

Executive Cabinet Meeting Notes
Friday, April 25, 2025
9:30 a.m.

Present: Dr. Carlos Hernandez, President; Ben Telesca, VP for Student Affairs; Amanda Workman, Athletic Director; Suzanne Harris, Dean of Students; Natalie Sandoval, Executive Director of Enrollment Management; Dr. Eric Funasaki, Dean; April Aultman Becker, AVP Institutional Effectiveness; Dr. Bonnie Warnock, Dean; Michelle Lancaster, Director of Academic Affairs; Dr. John Klingemann, Interim VP of Advancement; Janice Espinoza-Valenzuela, recorder; Jana Boatright, Special Guest

Remote: Dr. Jorge Garza, VP for Administrative Services and COO; Dr. Bernardo Canteñs, Executive Vice President and Provost; Dr. Laura Payne, Dean; Patrick Stewart, CFO; Dr. Dean Culpepper, Dean; Dr. Louis Harveson, Associate Provost of Research and Development; Dr. Sumantra Sengupta, Dean

Absent: Betse Esparza, Director of University Communications; Dr. Sarah (Sally) Roche, Dean; Bonnie Albright, VP for Finance and Operations

Start Time: 9:36 a.m.

Presentation: Registrars Reorganization

- Registrar Jana Boatright presented a PowerPoint regarding the Records and Registration Office's reorganization.
- Process of interviewing and hiring Graduation Coordinator in Alpine, Associate Registrar in International
 - Total of 6 staff members across all campuses
- Purpose of this re-organization is to focus and streamline responsibilities among staff to better serve campus constituents, ensure accurate and timely processing of daily duties, as well as meet compliance requirements and assist with retention efforts.
- Main proposal: create a Veterans Welcome Center with a full-time Veterans Services Coordinator and to relieve these duties from the current Associate Registrar.
 - This position would report to the University Registrar, Director of Financial Aid or other department, such as the President or Provost.
- Table included in presentation: Stacked means they are receiving both Hazelwood and GI benefits.
 - Awarded column means VA students enrolled and completed in some form or fashion. Alpine Other column means that students are combined with International students.
- Second request is to reclassify the Records Administrator to Registrar Transcript Specialist.
- Third request is to add an Administrative Specialist to the office; student employee is currently in serving as an admin.
- Budget impact: Salary increases of \$55,000 plus benefits

Policies

- APM 2.09- Key and Card Access: TABLED for next EC meeting.
 - Need to remove procedure from the policy and not embed the form.
 - Process for hard keys and key card access will need to go through several levels of approval.
- APM 1.08-Faculty Assembly Councils:
 - Timeline to receive this policy back from Faculty Assembly is week after graduation.
 - Suggested that we publish policy stating they may refer to the policy on composition, rules on sunseting, but not on authority.
- APM 2.14-Typographical and Printing Services
 - APPROVED BY EC 4/25/25

Graduation/Commencement Eligibility

- Presented by Dr. Bernie Canteñs
- Official policy states that students cannot participate in commencement until they finish their degree.
- Informally we have made exceptions on a case-by-case basis if a student needs six credits or less and has registered for those credits in the summer. These exceptions have been approved by the chair, dean and provost. It seems to have become the policy, yet it is not written.
- Discussion: Students think that they have graduated just because they walked across the stage.
 - Students were allowed to walk early and supposed to complete classes in summer but didn't.
 - Some students didn't finish courses until December.
 - Students go to Records and Registration demanding transcripts for a degree they have not yet finished (loss of new job because employer requests transcripts).
- The student must sign an attestation that they will enroll in the summer and complete their degree. We need to allow them a way to participate in commencement.
 - Recommendation by Registrar: At time student is applying for graduation, if the student still has outstanding requirements, then they will not be able to participate in commencement, as they are not eligible to graduate.
- Suggestion: Provost and Deans will need to create a framework with clear guidelines, or we need to have a summer commencement. If no decision made, President would issue an executive order.

Summer Construction in Dining Hall

- Construction beginning on May 12th.
- Rendition of mural will be given by Art professor, Mr. DeAnda
- Dining services will be offered downstairs and upstairs.
- Replacing floors and moving some tables up to the second floor.
- Completion date is mid-July.
- Condensed menu during summer.

Moving expenses

- SRSU has a new moving expenses policy that states funding will come from the departments.
- Discussion: departments do not have the sufficient M&O to fund moving expenses for new hires.
 - Request to have a centrally funded pool of funds or to request additional funding. Pool of funds is not sustainable.
- Policy is not an entitlement. Departments have a flexibility to offer this for the new hire, but not entitled. Not a requirement; all is negotiated.
- Problem: Successful recruitment is dependent on moving expenses, as prospective employees request reimbursement. Prospective employees go with the offer that provides reimbursement of moving expenses.
- Tabled for discussion at next meeting.

Updates by Dr. John Klingemann

- Heritage dinner this weekend-Johnny and Natalie Weisman will be honored.
- Reconstituting the Museum Advisory Board
- Gala meeting this week; very good feedback

Updates by Michelle Lancaster

- Promotion and tenure letters go out today.

- Working on script for graduation.
- Last Curriculum Council meeting will be this afternoon.

Updates by Dr. Bernie Canteñs

- Last faculty meeting on Tuesday of next week.
- All EC invited to social after the meeting

Updates by Dr. Bonnie Warnock

- In-person interviews for Water in the Desert PPOHA grant happening now.
- Visiting assistant professors assisting in meeting grant objectives
- Last rodeo of the season is this weekend in Tarleton; 6 of the men's team may advance to the College National Finals.

Updates by April Aultman Becker

- Finishing PAWS survey-due today.
- Assessment season-contacting departments for numbers.
- Will be posting research associate position.
- Working on SACS.

Updates by Patrick Stewart

- Shoring up with Admissions to recover data.
- Outage on the first of June; network will be out for entire system.
- Working on temp. center with Dr. Warnock.
- Working on Banner processes.
- Working on construction in different areas.

Updates by Dr. Jorge Garza

- Downward expansion is now at the Senate committee.
- Waiting for MOU from the Base. Commander still has on his desk.
- Junior College sent feedback regarding MOU. It has been revised and sent back to the Junior College. Hoping to sign soon.

Updates by Dr. Dean Culpepper

- Went to Board of Nursing-Passed this year.

Updates by Dr. Laura Payne

- Hiring in Alpine and International for Languages, Spanish, English.
- EdD-THECB will be on campus beginning of September. Currently working on SACS report so it will be ready to submit to them.
 - Goal to take the EdD to their Board in October.

Updates by Dr. Eric Funasaki

- Working on Title V grant proposals.

Updates by Dr. Suzanne Harris

- Hired Campus Activities director; director will begin middle of May.
- Interviewed for Campus Rec. Center director.
- Discipline reports still low.

Updates by Natalie Sandoval

- Hired administrative associate. Accepted and will begin next Thursday.
- Dual credit-meeting with schools next week to talk about fall registration, hoping to register students before the end of May.
 - Dual credit rally on May 5th.
- Concentrating on Undergrad admissions.
- SEPs with RNL-Appreciative of all involved.
- Texas Grant-have funding left and will be reaching out to students.

Updates by Amanda Workman

- Athletic training candidate interviewed on Monday and hope to hire her.
- Ending sports seasons at home this weekend: baseball, softball and tennis.
- Student athlete survey open now.
- Will conduct doctoral interviews with students to assist with transition from student athlete to non-athlete.
- 20 and 30 student athletes walking at commencement in a couple of weeks.
- Submitting a waiver to the NCAA to waive the final provisional year. Call with NCAA on July 10th to see if the waiver is accepted and we are full members of NCAA or if we go into provisional year 3.

Updates by Ben Telesca

- Multi agency active shooter training in MAB beginning today through the weekend.
 - Multiple tabletop meetings have been conducted.
- Compiling list in res life-encourage those that owe to pay.
 - We have not issued merit policy yet, but if employee has outstanding debts to the university, such as tuition/fees or rent, this may disqualify them for a merit increase.
- Construction at Fletcher happening now.
- Please let them know if you will have camps this summer so they can reserve spaces.

Updated by President Hernandez

- No legislative updates yet-most significant, restoration of institutional enhancement.
 - Legislation will be looking at exceptional item requests; we hope they see our request for \$10 million that will be split between International and Alpine.
- Board of Regents next week. One significant item-delegate authority to the Chancellor for land donations in Eagle Pass.
- Summer registration anemic right now.

Adjourned: 11:20a.m.