



AGENDA

University Curriculum Committee

Thursday, October 14, 2021 (3:30 – 4:30 p.m.)

MS Teams – See Appendix for Membership / Attendances

1. Welcome, Introductions

CPH convened meeting at 3:01pm. General welcome statement given. Members provided self-introduction.

2. Review Charge & Shared Governance Statement

CPH expressed gratitude to members for willingness to join and serve on the committee. A letter of appreciation, signed by University President PPG, was provided to all members for acknowledgement and demonstration of service for tenure and promotion.

CPH described addition of Alpine Faculty Assembly President (K Stein) and RGC Faculty Senate President (W Wynne); CPH highlighted importance of shared governance approach that starts with faculty and has faculty actively engaged at each step of the curriculum development process.

3. Discussion of Timeline & Procedures

CPH highlighted importance for Nov 12 deadline for reporting of UCC deliberations to Faculty Assembly and Senate for all remarks. More documentation will be needed for some of the submissions; discussion ensued on academic calendar as presented; BW asked if it allows for degree plan changes after Oct 11 deadline; also highlighted that degree plan changes only - including adding a concentration do not require BOR or THECB approval; discussion ensued regarding whether such changes require UCC oversight; JQ and KS gave remarks supporting keeping same timeline for all curriculum changes and having degree plan changes reviewed by UCC was important to provide shared governance of curriculum changes; RP highlighted need to have all changes made available to registrar well in advance of Summer / Fall schedule submissions and registration in mid-march.

CPH provided summary of current programs that have already been submitted change; over 250 to date; summary document shown; submissions were grouped by program, course, catalog status, and degree plan additions. Some course changes – especially new additions – will need degree plans added before approval can be grant; revision process will follow until report is given to Provost on Dec 1; this allows for Provost to review and comment or ask for revision or degree plans. Provost report goes to President Jan 1 – this would include any proposed degree plans. MS asked when faculty would know about their submissions; CPH responded status update on Nov 15 Faculty Assembly / Senate Reports; again if the process is still continuing;



MM provided summary of conversations with THECB and SACSCOC requirements; THECB vs SRSU course inventory do not match; part of our program alignment needs are to archive courses and programs no longer offered; MM stated institution deadline to THECB was Jan; stated course inventory needs to be correct, then program of study and degree audits can happen; there is time after Jan to get this done.

BW stated that we will not hear from THECB until March; asked if we should submit course inventory before March; KS mentioned summer and fall schedules should not go out until coordinating board approval; JQ is is rare for CB to reject our recommendations

RP/BW/MM – Can we add a course in Banner before approve? LP how do we ensure our course inventory changes match up with THECB – in the past we archived courses but still does not match? MM said this is an academic affairs concern; UCC to advise. JQ affirmed it is our number 1 goal right now. CPH this is the purpose of this committee – more than reviewing curriculum change requests but taking up these topics – course inventory, program array, etc. in November; providing all reports to academic affairs by December 1; CPH to present these topics in subsequent meetings

(Some dates to be determined by Search Committee and also selected candidates' availability)

4. New Business

Approve relevant Academic Calendar Timepoints

Motion to approve as presented – Bonnie Warnock

2nd by Payne

All in favor

Elect Secretary and Sub-Committee Chairs

Chair opened to nominations. DR provided self nomination

Motion – DR

Second – JQ

All in favor

Choose meeting schedule – day/time

6. Next Steps

Review assigned curriculum change packets by next meeting; time to be sent by CPH

7. Adjourn, 434pm

Next Meeting: TBD



Appendix 1 – Membership / Attendance

10/14/21 – All present unless noted

<p>Absent</p> <p>Absent</p>	<p>Chris Herrera, Chair</p> <p>Kathy Stein, Faculty Assembly President</p> <p>Theron Francis, FA Member</p> <p>Oguzhan Basibuyuk, FA Member</p> <p>Kris Jorgenson, FA Member</p> <p>Wesley Wynne, RGC Faculty Senate President</p> <p>Michael Ortiz, RGC Faculty Senate Member</p> <p>Diana Rodriguez, EPS Chair Appointee</p> <p>Sally Roche, RGC Chair Appointee</p> <p>Marjie Scott, LASS Chair Appointee</p> <p>Eric Busby (please confirm), ALPS Chair Appointee</p> <p>Bonnie Warnock, Dean ALPS</p> <p>Barbara Tucker, Dean EPS</p> <p>Laura Payne, Dean LASS</p> <p>Patricia Nicosia, Dean RGC</p> <p>Rebecca Percoco, Ex Officio</p> <p>J Qvarnstrom, Ex Officio</p> <p>M Moore, Ex Officio</p>
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