

Executive Cabinet Meeting Notes
Tuesday, October 22, 2024
9:00 a.m.

Present: *Dr. Carlos Hernandez, President; Ben Telesca, VP for Student Affairs; Dr. Suzanne Harris, Dean of Students; Dr. Bonnie Warnock, Dean; Natalie Sandoval, Executive Director of Enrollment Management; Betse Esparza, Director of University Communications; Dr. Eric Funasaki, Dean; Dr. Jorge Garza, VP for Administrative Services and COO; April Aultman Becker, AVP Institutional Effectiveness; Michelle Lancaster, Director of Academic Affairs; Bonnie Albright, VP for Finance and Operation; Dr. Laura Payne, Dean; Jacob Fuentes, CIO; Dr. Oguzhan Basibuyuk, Faculty; Dr. Ismail Gunes, Faculty; Janice Espinoza-Valenzuela, recorder*

Remote: *Dr. Sarah (Sally) Roche, Dean; Dr. Sumantra Sengupta, Dean; Paul Herring, Vice President of Advancement, Dr. Barbara Tucker, Dean*

Absent: *Amanda Workman, Athletic Director; Dr. Bernardo Canteñas, Executive Vice President and Provost; Dr. Louis Harveson, Associate Provost of Research and Development*

Start Time: 9:01 a.m.

Computer Labs and Timelines

- Academy, Dean of Students & OIT met to discuss needs:
 - Internet connectivity at bank building (health sciences)-due by 10/30; if no connectivity by 10/30, will use hotspots.
 - Swipe card door at bank building; issue wrong core ordered. Was installed on Friday and are currently testing.
 - Teaching PC Lab-need to be ready by Spring 25
 - Testing Center-need to be ready by Spring 25
 - Computer Science Cybersecurity Lab-need to be ready by May 2025
 - Issues with labs-need to move testing center from UC and need to create space for the new lab.
 - ACR 109-replace carpet with laminate flooring by November. Ben and Bonnie Albright will check with vendor that previously installed carpet.
- Building in Eagle Pass-beginning with offices first. May not begin in Eagle Pass until January.
 - May be able to add switches in Eagle Pass in November.

Department of Energy Project

- Dr. Basibuyuk presented: 3-year project finally approved on October 3rd
- Purpose: Creating a Research Center for cybersecurity midstream; working with Lamar University's engineering program and Sul Ross's Cybersecurity program.
- \$3.4 million dollars grants focused on the nature of cybersecurity threats.
- Will have physical and virtual test pads; create excellence center-need that lab.
 - Currently BAB 204 as lab. OIT has separated that lab.
 - MAB 303 will be used as the office space and computer lab for this project.
- Develop curriculum about cyberthreats; Will create a certification program.
- Permian basin-25% pipelines; by 2030, they are expected to produce over half (65%) of the oil for the country.
- Proposing to train around 200 high school students, 500 undergrad and grad students and 150 community.
- Is there a pathway for dual credit-yes, with the offering of any course and not just core.

- Depending on course curriculum-different IT fields, not just cybersecurity.
- 2 computer science faculty positions are open, but there is funding for 3 positions.

Athletics Survey

- Table discussion to next meeting
- Consider these questions: Are we asking the correct questions on the survey? Should we have an environmental survey and not just an exit survey?

Policies

- APM 5.12-Return to Work Policy
 - Extensive mark up by HR- reviewed policies by Sam Houston, Texas Tech and UT to revise SRSU policy.
- APM 7.12-Administrator/Special Access Policy
 - Only grammar and terminology changes made to policy.
 - Admin access and special access-professor on laptop (special rights) or IT person needs server security.
 - Please send comments by the end of next week on 5.12 & 7.12 policies.
- Moving Expense Policy
 - Establishing a process instead of a dollar amount
 - Dollar amount limit depending on distance of the move; Defines the lesser amount of 5% of the offered salary
 - Max cap, \$5,000; \$7,500 or \$10,000
 - Claw back provision-depending on employment of 24 months, there will be a repayment of expenses.
 - Not a fully funded policy-Departments will need to share cost; maybe 50/50 split.
 - Currently there is no local policy regarding payment for new employees requiring visas. Federal rules require the institution to pay 100%

Trademarks

- Bar SR Bar with the Frontier University of Texas is now officially trademarked.

Midland and Odessa College Partnerships

- Not enough presence at the schools.
- What is the date that we began our partnership? In 2002
- Biology, Geology and Natural Sciences were the first courses with the colleges.
- Developed two-way teaching and hired faculty on site, as students did not want to move to Alpine.
- Things we need to think about:
 - How do we attract students from UTPB?
 - What are our pathways to get to these schools?
 - How do we identify programs that are easily delivered and unique that we can compete with UTPB in that market? A customizable viewbook.
- Are we allowed to put up marketing at the schools such as signage? We will need to check on this.
- April to provide report of transfer students for spring and fall.

Laptop Updates

- Natalie is requesting that Financial Aid have full access of the distribution of the laptops during orientation. Yes, Financial Aid will oversee the distribution of the laptops.
- Grace Ibarra oversees distribution at RGC; Emails sent to students and there have been 40 applications.

- Currently have 300 computers in stock that need to be distributed.
 - We need to order 400 more sometime this fall for next fall's distribution.

Commencement Speakers

- Survey sent out and 15 EC members responded.
- For fall: Suzanne will contact Judge Michelle Slaughter for Alpine Commencement and Janice will contact Nelly Herrera for RGC Commencement.
- April to send out a new survey just in case the top candidates decline.

Updates by Bonnie Albright

- Network is up at old bank building
- AFR-5.1 net increase
- LAR- 2nd submission including \$2million for Water Research Center
- Ellucian SaaS-Next meeting on Monday 10/28 at 4:00; Deans, Registrar, Provost, and Committee Chair need to attend.

Updates by Michelle Lancaster

- Catalog edits in November
- Promotion, tenure, and 3rd year review-18 cases
- 14 motions going to BOR in November
- Curriculum changes need to be sent in because the council is meeting weekly.
- Awards celebration: This Thursday at 4:00 in the library.

Updates by April Aultman Becker

- Trellis national survey for students-4th year, 140 questions, \$25 incentive
- Working with all Lamar universities regarding Data Manager; 18 candidates.
- 1st 8-week survey-91% survey results.

Updates by Jorge Garza

- Connection with military base
- Building on Amy street- update on spring professors
- Meeting with president of SWTC-Agreement coming
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- Signage-junior college has taken down signage. Betse and Jorge working on a concept for new signage.

Updates by Natalie Sandoval

- Financial Aid and Admissions offices changed their hours from 9 to 4 to 8 to 5.
- FA Counselor & Admissions Operations Specialist positions posted; they will work late hours until 7:00 p.m.
- Lobo Leadership Academy-Dr. Stein requesting students shadow Lobo ambassador; Natalie will instead meet with departments requesting a Lobo ambassador to connect with students and faculty.
- Current Lobo Ambassadors will need to reapply in the spring; currently 13, but only 4 or 5 are available for events. Eagle Pass campus will need a Lobo Ambassador.
- Talent Search- hosting Career Rodeo on November 13. FA requested a table. May not be able to have table since grants are not allowed to recruit. Eric will verify.

Updates by Bonnie Warnock

- Working on curriculum
- Dean Culpepper starting on November 1. Taking over the College of Health Sciences and will be based in the bank building.
- President requested Betse send announcement saying bank building is designated as the future site of Health Sciences.
- Faculty member Kelbi Delaune is working on environmental science curriculum
- \$70,000 Friends of the Pecos scholarship coming.
- Director position posted for Water Center
- Rodeo-Liberty invitationals- Men won all around; last rodeo will be in Vernon.
 - 70% of women have improved.
 - Marketing in Las Vegas for NFR-cost is up to \$10,000 for a recruiting table. Coach actively recruits without hosting a table.
- Terlingua land donation-Will speak with seller. The seller wants an easement, but we cannot have a conservation easement until we own the land. Seller will need to donate it first.
 - Nature conservancy needs the certificate of title.
 - We have 1 year to get the easement.
 - Bonnie Albright asked if we needed a survey for the deed. Bonnie Warnock mentioned that there is one previously attached to it. The gift deed ready, we just need to sign it.

Updates by Eric Funasaki

- Ellucian Grant Services available on campus. Open office hours this Friday from 9 to 12 in BAB 315 conference room

Updates by Suzanne Harris

- Homecoming was an overwhelming success.
 - 40 students participated in painting Bar SR Bar, up from about five last year
 - 50 students participated at the Rec. Field
 - 150 minimum attendances with other events.
- Lighting Bar SR Bar; \$1,200 spent on 176 solar garden lights
- "What's Next" Event happening tomorrow from 11 to 2. Education is the only academic program showcasing. The purpose was to showcase graduate courses.

Updates by Ben Telesca

- Lopez Foundation application this Friday. Excelencia was the pathway to application with foundation.
- David Creek-Executive Director for Physical Plant; no start date.
- Mascot costume ordered. The current costume can be fixed.
- Wonderful comments regarding the grounds over this weekend.

Updates by President Hernandez

- TX Women in Higher Education conference. Asking for sponsorship-Gold that includes conference registration; \$1,000 you get one free registration to the conference
 - The conference is in Houston from March 30 through April 1, 2025.
 - Please notify us if you would like to attend and the President's Office will pay the sponsorship.
- Replaced the university vehicle. Traded for a Tahoe.

- Tahoe will stay in the motor pool.
- May be reserved by EC members on a first come first served basis: President, VP's, AVP's and Deans.
- Everyone will follow reservation guidelines by sending form to Lupita and paying from their own department/division funds.

Adjourned: 11:00 a.m.