Efraín Adames, MPA

OFFICE HOURS: Monday and Tuesday 10:00 AM -6:00 PM BY APPOINTMENT

I will be available to offer help on any subject related to the course. As we progress in the course, I may make changes to this syllabus to accommodate any particular subject area. In that sense, this syllabus is a guideline, not a contract.

Course Description:
This course will provide the necessary tools to students that will be involved in the management of projects in various areas such as technology and management. We will address the issues related to the completion of projects within time, cost and requirements.

Required Text:

Contemporary Project Management: Plan-Driven and Agile Approaches 5e,

by Timothy Kloppenborg, Vittal S. Anantatmula, Kathryn Wells. Cengage Learning 2023
eBook ISBN -13: 9780357715833 Paperback ISBN-13: 9780357715734

I.   **Objectives**: The student will be able:

1. Understand the concepts of project management and their application to the management of business, engineering and technology projects in the contemporary business environment.

2. Define and discuss the concepts and philosophy used by managers to complete projects within time, cost, and performance objectives requirements.

3. Analyze and explain specialized behavioral and organizational issues and management methods used to address the unique problems encountered during the management of projects.

4. Use specialized project management techniques required to organize, plan and perform projects.

    Assessment: On-Line exams, written exercises and project activities.

2.   **Assessments**:

    a. Module assessments are due on the date in the syllabus course schedule. Exams are not cumulative (except to the extent that one part builds upon another). Pay attention to the exam instructions for content. **Exams are time limited, you can stop and resume but the clock keeps running.**

    b. **It is a policy for this course that after the due date there will be no make-up or reposition for the work required; this policy includes all assessments, meaning; homework, exercises, assignments, and exams. Late of partially completed work is not accepted for grading purposes.**

3. **Attendance:**

   Participation in the course is mandatory. Submissions are the equivalent to attending a lecture under the face-to-face mode. After missing four (4) submissions, students will be dropped from the course.

4. **Course Grading:**

   The projected cutoff point for As, Bs, Cs, and Ds are based on a 90%, 80%, 70%, and 60%, respectively.

   Distance Education Statement: Students enrolled in distance education courses have equal access to the university's academic support services, library resources, and instructional technology support. For more information about accessing these resources, visit the SRSU website. Students should submit online assignments through Blackboard or SRSU email, which require secure login information to verify students' identities and to protect students' information. The procedures for filing a student complaint are included in the student handbook. Students enrolled in distance education courses at Sul Ross are expected to adhere to all policies pertaining to academic honesty and appropriate student conduct, as described in the student handbook. Students in web-based courses must maintain appropriate equipment and software, according to the needs and requirements of the course, as outlined on the SRSU website.

   Americans with Disabilities Act: Sul Ross State University is committed to equal access in compliance with the Americans with Disabilities Act of 1973. It is the student's responsibility to initiate a request for accessibility services. Students seeking accessibility services must contact Kathy Biddick in Student Services, Room C-102 Uvalde campus. The mailing address is 2623 Garner Field Road, Rio Grande College-Sul Ross State University, Uvalde, Texas 78801. Telephone: 830-279-3003. Email: kbiddick@sulross.edu .

CLASS SCHEDULE FOR MGTR 4350, PROJECT MANAGEMET

Date	Chapter	Module	Description *
Jan 15	1) Introduction to Project Management	1	Describe major activities and deliverables at each project life cycle stage.
Jan 22	2) Project Selection and Prioritization	2	Describe how to select, prioritize, and resource projects.
Jan 29	3) Chartering Projects Research Paper One Due	3	Describe what a project charter is and why is critical to project success.
Feb 5	4) Organizational Capability: Structure, Culture, and Roles	4	Compare and contrast the different methods of organization. Describe organizational culture elements.
Feb 12	5) Leading and Managing Project Teams	5	Describe stages of team development and strategies to move teams through the project life cycle.
Feb 19	6) Stakeholder Analysis and Communication Planning Research Paper Two Due	6	Enumerate, describe and prioritize each set of stakeholders for a project. Describe each section of a project communications plan.
Feb 26	7) Holistic Scope Planning	7	Describe the plan scope management. Describe the work breakdown structure (WBS) and explain its importance for project planning and control.
Mar 5	8) Scheduling Projects	8	Describe problems in estimating time. Use the activity on node (AON) method to develop a project schedule. Explain the use of leads, lags, and dependencies.
Mar 19	9) Resourcing Projects and Accelerating Projects	9	Create a Human Resource Management Plan. Describe methods of resolving resource overloads,
Mar 26	10) Budgeting Projects Research Paper Three Due	10	Describe issues in project cost estimating and how to deal with each.
Apr 9	11) Project Uncertainty Planning	11	Describe how to plan for risk management, identify risks, analyze risks, and create response plans.
Apr 23	12) Project Quality Planning and Project Kickoff	12	Describe each core project quality concept and its importance to for planning and managing projects.

Apr 24	13) Project Procurement and Partnering Semester Project Due	13	Identify the role of supply management in project management and its importance for ensuring project success.
May 1	Determining Project Progress and Results	14	Create and present a project progress result.