students in this class are expected to demonstrate scholarly behavior and academic honesty in the use of intellectual property. A scholar is expected to be punctual, prepared, and focused; meaningful and pertinent participation is appreciated. Examples of academic dishonesty include but are not limited to: Turning in work as original that was used in whole or part for another course and/or professor; turning in another person's work as one's own; copying from professional works or internet sites without citation; collaborating on a course assignment, examination, or quiz when collaboration is forbidden.

### **Required Student Responsibilities Statement**

All full-time and part-time students are responsible for familiarizing themselves with the Student Handbook and the Undergraduate & Graduate Catalog and for abiding by the University rules and regulations. Additionally, students are responsible for checking their Sul Ross email as an official form of communication from the university. Every student is expected to obey all federal, state and local laws and is expected to familiarize themselves with the requirements of such laws.

**Classroom Climate of Respect:** Importantly, this class will foster free expression, critical investigation, and the open discussion of ideas. This means that all of us must help create and sustain an atmosphere of tolerance, civility, and respect for the viewpoints of others. Similarly, we must all learn how to probe, oppose and disagree without resorting to tactics of intimidation, harassment, or personal attack. No one is entitled to harass, belittle, or discriminate against another on the basis of race, religion, ethnicity, age, gender, national origin, or sexual preference. Still, we will not be silenced by the difficulty of fruitfully discussing politically sensitive issues.

**Supportive Statement:** I am to create a learning environment for my students that supports various perspectives and experiences. I understand that the recent pandemic, economic disparity, and health concerns, or even unexpected life events may impact the conditions necessary for you to succeed. My commitment is to be there for you and help you meet the learning objectives of this course. I do this to demonstrate my commitment to you and to the mission of Sul Ross State University to create a supportive environment and care for the whole student as part of the Sul Ross Familia. If you feel like your performance in the class is being impacted by your experiences outside of class, please don't hesitate to come and talk with me. I want to be a resource for you.

**Tutoring:** The Lobo Den Tutoring Center offers FREE tutoring support to help you excel in your courses. Whether you need assistance in Writing, Math, Science, or other subjects, we're here to help!

Important Information:

Drop-in and Scheduled Appointments: Flexible options to fit your needs. Hours of Operation: Monday–Friday, 8:00 AM – 5:00 PM. Workshops: Attend our regularly hosted academic workshops on STEM topics and professional development, often in collaboration with specialized faculty. Location: BWML Room 128. Contact Us: For more information or to book an appointment, email [tutoring@sulross.edu](mailto:tutoring@sulross.edu) or call (432) 837-8726. Looking for additional support?

Tutor.com offers FREE 24/7 online tutoring in over 200 subjects, including specialized support for ESL and ELL learners with native Spanish-speaking tutors. Access Tutor.com via Blackboard: Log in to your Blackboard account to get started anytime, anywhere. Take advantage of these valuable resources to boost your confidence and performance in your classes. We look forward to helping you succeed!

**Important Dates:**

August 25	First day of classes
August 28	Last day for late registration and schedule changes Payment deadline for students, 4 p.m.
September 1	Labor Day Holiday
September 10	Census day
October 20	Mid-term
November 7	Last day to drop a session I course with a 'W'. Drops must be processed and in the University Reg
November 26-28	Thanksgiving
December 3	Last Class Day
Decemeber 5, 8-10	Final Examinations

Tentative Schedule-Subject to Change

Week 1	Read Syllabus
Week 2	Check in with Dr. Brown
Week 3	Start writing paper
Week 4	Check in
Week 5	Check in regarding paper
Week 6	Complete Paper
Week 7	Complete Project
Week 8	Turn in Paper, Present Project, Turn in Time sheets