

Academic and Administrative Advisory Committee Meeting

October 214, 2020

Minutes

Welcome: Jeanne Q. welcomed new and returning members. She introduced Dr. Jamir Chowdhury who is the new Director of Institutional Effectiveness. All members introduced themselves and identified what they wanted to contribute or achieve in this committee. The ideas ranged from streamlining assessment, becoming more informed about academics, making things better for students, helping to spread the word, contributing their own expertise, becoming more united, and making assessment alive.

Jeanne Q. explained that the meetings typically consist of updates, so all committee members will have information to share with others. The agenda also has a focus on a specific topic.

Attendance: April Aultman Becker, Barbara Tucker, Delia Ramirez, Sally Roche, Jennifer Miller, Dexter Wakefield, Michael Ortiz, Dan Foley, Jeanne Pinkerton, Laura Nelson, Jamir Chowdhury, Jeanne Qvarnstrom

Absent: Corina Ramirez, Kathy Stein, Thomas Matula

Approval of Minutes: Sally made a motion to approve the February 26, 2020 minutes, and April seconded the motion. The minutes were approved.

IE Update of IE Activities:

- Innovation Grants: AAA member Kathy helped with rating the 2020 Innovation Grants, and Corina provided budget accounts for the eight winners. There were four \$1000 awards given to faculty, and four \$1000 awards given to staff. Barbara, an AAA member, was a grant recipient in 2019 and 2020.
- August Peer Review for Academic Assessment Reports: AAA members Barbara, Jennifer, Dan, and Sally participated along with 15 other faculty members. A Peer Review for Administrative Assessment Reports could be planned for 2021.
- La Vida Lobo Initiative: Several applications have been submitted. Closing date is December 11, and all data is due on May 31, 2020. Encourage colleagues to participate. Here is the application link: http://sulross.az1.qualtrics.com/jfe/form/SV_3sclSxR4CnfRHP7
- Administration Reports will be coordinated by Jamir.
- NSSE Workshops on November 5 @ 10:00 for students; November 5 at 3:00 for staff; and November 6 at 10:00 for faculty. Live in Alpine and live streaming.
- SACSCOC Virtual Conference in December 2020.
- Marketable Skills
- IRBNet/ IACUC
- Core Curriculum
- ETS Proficiency Profile
- Quality Enhancement Plan: April and Dan are QEP Coordinators, and Deborah Derden is Data Manager
- New initiative-External Report Archives
- Graduate and Undergraduate Program Reviews

Discussion: Fall 2020 Campus Environment Survey Results:

Jeanne Q. had provided several quantitative reports and one qualitative reports for the group to review. She gave a brief overview of the findings and then opened discussion up to the group. Topics covered:

Data on Work-Life Balance. Sally said that is a concern for faculty and staff with pressures for reporting, meetings, teaching/research and family responsibilities.

Opportunities for Involvement in University Campus-Decision Making. Michael Ortiz noted how low the satisfaction level was.

Communication. April commented on the expressions of dissatisfaction with communication on the survey. Jeanne Q. mentioned that the NSSE workshops in November were designed to address effective communication. Laura said that the Media Team was focusing on social media effectively. Concern was expressed with the ListServ system. There is too much uncertainty as to whether an email will be “released” and who releases it. The need for a current Table of Organization was also mentioned. There was also concern about how to post news features on the SRSU website. Michael suggested that employees may have felt in the past that they had input, but their thoughts and recommendations were never implemented in the final decision.

Transition Period. Sally commented that the timing of the survey was confusing, because some people may have been thinking of the previous administration as they responded. Jeanne Q. explained that the Guiding Coalition had considered postponing the survey for a second time, but decided it was important to carry through with it. There are plans to administer the survey again in spring 2021, when it will be more reflective of the new President’s administration.

Jeanne Q. explained that everyone’s input on the survey results was important. She will send a follow-up to this committee to get more feedback on their top priorities for action and any interventions may have to suggest. The Guiding Coalition will be meeting again to review all recommendations and create an action plan for enhancing the SRSU experience for all.

Please take a moment to share your thoughts on the Meeting Evaluation you will be receiving.

Jeanne Q stated that this committee has several sub-committees, and members are welcome to participate.

Adjournment: The meeting adjourned at 4:00 p.m.

Next AAA meeting will be Wednesday, February 17 from 2:30 to 4:00 p.m. Location to be determined.