



## **Pack First Presentation Program Guidelines to Receive Payment for Services**

Pack First Presenters must complete the following three steps **before** their presentation to receive the one-time payment for services.

**Payment Amount:** \$125 per session hosted

**Frequency:** Presenters can present up to two times a month or 24 times within a year



### **Attend Public Speaking Professional Development**

Each calendar year (January to December) Pack First Presenters must attend one hour (1) of professional development or continuing education on public speaking, presentation methods, or similar subjects. *Hours cannot be rolled over between calendar years.*



### **Create Visual or Written Communication Aid**

Depending on the subject matter presenters have the flexibility to include a visual presentation (i.e. PowerPoint, infographic) or written resource (i.e. manual, learning guide) to accompany their presentation topic. *Event flyers do not count as a visual component.*



### **Provide Input for a Post-Event Survey**

The Pack First Program uses a base post-event survey for all events hosted under the name of the Pack First Program. Presenters should review the survey to include any additional questions that they believe will assist in future presentations or research.

Pack First Presenters need only receive a minimum of one hour of public speaking professional development per year. If a Presenter hosts multiple sessions for the Pack First Program in one year, they need only have a minimum of one-hour public speaking professional development on file.

**Check out the Professional Development website for resources to assist you in completing each step of the program requirements!**