



FALL 2022
SUL ROSS STATE UNIVERSITY
ACADEMIC CENTER FOR EXCELLENCE
ENG 0310/ENG 1301

COURSE TITLE: ENG 0310---Integrated Reading and Writing

SECTION: C04/11965 and SSS/11966

CLASS DAYS & TIMES: TR 9:30-10:45

CLASSROOM: FH 203

INSTRUCTOR: Dr. Stein

INSTRUCTOR'S OFFICE: FH 214B

INSTRUCTOR'S PHONE: 432-837-8770

INSTRUCTOR'S E-MAIL: kstein@sulross.edu

INSTRUCTOR'S OFFICE HOURS: M: 1:00-2:00; TR: 9:00-9:30; TR 12:30-2:30 (unless I am engaged in university service elsewhere) OR by appointment

CREDIT HOURS: 3

LECTURE HOURS: 3

MANDATORY CO-ENROLLMENT: ENG 1301

TEXAS SUCCESS INITIATIVE (TSI) PLACEMENT/TSIA2 ELAR:

Essay: Regardless of Essay Score

Diagnostic: 4 or lower

ELAR: 945 or higher

CATALOG DESCRIPTION: English 0310 - Integrated Reading and Writing Skills (3-0).

This course is designed for students whose score on an approved assessment instrument does not meet minimum requirements on the writing and/or reading portion of the assessment. The focus of the course will be on applying critical reading skills for organizing, analyzing, and retaining material and developing written work appropriate to the audience, purpose, situation, and length of the assignment. The course integrates preparation in basic academic reading skills with basic skills in writing a variety of academic essays. Credit in this course cannot be used to satisfy requirements for any degree.

PAIRED ENG 0310/ENG 1301: You are enrolled in both ENG 0310 and ENG 1301. Your ENG 0310 class is designed to help you be successful in your ENG 1301 class.

- If you pass ENG 0310 with a grade of "A," "B," or "C" and you pass ENG 1301, then you will be TSI clear in reading and writing at the end of the semester.
- If you pass ENG 0310 with a "C" or better, but fail ENG 1301, then you will retake ENG 1301.
- If you pass ENG 1301 with a "D" or better, but you fail ENG 0310, then you are TSI clear in reading and writing.
- If you do not pass ENG 0310 or ENG 1301, then you will retake both classes.

TEXTBOOK: Rosa, Alfred and Paul Eschholz. *Models for Writers: Short Essays for Composition*, 13th ed. New York: St. Martin's Press, 2018.

Online Guide: <https://owl.english.purdue.edu/owl/resource/747/01>

SUPPLIES: Internet and BlackBoard access, Sul Ross e-mail account, paper and pen/pencil

STUDENT LEARNING OUTCOMES:

After completing this course, the student should be able to demonstrate competency in the following:

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
10. Recognize and apply the conventions of standard English reading and writing.

COURSE REQUIREMENTS: See your instructor's syllabus addendum for specific requirements.

METHOD OF EVALUATION: See your instructor's syllabus addendum for specific requirements.

ACADEMIC ETHICS: Please remember that real success comes from learning how to do the work yourself. Your instructors believe that you are an honest individual and expect that all of the work that you do results from your own efforts. You know that a college education costs too much for you to waste your time trying to beat the system rather than figuring out how to learn the material. You know that any form of cheating is dishonest and it makes you look very bad. Your instructor will have specific responses to any academic dishonesty that s/he may encounter. A repeated instance of academic dishonesty may result in your situation being forwarded to the Dean of Student Life. Please see the *SRSU Student Handbook* for a more complete discussion of academic honesty.

SRSU Academic Integrity Statement: Students in this class are expected to demonstrate scholarly behavior and academic honesty in the use of intellectual property. A scholar is expected to be punctual, prepared, and focused; meaningful and pertinent

participation is appreciated. Examples of academic dishonesty include but are not limited to: Turning in work as original that was used in whole or part for another course and/or professor; turning in another person's work as one's own; copying from professional works or internet sites without citation; collaborating on a course assignment, examination, or quiz when collaboration is forbidden.

ATTENDANCE POLICY: Sul Ross State University and the State of Texas require each student liable for any portion of the Texas Success Initiative (TSI) to attend and participate in developmental coursework. If you fail to attend and/or participate, you will earn an "F" for the course. Also, it is a course requirement that you take the mid-term and final exams. Failure to do so could result in your earning an "F" for the course.

If you must be absent, you are responsible for finding out what was covered and assigned in class in order to be prepared when you return to class. According to the University catalog, "When a student has to miss class due to an authorized University activity, it will be the responsibility of the student to notify the instructor of the class in advance [and to complete all assignments] within a reasonable time and at the convenience of the instructor."

See your instructor's syllabus addendum for specific attendance criteria.

If you are absent from class, you will want to contact a classmate and get the notes that you missed.

Class Member: _____
 Phone #: _____ E-Mail: _____

Class Member: _____
 Phone #: _____ E-Mail: _____

COURSE COMMITMENT: You will make the decision about how long it takes you to clear your developmental writing requirement. Please keep these thoughts in mind:

- 1) Your registration in this course is the result of *your* writing test scores and at this time. We want you to be successful in your college level writing courses, so learn everything that you can in this class.
- 2) It costs as much to take this class (around \$1000) as it does to take any other SRSU three-hour course. Yet you know that this course does not count towards your degree. You will save a lot of money and time if you decide to clear your developmental reading requirement as quickly as possible.
- 3) You are the only one who can make the commitment to be successful in this class. You will decide how much time you spend doing homework, asking your instructor questions, and visiting with a tutor. So come to class and complete this course with a grade of "C" or better this semester.

EXTRACURRICULAR ELIGIBILITY: If you do not pass all of your developmental education coursework this semester with a grade of “C” or better, you will not be eligible to participate in any extracurricular SRSU activities next long semester. Extracurricular activities include, but are not limited to, Student Government Association, Campus Activities, Athletics, and Rodeo.

TEXAS SUCCESS INITIATIVE (TSI) ADVISING: As a developmental education student, you have a TSI hold on your records. In order for you to register for the next semester, you must see a TSI advisor in Lobo Den once registration has begun for the next semester. Lobo Den is located in Lawrence Hall and the phone number is 837-8982.

DISTANCE EDUCATION STATEMENT: Students enrolled in distance education courses have equal access to the university’s academic support services, such as library resources, online databases, and instructional technology support. For more information about accessing these resources, visit the SRSU website. Students should correspond using Sul Ross email accounts and submit online assignments through Blackboard, which requires secure login information to verify students’ identities and to protect students’ information. The procedures for filing a student complaint are included in the student handbook. Students enrolled in distance education courses at Sul Ross are expected to adhere to all policies pertaining to academic honesty and appropriate student conduct, as described in the student handbook. Students in web-based courses must maintain appropriate equipment and software, according to the needs and requirements of the course, as outlined on the SRSU website.

University Programs and Services

Americans with Disabilities Act (ADA)

SRSU Disability Services. Sul Ross State University (SRSU) is committed to equal access in compliance with Americans with Disabilities Act of 1973. It is SRSU policy to provide reasonable accommodations to students with documented disabilities. It is the student’s responsibility to initiate a request each semester for each class.

Alpine students seeking accessibility/accommodations services must contact Mary Schwartze Grisham, M.Ed., LPC, SRSU’s Accessibility Services Coordinator at 432-837-8203 (please leave a message and we’ll get back to you as soon as we can during working hours), or email mschwartz@sulross.edu Our office is located on the first floor of Ferguson Hall (Suite 112), and our mailing address is P.O. Box C-122, SUI Ross State University, Alpine. Texas, 79832.

E-Mail, BlackBoard, and Office 365/OneDrive

You will want to check your Sul Ross e-mail regularly. It is an easy way for me to stay in contact with you and for you to stay in contact with me. I will use BlackBoard to send messages to your class, provide you access to class assignments, and post your major paper grades. We will use BlackBoard in class. You need to be able to access both your SRSU e-mail, BlackBoard, and Office 365/OneDrive accounts.

If you need log-in help, please call 432-837-8888.

Check your access early in the semester. I would recommend that you save your work on Office 365/OneDrive. This way you can access your work from any computer that has Internet access. OneDrive means that you never have to worry about your computer crashing AND OneDrive means that a computer crash is never a reason for you not having access to your work.

Technical Support

The Support Desk is where you can direct your more technical questions. For example, the Support Desk can help you if you are having issues submitting a document, getting videos to play, or using BlackBoard. The support desk is open 24 hours a day/7 days a week for your convenience.

You can reach the support desk using one of the following methods:

By calling 888.837.6055

Via email blackboardsupport@sulross.edu

Using resources from the Technology Support tab within BlackBoard

Student Assistance

I strongly recommend that you have a tutor look at your work before you turn in the final draft. In BlackBoard in your Organizations section, you can find the Writing Center. You can click into the Writing Center and make an appointment with a writing tutor.

Tutors are available in the Tutoring and Learning Center, Library first floor, free of charge, for face-to-face tutoring sessions.

SRSU Library Services

The Sul Ross Library offers FREE resources and services to the entire SRSU community. Access and borrow books, articles, and more by visiting the library's website, library.sulross.edu. Off-campus access requires your LoboID and password. Check out materials using your photo ID. Librarians are a tremendous resource for your coursework and can be reached in person, by email (srsulibrary@sulross.edu), or phone (432-837-8123).

SRSU Classroom Climate of Respect Statement

Importantly, this class will foster free expression, critical investigation, and the open discussion of ideas. This means that all of us must help create and sustain an atmosphere of tolerance, civility, and respect for the viewpoints of others. Similarly, we must all learn how to probe, oppose and disagree without resorting to tactics of intimidation, harassment, or personal attack. No one is entitled to harass, belittle, or discriminate against another on the basis of race, religion, ethnicity, age, gender, national origin, or sexual preference. Still we will not be silenced by the difficulty of fruitfully discussing politically sensitive issues.

SRSU Diversity Statement

I aim to create a learning environment for my students that supports a diversity of thoughts, perspectives and experiences, and honors your identities (including race, gender, class, sexuality, religion, ability, socioeconomic class, age, nationality, etc.). I also understand that the crisis of COVID, economic disparity, and health concerns, or even unexpected life events could impact the conditions necessary for you to succeed. My commitment is to be there for you and help you

meet the learning objectives of this course. I do this to demonstrate my commitment to you and to the mission of Sul Ross State University to create an inclusive environment and care for the whole student as part of the Sul Ross Familia. If you feel like your performance in the class is being impacted by your experiences outside of class, please don't hesitate to come and talk with me. I want to be a resource for you.

Dr. Stein's Addendum

1. Attendance: Attend class! To be successful, you must attend class regularly. Therefore, satisfactory attendance is a course requirement. Unsatisfactory attendance consists of absences, tardiness, leaving the classroom early, coming to class unprepared to participate (without texts and/or assignments), and/or using your cell phone (turn off before class begins). No absences will be "excused" (uncounted).

Should you have to miss a class (**even on university business**), you are still responsible for everything that is covered in that class. Missing class or being late is not an excuse for missing a due date or misunderstanding an assignment. Your classmates are always your first resource. Therefore, you will want to make contact with a classmate in order to find out what you missed. You should feel free to contact me should you need more clarification.

Students who miss more than nine (9) hours of class are subject to being dropped with an "F." Students must take the Final Exam to pass the course. If you do not pass this course, then you will be ineligible for extracurricular activities in the next semester.

2. Late Work: Do all assignments and turn them in when requested. We will do much of our work in class, so that is another excellent reason for you to be in class every day. In general, I do not accept late work. Do not wait until the last minute to complete your work. This is your responsibility.

In other words, come to class, come to class on time, and come to class ready to work.

3. Format: You will use MLA format. All submitted drafts of essays/papers must be word processed. Computers are available to you in the library. All work completed in class must be legible. To receive the maximum number of points, you must follow directions. You can save your work in Office 365/OneDrive.

4. Grades: For your own peace of mind and protection, keep all graded assignments. Also, date all assignments as they can act as evidence of you having been in class. Don't throw away anything until you have received your final grade at the end of the semester. Also, by keeping your work, you will always have an approximate idea of what your current grade is.

5. Respect: I want you to feel free to speak your mind in this class. However, we will share our ideas in a respectful manner. We don't have to agree with each other, but we do have to support each other's right to have a differing point of view.

6. E-Mail: You will want to check your Sul Ross e-mail regularly. It is an easy way for me to stay in contact with you and for you to stay in contact with me.

7. Course Requirements: This course is designed to help you become a stronger writer. Becoming a better writer requires you working very hard, so that is what I expect from you – hard work and commitment. ENG 0310 can provide the foundation for your success in the university environment. You must take advantage of all the opportunities provided you this semester in this course.

A) Quizzes and In-Class Assignments: I will rarely announce quizzes ahead of time. If homework is assigned, it is due when I call for it during class. In-class work should be finished before class is over. If work is not completed during class time, it will then be assigned as homework and expected to be returned the next class period. You are expected to participate in class discussions. Participation is part of this grade. There is **no make-up** for missed assignments.

B) Essays: You will be writing essays for your ENG 1301C instructor. Completing parts of those essays, as well as participating in peer review and peer editing, will determine your writing grade for my class.

C) Mid-Term Exam: Your mid-term exam will be based on the grammar elements that we have worked on to date.

D) Final Exam: Your final exam will be based on the grammar elements that we have discussed this semester.

8. Academic Honesty:

Each student must abide by rules and regulations published by the University. Following are the rules and regulations/policies for violation of academic honesty as stated in the *Student Handbook: Student Conduct and Discipline*, “Academic Honesty,” page 80.

The University expects all students to engage in all academic pursuits in a manner that is beyond reproach and to maintain complete honesty and integrity in the academic experiences both in and out of their classroom. The University may initiate disciplinary proceedings against a student accused of any form of academic dishonesty, including but not limited to, cheating on an examination or other academic work, plagiarism, collusion, and the abuse of resource materials.

“Cheating” includes:

1. Copying from another student’s test paper, laboratory report, other report, or computer files, data listings, and/or programs, or allowing another student to copy from same.
2. Using, during a test, materials not authorized by the person giving the test.
3. Collaborating, without authorization, with another person during an examination or in preparing academic work.
4. Knowingly, and without authorization, using, buying, selling, stealing, transporting, soliciting, copying, or possessing, in whole or in part, the contents of a non-administered test.
5. Substituting for another student; permitting any other person, or otherwise assisting any other person to substitute for oneself or for another student in the taking of an examination or test or the preparation of academic work to be submitted for academic credit.
6. Bribing another person to obtain a non-administered test or information about a non-administered test.

7. Purchasing, or otherwise acquiring and submitting as one's own work any research paper or other writing assignment prepared by an individual or firm. This section does not apply to the typing of a rough and/or final version of an assignment by a professional typist.
8. "Plagiarism" means the appropriation and the unacknowledged incorporation of another's work or idea in one's own written work offered for credit.
9. "Collusion" means the unauthorized collaboration with another person in preparing written work offered for credit.
10. "Abuse of resource materials" means the mutilation, destruction, concealment, theft or alteration of materials provided to assist students in the mastery of course materials.
11. "Academic work" means the preparation of an essay, dissertation, thesis, report, problem, assignment, or other project that the student submits as a course requirement or for a grade.

All academic dishonesty cases may be first considered and reviewed by the faculty member. If the faculty member believes that an academic penalty is necessary, he/she may assign a penalty but must notify the student of his/her right to appeal to the department chair, the dean and eventually, to the Provost and Vice President for Academic and Student Affairs before imposition of the penalty. At each step in the process, the student shall be entitled to written notice of the offense and/or of the administrative decision, an opportunity to respond, and an impartial disposition as to the merits of his/her case. The decision of the Provost and Vice President for Academic and Student Affairs shall be final.

In the case of flagrant or repeated violations, the Vice President for Academic and Student Affairs may refer the matter to the Dean of Students for further disciplinary action. No disciplinary action shall become effective against the student until the student has received procedural due process except as provided under Interim Disciplinary Action.

Any violations in this course will be grounds for automatic "0" on the assignment with no possibility for makeup work. If the violation occurs a second time, student will be referred to the chair of the department for further review and action.

9) Tutoring and Learning Center (TLC):

The Tutoring and Learning Center is located on the 1st floor of the Bryan Wildenthal Memorial Library. Tutors are available to help you. Take advantage of this service when you need help. This is a free service to all Sul Ross State University students.

10) Talk to Me: If you have questions or concerns, talk to me. I can't help if I don't know what the problem is.

COURSE REQUIREMENTS: This class is geared around helping you learn the basics of writing an essay not for the sole purpose of passing a test, but to also help you become a successful college student; therefore, you can expect to do a lot of writing and reading. Not all of it is going to be difficult, but you will be expected to do the best that you possibly can. Don't quit

on yourself. What I do expect is for you to work hard at becoming a better writer. I want you to work on improving your weaknesses as a writer and building on your strengths.

All assignments **MUST** be turned in during class on the day they are due. **In class work/daily work may not be made up. No exceptions!** You know when you are going to be absent because of a school related activity, so you must take exams **BEFORE** you are to be out. If you are representing the university, then I will not count missed in-class against you.

- In-class participation is expected (completing assignments).
- * Assignments will include (but are not limited to) grammar, sentence structure, and writing assignments.
- Quizzes will be administered randomly throughout the semester.

There are absolutely no make-up quizzes.

Grading:

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| In-Class Participation, Exercises, Quizzes | 400 Possible Points |
| Writing Assignments | 200 Possible Points |
| Mid-term Exam | 200 Possible Points |
| Final Exam | 200 Possible Points |
| TOTAL | 1000 Possible Points |

Grading Scale:

- A = 900 or more points
- B = 800-899 points
- C = 700-799 points
- D = 600-699 points
- F = 599 or fewer points



Fall 2022
Course Calendar
ENG 0310:
TR 9:30-10:45

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| Week 1: | |
| Aug. 23 (T) | Introductions; Requirements; Guidelines |
| Aug. 25 (R) | Grammar Assessment |
| Week 2: | |
| Aug. 30 (T) | MLA format; Parts of a Paragraph: Topic Sentence; Supporting Details, Transitions, Unity; Purpose for Writing; Parts of an Essay: Thesis, Introduction, Body Paragraphs, Conclusion |
| Sept. 1 (R) | Language (diction & tone), Concrete & Abstract words, Verb choice, Connotation, Denotation |
| Week 3: | |
| Sept. 6 (T) | Grammar: Nouns and Verbs Writing: Descriptive - Generating Ideas |
| Sept. 8 (R) | Grammar: Point of View; Pronouns Writing: Descriptive - Outline |
| Week 4: | |
| Sept. 13 (T) | Grammar: Adjectives, Adverbs, & Articles |
| Sept. 15 (R) | Grammar: Basic Punctuation Writing: Descriptive - Paragraph Expansion |
| Week 5: | |
| Sept. 20 (T) | Grammar: Commas |
| Sept. 22 (R) | Grammar: Run-ons/Comma Splices/Fragments Frequently Confused Words |
| Week 6: | |
| Sept. 27 (T) | Grammar: Run-ons/Comma Splices/Fragments *Descriptive Essay Due (Dr. Stein's ENG 1301) |
| Sept. 29 (R) | Grammar: Coordination Writing: Narrative - Generating Ideas |
| Week 7: | |
| Oct. 4 (T) | Grammar: Coordination |
| Oct. 6 (R) | Writing: Narrative - Outline |

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| Week 8: | |
| Oct. 11 (T) | Grammar: Subordination (Subordinate Clauses) |
| Oct. 13 (R) | Mid-Term Exam |
| Week 9: | |
| Oct. 18 (T) | Grammar: Subordination (Relative Clauses) *Narrative Essay Due (Dr. Stein's ENG 1301) |
| Oct. 20 (R) | Grammar: Subordination |
| Week 10: | |
| Oct. 25 (T) | Grammar: Subject/Verb Agreement |
| Oct. 27 (R) | Writing: Process Analysis/Compare & Contrast – Generating Ideas |
| Week 11: | |
| Nov. 1 (T) | Grammar: Apostrophes |
| Nov. 3 (R) | Writing: Process Analysis/Compare & Contrast – Outline |
| Week 12: | |
| Nov. 8 (T) | Grammar: Double Negatives; Good and Well |
| Nov. 10 (R) | Grammar: Direct Quotations |
| Week 13: | |
| Nov. 15 (T) | Grammar: Indirect Quotations *Process Analysis/Cause & Effect Essay Due (Dr. Stein's ENG 1301) |
| Nov. 17 (R) | Writing: Walk the Campus Writing |
| Week 14: | |
| Nov. 22 (T) | Blackboard |
| Nov. 23-27 | Thanksgiving Break |
| Week 15: | |
| Dec. 1 (T) | Final Exam Review |
| Week 16: | |
| Dec. 5 (M) | Final Exam: 8:00 am – 10:00 am |

This calendar is tentative and may be changed in order to best meet the needs of this class.