

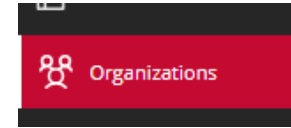
How to Complete SRSU Employee Trainings

Step 1: Log into your SRSU Blackboard account

1. www.sulross.edu
2. Quick Links -> Blackboard
3. Select the button that says “Log In Here Blackboard”
4. Sign in with your SRSU log in

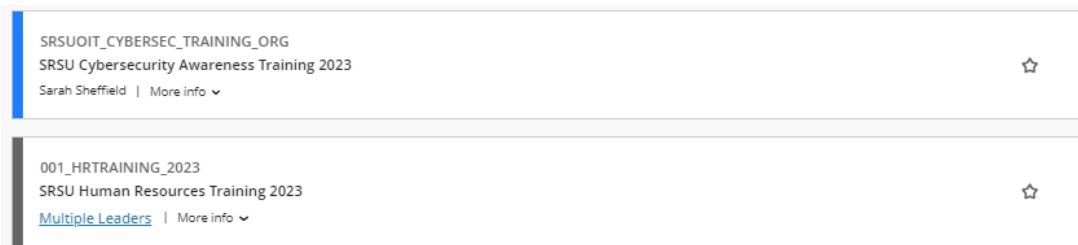


Step 2: Select “Organizations” on the far-left side of the screen



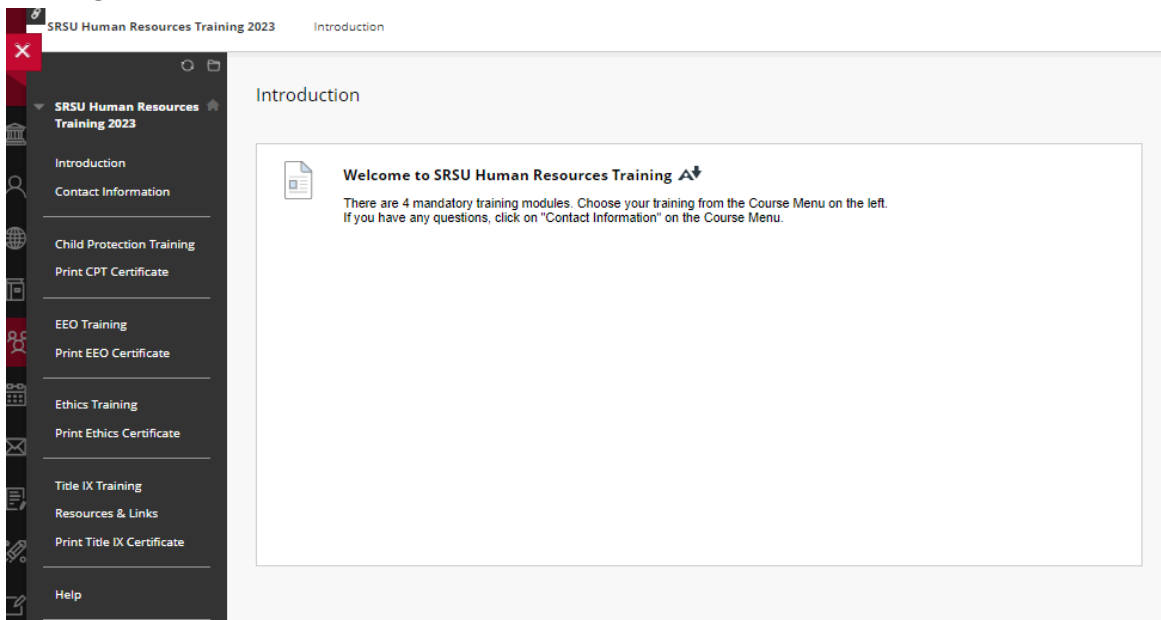
Step 3: Select the training your wish to complete

Note: You may see duplicate organizations. Find the correct year (i.e. 2023) to access the most recent training.



Step 4: Click on the training of your choice to begin

Step 5: Review training materials and take the assessment at the end to show completion of training



Step 6: Download Completion Certificate

For Human Resources' required training(s), you must download a certificate of completion and email it to humanresources@sulross.edu to receive credit for completing the course.

Mandatory Employee Trainings at Sul Ross State University

Each state agency employee shall complete the required training program 30 days after their original hire date and complete supplemental training every **two years**.

These trainings are administered by the Office of Human Resources. If you have any questions, please contact their office at humanresources@sulross.edu for more information.

Equal Employment Opportunity Training (EEO)

Employment Discrimination Training for all state employees is required by law. The law requires each state agency to provide employees with an employment discrimination training program that complies with the Texas Labor Code Chapter 21.

The training program must provide the employee with information regarding the agency's policies and procedures relating to employment discrimination, including employment discrimination involving sexual harassment.

Title IX Training

Sul Ross State University is committed to providing a safe and healthy campus community. As part of that commitment and in compliance with Title IX regulations from the Federal Government, Sul Ross, and the Texas State University System have created an online training available to all employees via Blackboard.

The Texas State University System (TSUS) has requested that all Faculty and Staff are trained in Title IX Compliance and are aware of the Sexual Misconduct Policy in the Sul Ross State University Administrative Policy Manual (APM). The training is also designed to raise awareness of our responsibilities in reporting Title IX violations. Title IX as defined by the Education Amendments of 1972 prohibits sex discrimination in education and encompasses sexual misconduct including sexual harassment and sexual assault.

Child Protection Training

Child Protection Training is required of all state employees, a requirement which derives from both SB 1414 and Texas Education Code § 51.976. This training is intended to better prepare Sul Ross employees in their work with minors as they interact with the institution in various capacities.

Ethics Training

The Texas State University System (TSUS) outlines the ethics policies for all system institutions in the document [TSUS Rules and Regulations \(May 2023\)](#). Ethics policies include but are not limited to travel expenses and allowances, conflicts of interest, official authority, procurement, public communications, fraudulent situations, and more!